

**TOWN OF LITTLETON**  
P. O. BOX 87  
LITTLETON, NORTH CAROLINA, 27850  
TELEPHONE (252) 586-2709

December 6, 2010

AGENDA

1. **Call Public Hearing to order at 6:00 pm.**
  - a. Keith Wilson Special Use Permit.
2. Call regular meeting to order at 6:30 p.m.
3. Pledge of Allegiance.
4. Invocation.
5. Consider **Memorial Resolution Mayor B. Mason Hawfield (R-10-014).**
6. Present former Mayor B. Mason Hawfield NCLM Memorial Resolution.
7. Consider approval of minutes of meeting(s) held in November, 2010.
8. Approve for payment bills made in November, 2010.
9. Citizens Concerns – none.
10. Consider Keith Wilson’s request for a Special Use Permit.
11. Consider budget amendments (Gold Leaf Grant)
  - a. Increase 10-560-63 Gold Leaf Grant (expenditure)
  - b. Increase 10-336-00 Gold Leaf Grant (revenue)
12. Consider Ordinance **Deleting Section 33.08 Manager, McPherson Business Complex (O-10-002),** from the Town of Littleton Code of Ordinances
13. Consider approving Oak Grove Baptist Church’s request to hold Dr. Martin Luther King, Jr. parade January 17, 2011.
14. Commissioners reports on activities in November, 2010.
15. Mayor’s remarks.
  - a. Representative John May’s letter of support for Library.
16. Adjourn.

**Next regular meeting scheduled Monday, January 3, 2011 at 6:30.\***  
**[MEETING WILL BE HELD IN THE LITTLETON SALES OFFICE.](#)**

The Board of Commissioners of the Town of Littleton held a Public Hearing on the 6th day of December, at., for the purpose hearing public comment on a special use permit for Keith Wilson to operate a business at 148 Hackett Street, tax parcel #07-03854. Present were Commissioners Clara Debnam, Heidi Hogan, Terry Newsom and Jimmy Kearney and the applicant, Keith Wilson.

Mayor Betty B. Willis called the meeting to order at 6:02 pm and stated the purpose of the hearing and advised the Planning Board had recommended approval of the special use permit.

Following general discussion, Mayor Willis stated, as there were no citizens present except the applicant for the special use permit, she was closing the hearing at 6:05 pm.

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Clerk

The Board of Commissioners of the Town of Littleton held their regular meeting Monday, December 6, 6:30 pm, at the Littleton Sales building office at 114 E. South Main Street. Commissioners present were Clara Debnam, Heidi Hogan, Terry Newsom and Jimmy Kearney. Citizens present were Spotswood Hawfield Vicars, Sally Hawfield, Lollie Johnston and Moira Underwood.

Mayor Willis opened the meeting with the Pledge of Allegiance followed by an Invocation.

Mayor Willis advised the NCLM every year asked for recipients for memorial resolutions and it was with sadness but honor that former Mayor Hawfield name had been submitted. She was delighted to have Mrs. Vicars accept this recognition. Mayor Willis read the Memorial Resolution and presented the resolution to Mrs. Vicars. A copy is hereby incorporated by reference and made a part of these minutes.

Mayor Willis read a **Memorial Resolution Mayor B. Mason Hawfield (R-10-014)**. Commissioner Newsom made a motion, seconded by Commissioner Hogan, to adopt the resolution. The motion was voted and carried. Mayor Willis presented the resolution to Mrs. Vicars and a copy is hereby incorporated by reference and made a part of these minutes.

Commissioner Hogan made a motion, seconded by Commissioner Kearney, to approve the minutes as presented. The motion was voted and carried.

Commissioner Debnam made a motion, seconded by Commissioner Newsom, to pay the bills as presented. The motion was voted and carried.

Commissioner Newsom made a motion, seconded by Commissioner Hogan, to approve the special use permit for Keith Wilson to operate a business at 148 Hackett Street. The motion was voted and carried.

Commissioner Kearney made a motion, seconded by Commissioner Debnam, to approve the budget amendments for the Gold Leaf Grant; Increase 10-560-63 Gold Leaf Grant (expenditure) and Increase 10-336-00 Gold Leaf Grant (revenue). The motion was voted and carried.

Commissioner Hogan made a motion, seconded by Commissioner Newsom, to approve the Ordinance **Deleting Section 33.08 Manager, McPherson Business Complex (O-10-002)**, from the Town of Littleton Code of Ordinances. The motion was voted and carried.

Commissioner Debnam made a motion, seconded by Commissioner Newsom, to approve Oak Grove Baptist Church's request to hold Dr. Martin Luther King, Jr. parade January 17, 2011. The motion was voted and carried.

Commissioner Debnam reported there had been no violations, inspections or overflows in the waste water system and the Town had purchase 1,986,000 gallons of water and sold 2,203,000 gallons. Halifax County had read the meter wrong so the difference would show on next month's bill and a leak at the Baptist Church had been repaired.

Commissioner Kearney reported street patching had started but the contractor had given out of asphalt. He would be ordering more and then continue patching.

Commissioner Hogan gave the budget report for November, General Fund revenues YTD \$183,993 or 31% and expenditures \$181,281 or 31% and Water & Sewer Fund Revenues YTD \$148,924 or 39% and expenditures \$131,477 or 35%. Commissioner Hogan stated the budget seemed to be in good shape and Mayor Willis concurred stating it was going very well and to keep it up.

Commissioner Newsom gave the police report and stated a new motor had been put in the 2004 Impala and the new office was working out.

Commissioner Debnam stated she would have a report on Bacon Road and East End next month.

Mayor Willis stated the letters of support from John May had been very welcome but he hadn't been reelected so she wasn't sure how much they'd do (in promoting funding for the Library).

Commissioner Kearney made a motion, seconded by Commissioner Hogan, to adjourn at 6:49 pm. The motion was voted and carried.

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Clerk