

**TOWN OF LITTLETON**  
P. O. BOX 87  
LITTLETON, NORTH CAROLINA  
27850  
TELEPHONE (252) 586-2709

January 7, 2008

AGENDA

1. Call regular meeting to order at 7:30 p.m.
2. Pledge of Allegiance.
3. Consider and approve minutes of meeting(s) held in December, 2007.
4. Approve for payment bills made in December, 2007.
5. Formally adopt **Ordinance Amending/Replacing and Renaming, from Abandoned Vehicles and Property to Abandoned, Nuisance and Junked Motor Vehicles, Chapter 94, of the Code of Ordinances of the Town of Littleton (O-07-03).**
6. Citizens concerns.
7. Commissioners reports on activities in December, 2007.
8. Adjourn.

The Board of Commissioners of the Town of Littleton held their regular meeting Monday, January 7, 2008, at 7:30, at the Town Hall. Commissioners present were Patrick MacRae, Betty Willis, Clara Debnam and Billy Matthews.

Mayor Hawfield opened the meeting with the Pledge of Allegiance.

Following Mayor Hawfield stating that the third paragraph of the minutes of the meeting held December 1, 2008, should read Commissioner-elect Patrick McAtee-MacRae rather than Billy Matthews, Commissioner Willis made a motion, seconded by Commissioner Debnam to approve the minutes of the meetings held in December with the above correction. The motion was voted and carried.

Mayor Hawfield noted the bills made during the month of December include a \$25,000.00 payment to Halifax County for the renovation being done to the industrial building for Window Fashion Resources, and this was the first of two payments. Commissioner Debnam made a motion, seconded by Commissioner Matthews to pay the bills as presented. The motion was voted and carried.

Mayor Hawfield advised that the ordinance adopted the previous month was not in the correct format and asked that it be formally adopted in the corrected form. Commissioner Matthews made a motion, seconded by Commissioner Willis, to adopt the correct form of the **Ordinance Amending/Replacing And Renaming, From Abandoned Vehicles And Property To Abandoned, Nuisance And Junked Motor Vehicles , Chapter 94, Of The Code Of Ordinances Of The Town Of Littleton(O-07-03)**. The motion was voted and carried.

In discussion that followed, Dr. Sylvia Alston asked that the following statement from Chief Suggs be included in the minutes in response to her question about the phrase in the ordinance requiring the Town be indemnified against any loss, etc. "if you have a vehicle on your property that you requested us to move, then we're not liable if the wrecker backs up there and pushes it into the fence, the Town's not liable for that...you can't request Ray to move the vehicle, this is if an individual asks for something to be moved off of their own property... it's up to me to determine if a vehicle falls under this ordinance, not you."

Heidi Hogan stated the patch on Harvey Street was getting deeper and Commissioner Matthews advised the repairs to Harvey Street and Halifax Street were supposed have already been done and he would look into the complaint. Commissioner Willis stated they would be starting the sewer repairs that would finish sealing the rest of the lines and Mayor Hawfield noted they would have to tear up the streets to do the repairs.

Commissioner Matthews stated he nothing to report.

Commissioner Debnam gave the budget report for December; General Fund revenues YTD \$273,236.81 or 48%, expenditures \$236,852.41 or 41%, Water & Sewer Fund Revenues YTD \$196,918.88 or 57% and expenditures \$178,988.69 or 51%. Mayor Hawfield stated the budget was running about where it should.

Commissioner Willis reported there had been no spills, violations or inspections at the WWTP, the Town had purchased 3,160,000 gallons of water and sold 1,750,000, and about 1,400,000 gallons were unaccounted for. Hydrant flushing accounted for some of the loss. Two bacterial tests were negative. Commissioner Willis advised the WWTP needed a new gear box for the aerator which would cost about \$3,000.00 to \$3,200.00 plus installation. It was time to clean

the interior of the water tank and the tank would be bypassed during the three day process so she asked that citizens use less water during that time.

Commissioner MacRae reported Sunset Cemetery had received a bequest from Dorothy Burton Hubbard in the amount of \$5,686.90, which would go toward the goal of the cemetery being self sustaining. In discussion, Mayor Hawfield stated the gift needed to be acknowledged.

Mayor Hawfield advised he had spoken with County Attorney Mr. McBlief concerning the Buffaloe house and Mr. McBlief had said Ms. Buffaloe had contracted with the same person, Mr. Stallings, who had demolished the other house. He expected the eyesore to be gone by the next meeting.

Chief Suggs advised there was a grant available for a traffic/drug officer that would pay 100% of the salary the first year plus \$40,000.00 for supplies, and 75% of the salary for the second year and 50% for the third. In discussion Chief Suggs explained the \$40,000.00 could be used for a car and camera, and that the fourth year it was hope the Town could afford to keep the officer but there was no obligation. The officer could respond to a regular officer's request for assistance. Commissioner Matthews made a motion, seconded by Commissioner Willis, to apply for the grant. The motion was voted and carried.

Chief Suggs stated he would like to speak with Town Attorney Gilbert Chichester concerning filing a motion in Superior Court to have the person living at 405 Ferguson moved out as the house had failed two inspections by the County Building Inspector and was uninhabitable. Commissioner Debnam stated the elderly neighbor would be glad to have him gone.

Chief Suggs presented a weekly and 28 day payroll form he proposed the police department use in place of time cards. Following a short discussion the consensus was to agree to use the new forms.

Commissioner Debnam made a motion, seconded by Commissioner Matthews, to adjourn at 8:11 p.m. The motion was voted and carried.

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Clerk