

TOWN OF LITTLETON
P. O. BOX 87
LITTLETON, NORTH CAROLINA
27850
TELEPHONE (252) 586-2709

October 18, 2010

AGENDA

1. Call work session to order at **4:30 p.m.**
2. Authorize Mayor Willis as “Voting Delegate” an NCLM Business Meeting. (NCLM Conference)
3. Mayor’s remarks.
 - a. Community Service
 - b. Architects Invoice
 - c. A Street Issues
4. Discussion items MacRae
 - a. The need for Work orders.
 - b. Any updates on the Y’s and T’s issue? Official response?
5. Adjourn.

Next regular meeting scheduled Monday, November 1, 2010 at 6:30.*

The Board of Commissioners of the Town of Littleton held a work session Monday, October 18, 2010. The meeting was moved to the Littleton Sales building. Commissioners present were Heidi Hogan, Patrick McAtee-MacRae, Jimmy Kearney and Clara Debnam. Commissioner Newsom arrived late.

Mayor Willis called the meeting to order at 4:30 pm.

Mayor Willis advised she had talked with Sally Hawfield and she would release to the Town all remaining personal property in the Littleton Sales building and allow disposal of the property. Mayor Willis reported the boys from KIPP School would have to perform 24 hours of community service and would be supervised by Larry Bowden. They would clean up around Town on two more Saturdays.

Mayor Willis reviewed the Halifax Legislative Goals and following discussion of the choices, the Board decided on numbers 1, 2, 8, 9, 11, 12, 13, 14 and 16. A copy of the goals and hereby incorporated by reference and made a part of these minutes.

The Board briefly discussed State collected municipal revenues and the possibility of cuts by the Governor in the future.

The Board was asked to think about changing the meeting dates for regular meetings scheduled on holidays.

Mayor Willis advised she had talked with the director of the Board of Elections and would be meeting with her to discuss moving the polling location from the Town Hall and also holding the Board of Commissioners meetings at the Fire Department due to the condition of the Town Hall meeting room.

Mayor Willis advised leaf collection would start when the sap went down, last year collection hadn't started until Thanksgiving and had lasted through January.

Mayor Willis addressed the architects invoice for the new Town Hall building, because of the stimulus part of the loan/grant things had to change. He had been working on the project for two years and had not been paid anything. The plumbing/mechanical engineer's cost would not exceed \$2,500.00 and he would not be paid until his work was done.

Mayor Willis advised she had talked with the auditor and he had suggested having the Water Sewer fund pay for repairs to the current Town Hall. The Board discussed getting bids for repairs to the Town Hall and Commissioner Debnam made a motion, seconded by Commissioner Hogan, to start the process and get bids for repairs to the roof and wall of the Town Hall. The motion was voted and carried.

Commissioner Newsom made a motion, seconded by Commissioner Kearney, to pay the architect's bill in the amount \$4,536.27 for the work already done. The motion was voted and carried.

Mayor Willis advised she didn't feel the Board needed to adopt any changes in Board procedures, other things were more important.

The Board discussed a problem with septic tanks in East End and Commissioner Debnam said that although she appreciated the help, she and Keith Hamm would handle the problem.

Mayor Willis advised Gussie Silver, living on A Street, had called about her water. The line on that street was a dead end line and needed to be made into a loop. Following discussion on using grant funds for the actual work and possibly having to pay the engineer directly to draw up the plan, Commissioner Debnam made a motion, seconded by Commissioner Kearney, to proceed with the A Street project pay for the services of the engineer for his work and the grant would pay for the actual construction work. The motion was voted and carried.

Commissioner Hogan made a motion, seconded by Commissioner Debnam, to authorize Mayor Willis as the voting delegate for the NCLM Conference. The motion was voted and carried.

Commissioner MacRae presented the board with and reviewed a packet of information concerning some of the cleanouts used in the CWMTF grant. The Board discussed the issues and concerns and was informed that the contractor would be replacing the cleanouts in question at his expense. The Board also discussed informing the citizens of the work to be done and sending a letter to Ms. Pitchford on what was being done.

Commissioner MacRae advised an East End citizen had contacted him concerning the stench possibly coming from McIver School or a septic tank. The Board discussed the problem and procedures for handling such problems. Commissioner MacRae wanted to know if Ms Davis had signed up for a sewer hook up and stated if the work was done by the grant the septic tank should have been pumped and filled in. Commissioner Debnam advised she had talked with Keith about the Settles problem and they were going to dig it up and the Davis's septic tank was partially under the porch. The Board continued discussion including citizen input and Board response at meetings, and Commissioner Debnam said she would contact Ms. Pitchford.

Commissioner Debnam made a motion, seconded by Commissioner Newsom to adjourn the meeting at 6:09 pm. The motion was voted and carried.

Clerk