

The Board of Commissioners held a work session Thursday, December 22, 2011, at the Littleton Sales office building. Commissioners present were Clara Debnam, Jimmy Kearney, Diana Bobbitt, Heidi Hogan and Terry Newsom. The purpose of the meeting was to discuss the Town Hall project and change orders, schedule a reception, and appoint department heads

The meeting came to order at 9:06 am.

Mayor Willis stated the generator for the Town Hall was a luxury rather than a necessity and the Town Hall was generally closed if the weather was bad night to need a generator. The Clerk was trying to get clarification from Tobais Fullwood, USDA, on whether there were enough funds to cover the generator, but the roof was more important than the generator. Mayor Willis explained the problem with the new Town Hall roof and discussion followed and Mayor Willis noted there was currently \$22,765 in change orders, including the generator and in response to a question, the Clerk advised USDA was reviewing the figures for reimbursement to the Town and Mr. Fullwood would be calling back. They would be recapping and resealing the roof so pointing wouldn't be needed. Mayor Willis stated the loan money had been spent and now they were spending the grant money, and we don't know how much is left in contingency, she had called Mr. Fullwood to find out. The Clerk was saying the Town had paid out \$17,097 more than had been paid back out of the grant and we needed to make sure we have enough to repay the Town. Commissioners Kearney and Hogan stated the generator could be canceled and Mayor Willis advised the generator had been ordered since December 16. Commissioner Kearney stated he agreed with change orders number 7 and 8, and went on to say the generator is a luxury not a necessity as the fire station already had the facilities and personnel for emergencies and if we can use that money for other things, he would prefer that. Mayor Willis stated she wanted to make sure they had the money and she would contact Mr. Hurt about canceling the generator.

Commissioner Kearney made a motion seconded by Commissioner Bobbitt, to cancel the generator order. The motion was voted and carried.

Mayor Willis stated there was an extra 35 days to complete the building and she was going to contact Mr. Fullwood to clarify things on the generator.

Mayor Willis advised she had passed out an ethics sheet and discussion followed.

Mayor Willis reappointed Commissioner Newsom as Police Commissioner, Commissioner Kearney to Streets and Commissioner Debnam to Water and Sewer and then stated she had been giving some thought about reappointing Commissioner Hogan. Following discussion during which Commissioner Hogan stated she would work with Commissioner Bobbitt, Mayor Willis reappointed Commissioner Hogan to Finance and Library and Commissioner Bobbitt to Cemetery.

Mayor Willis advised the Board had set an open house at the new Town Hall January 8<sup>th</sup> and it needed to be changed, they would discuss it at the next meeting which would be

held at the current location. The Clerk was called out of the meeting at 9:33 and Commissioner Kearney left the meeting at 9:34.

In response to a question, Mayor Willis advised there was a ±12 month warranty on the new Town Hall and some money would be held in escrow, there was a chain of authority for contact with contractors, grantors, etc, and Mayor Willis stated Commissioners should go through her if they have questions. If there were problems with the building within 12 months, USDA would be contacted to have the contractor correct the problem. Also discussed was moving into the new Town Hall.

Mayor Willis advised there was a shooting just outside of Town and Commissioner Hogan stated about \$3,500 was brought in for the Library from the Saturday night fund raiser.

The meeting was adjourned at 9:44 am.

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Clerk