

**TOWN OF LITTLETON**  
P. O. BOX 87  
LITTLETON, NORTH CAROLINA  
27850  
TELEPHONE (252) 586-2709

May 3, 2010

AGENDA

1. Call regular meeting to order at **6:30 p.m.**
2. Pledge of Allegiance.
3. Invocation.
4. Mayor's Proclamation in recognition of "Municipal Clerks Week".
5. Consider approval of minutes of meeting(s) held in April, 2010.
6. Approve for payment bills made in April, 2010.
7. Rives Manning, County Commission, to make presentation to Town.
8. Citizens Concerns.
  - a. Leroy Williams
  - b. Charles Harvey
9. Consider "**A Resolution of the Town of Littleton Urging the State to Recognize the Role of Municipalities in the Deployment of Technology Services for the Economic Development of North Carolina and to Express Concern About the Potential Legislation to Limit Local Government Provision of Broadband Service.**" (R-10-007)
10. Consider revised Privilege License fees.
11. Schedule Public Hearing for text amendment to Zoning Ordinance. (replacing sentence in Section 709 "A fee **of twenty-five dollars(\$25.00)** shall be paid to the town for each application, for an administrative review, for a variance or special or conditional use permit not initiated by an officer or agency of the town, to cover the costs of advertising and other administrative expenses involved." with "A fee, **set by the Board of Commissioners and available in the Clerk's Office,** shall be paid to the town for each application, for an administrative review, for a variance or special or conditional use permit not initiated by an officer or agency of the town, to cover the costs of advertising and other administrative expenses involved.")
12. Consider changing monthly meeting time to 6:00 pm.
13. Commissioners reports on activities in April, 2010.
14. Adjourn.

The Board of Commissioners of the Town of Littleton held their regular meeting Monday, May 3, 2010, at 6:30 pm at the Town Hall. Commissioners present were Heidi Hogan, Clara Debnam, Patrick McAtee-MacRae and Jimmy Kearney. Commissioner Newsom arrived at 6:35 pm.

Mayor Willis opened the meeting with the Pledge of Allegiance followed by an Invocation.

Mayor Willis read a proclamation in recognition of "Municipal Clerks Week" and expressed appreciation for the Town Clerk. A copy is hereby incorporated by reference and made a part of these minutes.

Following Mayor Willis noting a correction to the minutes of April 19, replacing the word "fired" with "released" in the last sentence on the first page, Commissioner Debnam made a motion, seconded by Commissioner MacRae to accept the minutes from April. The motion was voted and carried.

Commissioner Kearney made a motion, seconded by Commissioner Debnam, to approve payment of the bills made in April as presented. The motion was voted and carried.

Mayor Willis recognized Halifax County Commissioner Rives Manning. Commissioner Manning stated he was there representing the Halifax County Historical Society to present a copy of the book "The Historic Architecture of Halifax County" and to thank the Town for its participation in the survey done to gather information for the book. Commissioner Newsom arrived during discussion.

Leroy Williams had several questions concerning the sewer grant (CWMTF Grant) and asked for a refund of his sewer tap fee. Mayor Willis explained the purpose of the grant was to reduce inflow and infiltration of the sewer system, to reline the existing lines and taps not up to standard that were to abandoned or uninhabitable properties were sealed off. Therefore there was no reason for a refund. Mr. Williams also suggested recognizing Mr. Jesse Letts contributions to the upkeep of the Town and was told he had been recognized in the past and would be again.

Mr. Charles Harvey stated he wanted to talk about the betterment of the Town; he'd met with Littleton Service Center owner about the condition of the building, NCDOT about an alternate truck route, and with the railroad concerning their property. Mayor Willis asked that he not interfere with the railroad, that it was the Town's business. During discussion, Mr. Harvey left the meeting.

Following brief comments, Commissioner Kearney made a motion, seconded by Commissioner Hogan, to adopt "**A Resolution of the Town of Littleton Urging the State to Recognize the Role of Municipalities in the Deployment of Technology Services for the Economic Development of North Carolina and to Express Concern About the Potential Legislation to Limit Local Government Provision of Broadband Service.**" (R-10-007). The motion was voted and carried. A copy is hereby incorporated by reference and made a part of these minutes.

Mayor Willis advised the Board would discuss in more detail the revised privilege licenses and asked for a motion to raise the fees. Commissioner Newsom made a motion, seconded by Commissioner Debnam, to raise the privilege license fees, fees to be determined at a work session. The motion was voted and carried.

The consensus of the Board was to hold a public hearing on the zoning text amendment at 6 pm before the June 7<sup>th</sup> regular meeting and another the following week on Monday at 4:45 pm.

Commissioner MacRae had no cemetery report.

Commissioner Newsom gave the police report for April.

Commissioner Kearney had no street report.

Commissioner Hogan gave the budget report for April; General Fund revenues YTD \$366,441 or 62%, expenditures 435,546 or 73% and Water & Sewer Fund Revenues YTD \$266,746 or 68% and expenditures \$307,193 or 78%.

Commissioner Debnam reported the Town had purchased 3,814,000 gallons of water and sold 1,836,000, unaccounted for was 1,849,000 and two bacterial tests were negative. There were no spills, violations or inspections at the Wastewater Treatment Plant. Mayor Willis advised they still didn't know what the problem was with the water loss. TA Loving had ordered the meters for the Southside (Grant) and due to savings the Odell line would be replaced with a 6" water main.

Mayor Willis stated she would like to hold a work session Monday, May 17<sup>th</sup>, the Board agreed to meet at 4:30 pm.

Mayor Willis also asked the Board to think about changing the meeting time.

There being no further business, Commissioner Kearney made a motion to adjourn at 7:14.

---

Clerk