

TOWN OF LITTLETON

LITTLETON, NORTH CAROLINA

July 2, 2012

AGENDA

1. Call regular meeting to order at 6:30 p.m.
2. Pledge of Allegiance.
3. Invocation.
4. Motion to enter into closed session pursuant to NCGS 143-318.11(a) (3) to consult with attorney.
5. Consider approval of minutes of meeting(s) held June, 2012.
6. Approve for payment bills made in June, 2012.
7. Citizens Comments/Concerns;
 - a. Sylvia Alston – general comments
8. Consider
9. Consider the following budget amendments;
 - a. USDA ARRA Town Hall Project:

i. Increase	20-700-45	Construction	\$16,758.00
ii. Decrease	20-700-46	Architectural Fees	\$1,446.00
iii. Increase	20-700-48	Admin/Legal Fees	\$981.00
iv. Decrease	20-700-50	Interest	\$37.20
v. Decrease	20-700-52	Contingency	\$16,276.00
10. Consider adopting amended FY 2011-12 Budget
11. Commissioners reports on activities in June, 2012.
12. Mark Russell, Mack Gay Associates, Report
13. Mayor's remarks.
 - a.
14. Adjourn.

Next regular meeting scheduled Monday, August 6, 2012 at 6:30.*

The Board of Commissioners held their regular meeting Monday, July 2, 2012, at 6:30 pm at the Town Hall. Present were Commissioners Diana Bobbitt, Clara Debnam, Heidi Hogan, Terry Newsom and Jimmy Kearney and Town Attorney Gilbert Chichester. Commissioner Newsom presided over the meeting as Mayor Pro-Tem as Mayor Willis was not in attendance.

Mayor Pro-Tem Newsom opened the meeting with the Pledge of Allegiance followed by an Invocation.

Following Mayor Pro-Tem Newsom noting the \$13,500 in the minutes from June 19 should have been \$1,350.00, Commissioner Kearney made a motion seconded by Commissioner Bobbitt to adopt the minutes from June with the one correction. The motion was voted and carried.

Commissioner Hogan questioned the details on bills from RCR & Co. and following a short discussion, Commissioner Hogan made a motion seconded by Commissioner Debnam, to pay the bills as presented. The motion was voted and carried.

Mayor Pro-Tem Newsom stated that persons wishing to speak during Citizens Comments needed to state the specific reason and recognized Sylvia Alston.

Ms. Alston read a prepared statement concerning conduct and protocol at board meetings, treatment of employees and the statute allowing citizens to remove an elected official from office. Ms. Alston asked about the procedure for renting the Town parking lot and was told liability insurance was required and to check with Chief Suggs as to availability and complained about bicycles on sidewalks. A short discussion ensued including putting up "no bicycles on sidewalk" signs.

Commissioner Hogan made a motion seconded by Commissioner Debnam, to approve the following USDA ARRA Town Hall Project budget amendments:

i.	Increase	20-700-45	Construction	\$16,758.00
ii.	Decrease	20-700-46	Architectural Fees	\$1,446.00
iii.	Increase	20-700-48	Admin/Legal Fees	\$981.00
iv.	Decrease	20-700-50	Interest	\$37.20
v.	Decrease	20-700-52	Contingency	\$16,276.00

The motion was voted and carried.

Commissioner Kearney made a motion seconded by Commissioner Hogan to adopt the amended FY 2011-12 Budget. The motion was voted and carried.

Commissioner Kearney advised he'd had at least one person complain about the difficulty transitioning from the gravel road to the Town Hall back door ramp and asked the Board to allow him to contact the project contractor about fixing the grade. Commissioner Bobbitt made a motion seconded by Commissioner Debnam, to authorize Commissioner Kearney to contact the contractor to fix the grade from the road to the ramp. The motion was voted and carried.

Commissioner Hogan gave the budget report for June; General Fund revenues YTD \$545,066.47 or 85%, expenditures \$436,229.95 or 68%, Water/Sewer Fund revenues YTD \$362,074.49 or 80% and expenditures \$327,163.87 or 73%, and commented that some revenues would come in after July 1.

Commissioner Debnam reported the Town had purchased from Halifax County 3,100,000 and sold 2,264,000, two bacterial tests were negative, and there were no violations, inspections or spills in the wastewater system.

Commissioner Bobbitt reported Decilles had mowed the cemetery three times in June and did a great job for the 4th of July.

Mayor Pro-tem Newsom gave the police report for June and advised the department's computer was dead and it would cost \$1,200.00 to retrieve the data, if necessary.

Mayor Pro-tem Newsom stated Mark Russell would not be giving a report.

In response to a question from Commissioner Hogan, the Board discussed removing old floral arrangements from the cemetery.

Commissioner Bobbitt made a motion seconded by Commissioner Kearney, to enter into closed session pursuant to NCGS 143-318.11(a) (3) to consult with attorney. The motion was voted and carried at 7:00 pm.

Commissioner Bobbitt made a motion seconded by Commissioner Debnam, to reconvene the regular meeting at 7:34 pm.

Commissioner Bobbitt made a motion seconded by Commissioner Kearney, to adjourn the meeting at 7:35 pm. The motion was voted and carried.

Clerk

General Account and Minutes of Closed Session Pursuant to NCGS 143-318(a) (3)

Town Attorney, Gilbert Chichester, presented the Board with his findings on an investigation and possible misconduct. The consensus of the Board was for Mr. Chichester to proceed and act on his findings.

Commissioner Hogan made a motion seconded by Commissioner Bobbitt, to return to regular session. The motion was voted and carried at 7:34 pm.

Clerk