

TOWN OF LITTLETON
P. O. BOX 87
LITTLETON, NORTH CAROLINA
27850
TELEPHONE (252) 586-2709

September 1, 2009

AGENDA

1. Call regular meeting to order at 7:30 p.m.
2. Pledge of Allegiance.
3. Consider approval of minutes of meeting(s) held in August, 2009.
4. Approve for payment bills made in August, 2009.
5. Citizens concerns.
6. Consider acceptance of Settlement of 2008 Taxes.
7. Consider appointments to Board of Adjustment (1 regular member) and Planning Board (1 regular member).
8. Consider pest extermination bids for Town Hall.
9. Consider Budget Amendment for balance of \$14,184 matching funds for Rural Center Grant # 2008-321.
10. Schedule Public Hearing for October meeting for CDBG-Infrastructure East End Waterline Extension Project close-out (CDBG07-C-1720).
11. Commissioners reports on activities in August, 2009.
12. Adjourn.

Additional Items:

Executive session pursuant to NCGS 143-18.11(a)(6) to discuss personnel issues.

The Board of Commissioners of the Town of Littleton held their regular meeting Tuesday, September 1, 2009, due to the Labor Day Holiday, at 7:30 p.m. at the Town Hall. Present were Commissioners Betty Willis, Patrick MacRae, Clara Debnam Terry Newsom and Jimmy Kearney and Town Attorney Gilbert Chichester.

Mayor Hawfield opened the meeting with the Pledge of Allegiance.

Mayor Hawfield thanked Commissioner Willis for cleaning the meeting room and hanging plastic sheeting over the exposed wall.

Commissioner Willis made a motion, seconded by Commissioner Debnam, to approve the minutes of August 3, 2009, as presented. Commissioner MacRae presented an alternative paragraph for the paragraph concerning Karen MacRae's request for reimbursement. Following discussion the motion was voted and failed with Commissioner Willis voting in favor and Commissioners MacRae, Newsom, Debnam and Kearney opposing.

Commissioner Willis made a motion, seconded by Commissioner MacRae, to replace the paragraph with Commissioner MacRae's version and to replace "no action was taken" with "the ruling stood. The motion was voted and carried.

Commissioner Newsom made a motion, seconded by Commissioner Kearney, to approve the August 3, 2009, minutes with the above revisions. The motion was voted and carried.

Commissioner Debnam made a motion, seconded by Commissioner MacRae, to approve payment of bills as presented. The motion was voted and carried.

Commissioner MacRae made a motion, seconded by Commissioner Willis, to accept the Settlement of 2008-09 Taxes. The motion was voted and carried. A copy is hereby incorporated by reference and made a part of these minutes.

Following Mayor Hawfield recommendations, Commissioner Willis made a motion, seconded by Commissioner Debnam, to reappoint Carroll Mann as regular member to the Board of Adjustment and appoint Bob Burke as member to the Planning Board. The motion was voted and carried.

Mayor Hawfield advised two estimates had been received for termite treatment on the Town Hall, Whitco \$1,800.00 and Commonwealth \$1,440.00. Following clarification on the bids and Attorney Chichester recommending checking for license and bond, Commissioner Willis made a motion, seconded by Commissioner Newsom, to accept the bid from Commonwealth Exterminators in the amount of \$1,440.00 for termite treatment of the Town Hall building. The motion was voted and carried.

Commissioner Kearney had no report.

Commissioner Debnam gave the budget report for August; General Fund revenues YTD \$11,263.08, or 1%, expenditures \$71,838.20 or 12% and Water & Sewer Fund Revenues YTD \$56,725.32 or 17% and expenditures \$24,299.64 or 12%.

Commissioner Newsom gave the police report and stated the zeros on the report didn't mean they weren't doing anything, it means they're doing the job.

Commissioner Willis reported there had been on inspections, violations or spills at the WWTP. On potable water, last months reading had been tiny due to the pump being replaced so this month's

purchase was 4,788,000 gallons, but that included last month's. Total amount sold was 2,024,000, unaccounted for was 2,630,000 but that wasn't accurate due to the County's last month's billing. Two Bacterial tests were negative, everything was working at the present time and they were getting ready to clean out the sludge beds.

Commissioner MacRae had no report except that the Clerk had informed him a cemetery lot had been sold so now there was more money for the Cemetery Fund.

Mayor Hawfield reported there was some good news for a change, Halifax County had held public hearings on three properties and they had been condemned. The owners had 60 days notice to demolish the buildings or the County would start the proceedings. The County was working in increments, so more properties would be condemned in the future.

Commissioner Willis made a motion, seconded by Commissioner Kearney, to enter into executive session pursuant to NCGS 143-18.11(a)(6) to discuss personnel issues at 7:52 p.m. The motion was voted and carried.

Regular session resumed at 8:25 p.m.

Commissioner Newsom made a motion, seconded by Commissioner MacRae, to hire Doug Elliot as a full time police officer at a salary of \$26,000.00 per year. The motion was voted and carried.

Commissioner Kearney made a motion, seconded by Commissioner Willis, to adjourn the meeting at 8:26 p.m. The motion was voted and carried.

Clerk

General Account and Minutes of Closed Session Pursuant to NCGS 143-318(a)(6)

The executive session convened at 8:00 p.m.

Chief Suggs gave an update on Officer Jenkins, who was out due a non work related injury. Following discussion, the Board agreed to revisit Officer Jenkins status and position in January.

The Board interviewed an applicant for the position of full time officer and a short discussion followed including the starting salary.

Commissioner Willis made a motion, seconded by Commissioner Debnam, to resume regular session at 8:25 p.m. The motion was voted and carried.

Clerk