

**TOWN OF LITTLETON**  
P. O. BOX 87  
LITTLETON, NORTH CAROLINA  
27850  
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April 6, 2009

AGENDA

1. Open Public Hearing on Littleton CDBG Infrastructure Grant # 07-C-1720 Program Amendment -Project Area Boundary Change at 7:00 p.m.
2. Call regular meeting to order at 7:30 p.m.
3. Pledge of Allegiance.
4. Consider approval of minutes of meeting(s) held in March, 2009.
5. Approve for payment bills made in March, 2009.
6. Consider Infrastructure Grant Project area expansion amendment and authorize Mayor to sign all related documents.
7. Citizens concerns.
8. Adopt **“Fair Housing Month 2009”** Proclamation. (5<sup>th</sup> Quarter CDBG Fair Housing activity)
9. Consider **Resolution of Support for House Bill 898 - Short Title “No Killing of Grass Carp” R-09-005.**
10. Consider line item budget amendments.
11. Consider 3 year grant for salary and benefits for a full time police officer (Town would be obligated to pay salary for a minimum of one additional year).
12. Commissioners reports on activities in March, 2009.
13. Adjourn.

The Board of Commissioners of the Town of Littleton held a public hearing on an amendment to the CDBG East End Water Line Project Monday, April 6, 2009, at 7 pm at the Town Hall. Commissioners present were Patrick McAtee-MacRae, Betty Willis, Clara Debnam and Terry Newsom. Citizens present were Kay Emery, Maurice Emery and Alton Parker.

Mayor Hawfield read the public hearing notice published in the local paper and a copy is hereby incorporated by reference and made a part of these minutes.

Mayor Hawfield turned the floor over to Dennis Patton (UCPCOG) to explain the amendment. Mr. Patton advised the Town had been awarded an Infrastructure Water Grant in 2008 for the East End and due to economic conditions there were funds available for additional improvements. The improvements had to be contiguous, and the engineer suggested looping the lines. The new contiguous area would take in several homes on Bacon Road and 10 houses on Halifax Street. The looping of the lines would improve water pressure, prevent water from sitting idle and, therefore, lessen the Tthm's. It would also provide for fire hydrants. This will be a beneficial project and something that the Town had wanted to do and now had the opportunity to include additional homes, 8 of which were low to moderate income (LMI) and would keep the same approximate LMI level as the original project.

Discussion followed including the approval process, which Mr. Patton explained the change in scope and boundaries would be submitted as an amendment to the project. An environmental review would take 5 to 6 weeks so he expected notification sometime about mid May to Memorial Day.

There being no further comments, Commissioner Willis made a motion, seconded by Commissioner Debnam, to adjourn the public hearing at 7:12 p.m. The motion was voted and carried.

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Clerk

The Board of Commissioners of the Town of Littleton held their regular meeting Monday, April 6, 2009, at 7:30 p.m. Commissioners present were Patrick McAtee-MacRae, Betty Willis, Clara Debnam and Terry Newsom.

Mayor Hawfield opened the meeting with the Pledge of Allegiance.

Following Mayor Hawfield advising the meeting had been delayed until the 9<sup>th</sup> due to the snow, Commissioner Willis made a motion, seconded by Commissioner Newsom, to approve the minutes of the meeting held in March. The motion was voted and carried.

Commissioner Debnam made a motion, seconded by Commissioner Newsom, to approve payment of the bills made during March as presented by the Clerk. The motion was voted and carried.

Commissioner Willis made a motion, seconded by Commissioner MacRae to approve the Infrastructure Grant project area expansion amendment and to authorize the Mayor to sign all documents related to this amendment. The motion was voted and carried.

Wilbur Gray stated he lived on Spring Street and requested the sidewalk on the west side be repaired and extended across Center Street and for an area light to be installed at the corner. He also advised Floyd Lewis had asked him to report a pot hole at Moore and Warren Street caused by a leak. Mayor Hawfield replied they had been working on fixing the potholes.

Heidi Hogan stated she was putting in a request for the 4<sup>th</sup> of July Parade and discussion followed including changing the ending point from the factory to the area past the Fire House by the old water tower due the factory opening.

Commissioner Newsom made a motion, seconded by Commissioner Debnam, to adopt the Adopt **“Fair Housing Month 2009”** Proclamation naming April as Fair Housing Month. The motion was voted and carried.

Following Mayor Hawfield advising the Lake Gaston Weed Council had asked for support, Commissioner Willis made a motion, seconded by Commissioner MacRae, to adopt the **Resolution of Support for House Bill 898 - Short Title “No Killing of Grass Carp” R-09-005**. The motion was voted and carried.

Commissioner Debnam made a motion, seconded by Commissioner Newsom, to approve the suggested budget amendments. The motion was voted and carried. A copy is hereby incorporated by reference and made a part of these minutes.

Mayor Hawfield reported the Police Department was in the process of applying for a grant for a full time officer for a period of three years. The Town would have to pay for the 4<sup>th</sup> year and could keep the officer on permanently if they lost any officer in the meantime. Commissioner Newsom made a motion, seconded by Commissioner MacRae, to authorize the Mayor to sign the grant application (COPS Grant). The motion was voted and carried.

Commissioner Debnam gave the budget report for March; General Fund revenues YTD \$360,563.16 or 58%, expenditures \$380,429.86 or 63% and Water & Sewer Fund Revenues YTD \$252,440.62 or 68% and expenditures \$211,745.27 or 57%.

Commissioner Newsom gave the police report for March and stated there were a lot of zeros. Commissioner Willis gave the street report for Commissioner Matthews and stated the holes on the list were being patched and the State had turned down the request for another handicapped access along Main Street that had been requested at the last meeting as there were already two accesses and another would cause flooding.

Commissioner Willis reported the Town had purchased 2,711,000 gallons of water and sold 1,728,000 and unaccounted for was 884,000 gallons, and 2 bacterial tests had come back negative. There were no spills, violation or inspections at the WWTP. They were still working with the County on the water situation and the project looping the lines would help with the TThm's.

Commissioner MacRae reported he had spoken with both funeral homes about making ruts in the cemetery, but that nature had taken its course and the ruts were gone. The funeral homes had said they would be more careful in the future. Alton Parker asked about money in the budget for straightening up tombstones and a short discussion followed.

Commissioner Newsom recognized Jim Hogan as one of the actors in the Lakeland Arts production of "Lend Me a Tenor".

Commissioner Willis made a motion, seconded by Commissioner MacRae, to adjourn the meeting at 7:54 p.m.

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Clerk