

TOWN OF LITTLETON
P. O. BOX 87
LITTLETON, NORTH CAROLINA, 27850
TELEPHONE (252) 586-2709

May 2, 2011

AGENDA

1. Call meeting to order at 6:30 p.m.
2. Pledge of Allegiance.
3. Invocation.
4. Kerry Morrow, engineer with the NC Department of Transportation, on Halifax County Comprehensive Transportation Plan (CTP)
5. Consider approval of minutes of meeting(s) held in April, 2011.
6. Approve for payment bills made in April, 2011.
7. Citizens Concerns
 - a. Tony Martin – parking on North Main - Internet Café
8. Commissioners reports on activities in April, 2011.
9. Presentation to Chief James Michael Suggs.
10. Motion to enter into close session pursuant to NCGS 143-318(a) (6).
11. Mayor's remarks.
12. Adjourn.

Next regular meeting scheduled Monday, June 6, 2011 at 6:30.*
[MEETING WILL BE HELD IN THE LITTLETON SALES OFFICE.](#)

The Board of Commissioners held their regular meeting Monday, May 2, 2011, at 6:30 pm, at the Littleton Sales building office. Commissioners present were Heidi Hogan, Patrick McAtee-MacRae, Clara Debnam, Jimmy Kearney and Terry Newsom.

Mayor Willis opened the meeting with the Pledge of Allegiance followed by an Invocation.

Commissioner Kearney made a motion seconded by Commissioner Debnam, to approve the minutes of the meetings held in April as presented. The motion was voted and carried.

Commissioner Hogan questioned Annie's Construction invoice for storm drain repairs, stating the materials needed to be listed and asked to hold the bill until materials could be itemized.

Commissioner Newsom made a motion seconded by Commissioner Kearney, to pay all the bills as presented. Commissioner Kearney added an itemized list to be provided by the work session. The motion was voted and carried, Commissioners Newsom, Kearney, Debnam and Hogan voting in favor and Commissioner MacRae opposing.

Tony Martin expressed concern about parking on North Main Street, stating he would like three spaces marked out for 15 minute parking in front of his flower shop. Following discussion, Mayor Willis advised the Board would take his request under consideration at the work session.

Commissioner MacRae had no cemetery report but advised he was working on getting ideas and input from others on how to cut expenses.

Commissioner Kearney stated it did need to be marked no parking at the fire hydrant on North Main.

Commissioner Debnam gave reported the Town had purchased 2,272,000 gallons and sold 1,935,000 gallons of water, two Bacterial tests were negative, there were no spills, inspections or violations in the waste water system.

Commissioner Newsom gave the police report.

Commissioner Hogan gave the budget report; General Fund revenues YTD \$399,677 or 65%, expenditures \$392,048 or 64% and Water/Sewer Fund revenues YTD \$297,752 or 77% and expenditures 277,012 or 71%. Commissioner Hogan also reported she would be attending a grant writing workshop.

Mayor Willis read a letter of resignation from Chief Suggs stating his last day would be May 5th.

Kerry Morrow, engineer with the NC Department of Transportation, on Halifax County Comprehensive Transportation Plan (CTP) presented the Board draft map of the Halifax County portion of the Comprehensive Transportation Plan and discussion followed including the plan for Hwy 158 would bypass Littleton to the north of Town and would destroy the Town. Ms Morrow advised there was a resolution she hoped the Board would adopt approving the overall plan and was told the Board would not adopt it unless their objection to the bypass could be included and not until they had more time to get questions answered. Ms Morrow advised the bypass actually part of the Transportation Improvement Plan (TIP) rather than the long range CTP. The consensus was to consider the CTP at the next meeting.

Mayor Willis thanked Chief Suggs for his service to the Town and she and Commissioner Newsom presented Chief Suggs with a plaque from the Board of Commissioners.

Mayor Willis advised this was National Clerks Week and thanked the Clerk for her service to the Town.

Commissioner Newsom made a motion seconded by Commissioner Debnam, to enter into close session pursuant to NCGS 143-318(a) (6) at 7:16 pm. The motion was voted and carried.

Mayor Willis advised the regular session would resume briefly following the closed session and the Board agreed to meet Monday, May 9th at 3:00 pm.

The regular meeting resumed at 7:30 pm.

Commissioner Newsom made a motion seconded by Commissioner MacRae to appoint Officer Greg Bolton as acting Chief of Police for a three month trial period at a salary of \$33,000 per year. The motion was voted and carried.

Commissioner Debnam made a motion seconded by Commissioner Kearney, to adjourn at 7:32 pm. The motion was voted and carried.

Clerk

General Account and Minutes of Closed Session Pursuant to NCGS 143-318(a)(3)

The closed session convened at 7:18 p.m.

The Board discussed the qualifications and hiring of a chief of police to replace James Michael Suggs.

Commissioner Newsom made a motion seconded by Commissioner Kearney, to go out of closed session and resume the regular session. The motion was voted and carried.

Clerk