

TOWN OF LITTLETON
P. O. BOX 87
LITTLETON, NORTH CAROLINA
27850
TELEPHONE (252) 586-2709

July 7, 2008

AGENDA

1. Call regular meeting to order at 7:30 p.m.
2. Pledge of Allegiance.
3. Consider approval of minutes of meeting(s) held in June, 2008.
4. Approve for payment bills made in June, 2008.
5. Consider request to adjust Littleton Post Office's water and sewer bill.
6. Citizens concerns.
7. Consider Amended 2007-08 Budget for adoption.
8. Consider **Grant Project Ordinance (O-08-003)** for Littleton Water System Rehabilitation, Rural Center Grant Number 2008-321-40101-112.
9. Consider **Resolution Setting Residential Water And Sewer (R-08-009)** Littleton Water System Rehabilitation, Rural Center Grant Number 2008-321-40101-112.
10. Consider **Authorizing Resolution by the Governing Board of the Applicant (R-08-010)** Littleton Water System Rehabilitation, Rural Center Grant Number 2008-321-40101-112.
11. Commissioners reports on activities in June, 2008.
12. Adjourn.

Additions to Agenda: Recommend reappointment of Richard Brown and Jean Harris to BOA and Joe D. Faulcon to Planning Board.

The Board of Commissioners of the Town of Littleton held their regular meeting Monday, July 7, 2008, at 7:30 p.m. at the Town Hall. Commissioners present were Patrick MacRae, Terry Newsom, Clara Debnam and Billy Matthews.

Mayor Hawfield opened the meeting with the Pledge of Allegiance.

Commissioner Debnam made a motion, seconded by Commissioner Matthews, to approve the minutes of the meetings held in June as presented. The motion was voted and carried.

Commissioner MacRae made a motion, seconded by Commissioner Matthews, to approve payment of the bills made in June. The motion was voted and carried.

Sally Smith, postmaster for the Littleton Post Office, requested relief on the post office's water and sewer bill, stating she didn't see how they could have used 42,000 gallons due to a leaking commode. Discussion followed and Mayor Hawfield stated he would talk with the Town's engineer to see if it was possible. Commissioner Newsom made a motion, seconded by Commissioner Matthews, to leave the water on and table any decision until the next meeting when Commissioner Willis would be present, and have Mayor Hawfield check with the engineer. The motion was voted and carried with Commissioners Newsom, Matthews and Debnam voting in favor and Commissioner MacRae opposing the motion.

Representatives of Family Youth Services, Sandra Vincent, Letha Moore, and Toya Garner, introduced themselves and stated worked with adults and children on behavior health.

In response to a question about the industrial building, Don Willis stated the County had met to approve the new contract that day; it would then be given to Mr. Yauger and his attorney to review. It was expected the building would be turned over to Mr. Yauger next week.

Following Mayor Hawfield noting the fund balance appropriated had been reduced and a correction to the water departments operating materials, Commission MacRae made a motion, seconded by Commissioner Matthews to adopt the Amended 2007-08 Budget as presented. The motion was voted and carried. A copy is hereby incorporated and made a part of these minutes.

Commissioner Debnam made a motion, seconded by Commissioner Newsom, to adopt the Grant **Project Ordinance (O-08-003)** for Littleton Water System Rehabilitation. The motion was voted and carried. A copy is hereby incorporated and made a part of these minutes.

Commissioner Matthews made a motion, seconded by Commissioner Newsom, to adopt **Resolution Setting Residential Water And Sewer (R-08-009)** for Littleton Water System Rehabilitation. Following Mayor Hawfield advising the rates at present were sufficient, the motion was voted and carried. A copy is hereby incorporated and made a part of these minutes.

Commissioner MacRae made a motion, seconded by Commissioner Debnam, to adopt **Authorizing Resolution by the Governing Board of the Applicant (R-08-010)** Littleton Water System Rehabilitation, authorizing the Mayor to sign the necessary documents for the grant. The motion was voted and carried. A copy is hereby incorporated and made a part of these minutes.

At Commissioner Matthew request, Don Willis gave an update on the roads. Mr. Willis explained the work on the sewer was about 2/3 finished and work was expected to be completed by September 30th. They would then start overlaying the streets, doing as much as possible with the remaining grant money. The paving would be done by October.

Commissioner Debnam gave the budget report for June; General Fund revenues YTD \$428,229.88 or 69%, expenditures \$528,145.58 or 86%, Water & Sewer Fund Revenues YTD \$370,522.12 or 100% and expenditures \$348,624.33 or 94%. Mayor Hawfield stated the budget had ended up as expected and it was the first time he had come within \$210.00.

Commissioner Newsom gave the police report for June and advised the police department would like to purchase 2 more tasers and one mobile and two portable radios at a cost of about \$1,100.00 for the radios and \$1,800.00 for the tasers. Commissioner Newsom made a motion, seconded by Commissioner Matthews, to approve the purchase of two tasers and one mobile and two portable radios. The motion was voted and carried.

Commissioner Newsom also advised there was an applicant for part time police officer and following discussion, the Board agreed to meet Tuesday, July 15, at 6 p.m. to interview the applicant.

Commissioner MacRae reported the old building at the cemetery was history and was gone. There would be a Library meeting July 15 and there would be an update on the 501 (c) (3) status so work could begin on a permanent solution for the Library.

Following Mayor Hawfield advising they were up for re-appointment, Commissioner Debnam made a motion, seconded by Commissioner Newsom, to re-appoint Richard Brown as member and Jean Harris as an alternate to the Board of Adjustment and re-appoint Joe Faulcon to the Littleton Planning Board. The motion was voted and carried.

Commissioner Matthews made a motion, seconded by Commissioner Newsom, to adjourn at 8:09 p.m. The motion was voted and carried.

Clerk