

**TOWN OF LITTLETON**  
P. O. BOX 87  
LITTLETON, NORTH CAROLINA  
27850  
TELEPHONE (252) 586-2709

February 4, 2008

**AGENDA**

1. Call regular meeting to order at 7:30 p.m.
2. Pledge of Allegiance.
3. Consider approval of minutes of meeting(s) held in January, 2008.
4. Approve for payment bills made in January, 2008.
5. Consider accepting report of all taxpayers owing taxes for current fiscal year, which are liens on real property and authorizing the posting and advertisement of the tax liens.
6. Consider Budget Amendments.
7. Larry West - suggestions/requests for Sunset Hills Cemetery.
8. Schedule Public Hearing for citizen comments on renaming East End Ave. to Sam Robinson, Sr. Ave. for Monday, March 3, 2008 at 7:00 p.m.
9. Citizens concerns.
10. Consider authorizing funds to paint exterior of the Window Fashion Resources industrial building.
11. Consider appeal from Jane Rose Riggan on junked vehicle notification.
12. Commissioners reports on activities in January, 2008.
13. Adjourn.

The Board of Commissioners of the Town of Littleton held their regular meeting Monday, February 4, 2008, at 7:30 p.m. at the Town Hall. Present were Commissioners Patrick MacRae, Betty Willis, Clara Debnam, Billy Matthews and Terry Newsom and Town Attorney Gilbert Chichester.

Mayor Hawfield opened the meeting with the Pledge of Allegiance.

Commissioner Willis made a motion to adopt the minutes for January as presented with the correction to Commissioner Willis' changing "paint" the interior of the water tank to "clean". Commissioner Debnam seconded the motion and the motion was voted and carried.

Commissioner Debnam made a motion, seconded by Commissioner Willis, to pay the bills as presented. The motion was voted and carried.

Commissioner Newsom made a motion, seconded by Commissioner MacRae, to approve advertising and posting the list of taxpayers owing taxes for the current fiscal year. The motion was voted and carried. A copy is hereby incorporated by reference and made a part of these minutes.

Following her questioning the line item decrease on Capital Improvements, Commissioner Willis made a motion, seconded by Commissioner Debnam, to accept the Budget Amendments as presented. The motion was voted and carried. A copy is hereby incorporated by reference and made a part of these minutes.

Mayor Hawfield recognized Larry West who had some questions on cemetery policy on fresh-cut and artificial flower removal and suggested additional stone for driveways and painting wrought iron fences on 4 family plots. Discussion included allowing the flower shop to remove the flowers, Commissioner MacRae advised he would make the decision on when to remove them and that he didn't think the donated money should be used for fixing private property (painting the fences), Commissioner Willis commented that a considerable amount of gravel had been put down a couple years ago and Mayor Hawfield suggested running the motor grader to pull the gravel back. In response to comments by Mr. West concerning an old house on the west side of the cemetery property, Commissioner MacRae stated he had planned to bring that up at budget time to allow for a survey and to check on permits.

Mayor Hawfield reported he had spoken with the County about renaming East End Avenue and a public hearing needed to be held and each property owner notified. The Town would also be expected to pay \$85.00 for two new street signs. Commissioner Matthews made a motion, seconded by Commissioner Willis, to hold a public hearing on renaming East End Avenue to Sam Robinson, Sr. Avenue on Monday, March 3, 2008, at 7:00 p.m. The motion was voted and carried.

Heidi Hogan commented on the trash container at Minit Chek overflowing and Chief Suggs said he had already taken care of the problem there and at Scooters.

Commissioner Matthews advised work was still being done for the sewer grant on Halifax, Moore and Harvey Streets and when the work was done, it would take about a month for the gravel to settle and then repairs could be made. Commissioner Willis reported the Town hadn't gotten money to do water lines yet but was finishing up on the sewer grant and citizens would have to bear with the problem until the gravel packs down. Commissioner Willis also explained the sealing process for the sewer connections.

Commissioner Debnam gave the budget report for January; General Fund revenues YTD \$307,182.17 or 54%, expenditures \$301,505.31 or 53%, Water & Sewer Fund Revenues YTD \$231,024.20 or 66% and expenditures \$200,670.59 or 58%.

Commissioner Newsom gave the police report for January. Chief Suggs explained he previously stated the police officer/equipment grant would pay \$40,000 for equipment when in fact the Town would have to pay matching funds of 25% of that amount. He didn't expect the grant funds to be available until after the first of the year. The Board would also have to adopt a resolution to submit with the grant application, which was due March 1<sup>st</sup>. In discussion, it was decided to have the Clerk prepare a resolution and poll Board Members so the resolution could be included with the application as was required.

In response to his request, Chief Suggs was authorized to hold the Doug Elliot's certification while he was in Iraq for four months and upon his return he could be sworn in.

Chief Suggs stated he had spoken with one of the persons who had appealed the junked car ordinance and Commissioner Newsom stated he had spoken with the person who had filed the other appeal. Commissioner Newsom also mentioned appointing a Board Member to look over the appeals.

Commissioner Willis reported the plant was in compliance, there had been no violation, spills or inspections. The Town had purchased 3,343,000 gallons of water and sold 1,954,000 and unaccounted for was 1,294,000. The TTHM and HAA test results had been the lowest ever, but letters would still have to be sent out (from a previous violation). Commissioner Willis also advised she would be attending the NADA Conference in Washington, DC as part of the UCPCOG team.

Following Commissioner MacRae mentioning the offer, he made a motion, seconded by Commissioner Newsom, to accept the offer of a 16' flag pole to be installed in the Cemetery. The motion was voted and carried.

Mayor Hawfield reported the industrial building would be ready in about 3 to 4 weeks and the County hadn't included any money for painting the interior or exterior. He had gotten a price of \$6,000 including labor for the exterior and had contacted Phil Hux and Paul Heaton who had agreed to donate \$1,000 each. Mr. Hux thought Halifax Horizons would donate an additional \$2,000. Mayor Hawfield suggested the Town pay the remaining \$2,000 using fund balance. Commissioner Willis made a motion, seconded by Commissioner MacRae, to pay the \$2,000 difference for painting the exterior of the building. The motion was voted and carried.

Commissioner Willis made a motion, seconded by Commissioner Newsom, to enter into closed session pursuant to Pursuant to NCGS 143-318.11(a)(3) at 8:26 p.m. to consult with the Town Attorney concerning the nuisance ordinance

The regular meeting resume at 8:52 p.m.

Commissioner Matthews made a motion, seconded by Commissioner Debnam, to adjourn the meeting at 8:53 p.m.

---

Clerk

General Account and Minutes of closed session

The Board of Commissioners entered into closed session at 8:39 pm.

Mr. Chichester advised the Board on three aspects of the recently adopted ordinance and discussion ensued.

Commissioner Willis made a motion, seconded by Commissioner MacRae, to return to regular session at 8:52 p.m.

---

Clerk