

TOWN OF LITTLETON
P. O. BOX 87
LITTLETON, NORTH CAROLINA, 27850
TELEPHONE (252) 586-2709

September 6, 2011

AGENDA

1. Call regular meeting to order at 6:30 p.m.
2. Pledge of Allegiance.
3. Invocation.
4. Consider approval of minutes of meeting(s) held August, 2011.
5. Approve for payment bills made in August, 2011.
6. Citizens Concerns
7. Authorize Mayor Willis as voting delegate for NCLM Conference.
8. Commissioners reports on activities in August, 2011.
9. Mayor's remarks.
 - a. Prison contract
 - b. Storm drain ordinance
10. Adjourn.

Next regular meeting scheduled Monday, October 3, 2011 at 6:30.*
MEETING WILL BE HELD IN THE LITTLETON SALES OFFICE.

Due to the Labor Day Holiday, the Board of Commissioners held their regular meeting Tuesday, September 6, 2011, at 6:30 pm at the Littleton Sales office. Commissioners present were Heidi Hogan, Patrick McAtee-MacRae and Jimmy Kearney.

Mayor Willis opened the meeting with the Pledge of Allegiance followed by an Invocation.

Commissioner Hogan made a motion seconded by Commissioner Kearney, to adopt the corrected copy of the minutes for meetings held in August. The motion was voted and carried.

Commissioner MacRae made a motion seconded by Commissioner Hogan, to pay the bills as presented with the exception of Annie's Construction's invoice. Discussion included reviewing the invoice at the September work session, contacting other contractors including Dan Long, the liability and worker's comp requirement for contractors, having a list on standby, notifying board members, Mayor Willis advising Superintendent Keith Hamm reporting water loss waiting for a response from contractors he'd called, and the Board's consensus in the minutes at least two times not to use Annie's Construction. During the discussion Commissioner Kearney stated he didn't have a problem (with Annie's Construction) as long as two or three contractors had been contacted and the Clerk advised several had been contacted. The motion was voted and carried with Commissioners Hogan and MacRae voting in favor and Commissioner Kearney opposing.

Commissioner Hogan made a motion seconded by Commissioner MacRae, to discuss the Annie's Construction invoice at the September work session. The motion was voted and carried.

Mayor Willis advised the next item was to authorize the delegate for the League Conference, although it wasn't really necessary as she was the only one attending. Commissioner Kearney stated he would like to have guidelines on travel costs including lodging and meals; when that amount was exceeded the individual would have to pay the additional expenses. In discussion, Mayor Willis stated she only attended the one conference and didn't get reimbursed for mileage.

Commissioner Kearney reported Jay Myrick had cleared storm debris off the streets on Sunday and had since started picking up the debris in the business district and then branched out. Discussion included reimbursement from FEMA and how long the hurricane debris would be picked up. Mayor Willis advised individuals would have to contact FEMA directly for assistance and discussion included Jay Myrick cleaning his own property.

Commissioner MacRae reported there had been a couple of funerals and Decilles had cleaned up the storm debris in the cemetery and only charged \$75.00, which he considered very reasonable.

Commissioner Hogan gave the budget report, General Fund revenues YTD \$37,174.37 or 6%, expenditures \$56,045.36 or 10%, Water/Sewer Fund revenues YTD \$61,032.65 or 13% and expenditures \$35,866.24 or 8%. Commissioner Hogan also reported she had received a call from Kelly King with Branch Bank and Trust and the Library Renovation Fund would be receiving a corporate check for \$25,000.00 before December 31st from BB&T. He would be contacting First Citizens, Halifax Electric and Progress Energy about donating, as well. The library fund had received a personal donation of \$10,000.00. White Motors had problems because of the hurricane and the test driving fund raiser, which could raise about \$2,000.00 might be put off until next year.

Mayor Willis reported the Town had purchase 3,533,000 gallons of water and sold 2,507,000, unaccounted for was 666,000 gallons, two bacterial tests were negative and one leak was repaired.

There were no spills thanks to the generators, also no inspections or violation of the wastewater system.

Mayor Willis advised she had looked into hiring prisoners to do mowing, etc. They would have to be picked up from the prison and whoever was in charge of the prisoners would have to have training, which Keith Hamm already had although he would have to take a refresher. She thought it would be a good way to get things done and would get more information.

Mayor Willis brought up the problem with people putting stuff in storm drains and read an excerpt Wyatt Magee had found in the Town Code of Ordinances addressing the issue, “No person shall injure or misplace any part of any bridge, culvert, ditch, and drain, or other property belonging to or used by the town, or shall place any obstruction in any culvert, ditch, or drain, to prevent the free flow of water on or over the streets of the town.” Mayor Willis stated the ordinance was going to have to be enforced and in response to a question responded the police would be the ones to do the enforcement.

Following a short discussion, the Board agreed to meet for a work session on Tuesday, September 20, at 9:00 am.

Commissioner MacRae made a motion to adjourn the meeting at 7:02 pm.

Clerk