

TOWN OF LITTLETON
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LITTLETON, NORTH CAROLINA
27850
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August 4, 2008

AGENDA

1. Call regular meeting to order at 7:30 p.m.
2. Pledge of Allegiance.
3. NC Senator Ed Jones to address Board and citizens.
4. Consider approval of minutes of meeting(s) held in July, 2008.
5. Approve for payment bills made in July, 2008.
6. Cathy Scott to present USDA Grant application for new Town Hall rehabilitation.
7. Citizens concerns.
8. Consider acceptance of Settlement for 2007 Taxes.
9. Consider appointments to Jones Memorial Library Board, Board of Adjustment, and Planning Board.

Recommendations:

Re-appointments James Skilton & Mike Currin Board of Adjustment
 Dan Long Planning Board
 John Skinner Planning Board – recommend to Warren County

New appointments Margie Duckett & Addie Solomon Jones Memorial Library

Open for nomination Planning Board 1 position

10. Commissioners reports on activities in July, 2008.
11. Consider rescheduling September meeting due to Labor Day Holiday.
12. Adjourn.

The Board of Commissioners of the Town of Littleton held their regular meeting August 4, 2008, at the Town Hall at 7:30 p.m. Present were Commissioners Patrick McAtee-MacRae, Betty Willis, and Clara Debnam and Town Attorney Gilbert Chichester.

Mayor Hawfield opened the meeting with the Pledge of Allegiance.

Mayor Hawfield welcomed everyone to the meeting and introduced North Carolina Senator Ed Jones.

Senator Jones advised he was senator for the 4th District, consisting of some of the poorest counties in the state. This year was the short session and so they were fine tuning the budget. Senator Jones, among other things, discussed the budget, education and gang violence legislation.

Commissioner MacRae made a motion, seconded by Commissioner Debnam to approve the minutes as presented by the Clerk. The motion was voted and carried.

Commissioner Debnam made a motion, seconded by Commissioner Willis, to approve payment of bills made during the month of July. The motion was voted and carried.

Cathy Scott advised Tobias Fullwood, with USDA, had visited Littleton to look at the new Town Hall building to see what was needed and explained the Town was applying for a loan - grant combination from USDA. The loan rate would be set by the Treasury.

Commissioner Willis made a motion, seconded by Commissioner MacRae, to authorize the Mayor to execute documents for the USDA application. The motion was voted and carried.

Richard Brown questioned why it was necessary for someone to have a privilege license to sell goods outside his store and discussion followed. It was explained that all business were required to have a license. Placing a sign at the Casa Mia parking lot stating a license was required was discussed.

In response to comments from Karen McAtee-MacRae, Commissioner Willis stated equipment had been delivered that day to begin demolition of the houses on Mosby Ave. Mr. Chichester stated the responsibility for seeing the demolition carried out was in the hands of Halifax County and they had been contacted numerous times.

Ernest Johnston also questioned privilege licenses and whether everyone selling goods actually had one. Officer Jenkins advised that he checked vendors and would do so again the next weekend.

Mayor Hawfield asked for a motion to approve the 2007 Settlement of Taxes, there was no response.

Commissioner Willis made a motion, seconded by Commissioner Debnam, to appoint Margie Duckett and Addie Solomon to the Jones Memorial Library Board of Trustees. The motion was voted and carried.

Commissioner MacRae made a motion, seconded by Commissioner Willis, to re-appoint to the Board of Adjustment Mike Currin and Jim Skilton. The motion was voted and carried.

Commissioner MacRae made a motion, seconded by Commissioner Debnam, to appoint Don Willis as a regular member of the Planning Board and recommend Warren County re-appoint John Skinner to the Planning Board. The motion was voted and carried.

Commissioner Debnam gave the budget report for July; General Fund revenues YTD \$4,463.50 or 0%, expenditures \$27,232.91 or 4%, Water & Sewer Fund Revenues YTD \$29,175.85 or 7% and expenditures \$13,145.01 or 3%.

Commissioner Willis reported there had been no violations, sewer spills or inspections, the Town had purchased 3,509,000 and sold 2,255,000. Unaccounted for water was 1,145,000 and hydrant flushing was part of that amount. Two Bacterial tests were negative and TTHM and HAA tests were conducted in July.

Commissioner Willis reported there had been an extensive investigation of the water bill for the Post Office and made a motion, seconded by Commissioner MacRae, for the Post Office to pay the utility bill with no adjustment. The motion was voted and carried.

Commissioner Willis advised August is clean up month with the Downtown Turnaround Festival Labor Day Weekend and encouraged everyone to clean up their yards. Chief Suggs had asked her to announce the police department would be focusing on ticketing litterers and they would also be focusing on Ferguson Street because it was such a problem. Commissioner Debnam commented that she had to pick up trash everyday as her back yard was on Ferguson.

In response to Commissioner MacRae comment on a letter he had written, Mr. Chichester asked to meet with him to revise the letter a little bit.

Following a short discussion, seconded by Commissioner Willis, made a motion, seconded by Commissioner MacRae, to move the September meeting to Tuesday, September 2, at 7:30 p.m. The motion was voted and carried.

Mayor Hawfield read the police report for July.

Concerning the house on Mosby Avenue Mr. Chichester assured everyone that everything that could be done under the law was being done and it was the County's responsibility. The alternative would mean the Town taxpayers would have to pay. Also, he had been asked to contact Mr. Mann concerning the Library out of courtesy to see if he would reconsider. If he won't, Mr. Chichester stated he would file for a Declaratory Judgment Action to ask a judge to look at the contract and make a decision. Mr. Chichester's stated in his opinion the Town was right on the lease agreement.

Commissioner Willis made a motion, seconded by Commissioner Debnam, to adjourn at 8:49 p.m. The motion was voted and carried.

Clerk