

Mayor B.M. Hawfield called the meeting to order at 4 P.M. on Friday, July 18, 2008 at Littleton Sales Office. Commissioners present were Terry Newsom, Betty Willis, Patrick McAtee-MacRae and Billy Matthews. The purpose of the meeting was for Commissioner Betty Willis to report on her attendance at the Rural Centers "How to Apply Workshop" on May 7, 2008, and to take care of any other business brought before the Board.

The Mayor reported that Annie's Construction Company had offered to take down the old Water Tower and remove the partitions at the recently purchased new Town Hall for \$1.00 and materials only. They would clean up both sites and provide proof of liability insurance to the Town Clerk.

Commissioner Willis made a motion, seconded by Commissioner Matthews, to accept the proposal, and it was voted and carried.

Mayor Hawfield then explained to the Board that Commissioner Betty Willis attended a workshop held by the Rural Center in Raleigh in May regarding what Towns must do to qualify for grants from the Rural Center.

Commissioner Willis reported the following;

On Wednesday, May 7, I, on behalf of the Town, attended the Rural Center "How to Apply Workshop" at the Rural Center in Raleigh. The program outlined what Municipal Partners have to do to qualify and be awarded Supplemental Grants and other grants from the Rural Center. Critical to an application is that a representative, preferably an elected representative, from a community attends such a workshop and report back to the Town Board. The program outlined the different kind of projects that could be funded, discussed timelines, the necessity of documentation, the need for matching funds, etc. We were all given a packet with the information that was discussed at the program. It is imperative that the person who attended the workshop report to the Town Board and that the minutes of the Town Board reflect the report and that the Town Clerk not only sign the minutes but have her signature notarized.

Dennis Patton informed the Board that he would be bringing to the Mayor for signing the Planning Grant Application for updating Water As Built Plans and CIP the week of July 21, 2008.

There being no further business, Commissioner Newsom made a motion to adjourn which was seconded by Commissioner Matthews, voted and carried.

Meeting Adjourned at 4:25 PM.

Submitted by Mayor B. M. Hawfield

Clerk