

The Board of Commissioners held a special meeting Wednesday, August 15, 2012, at 4:15 pm at the Littleton Town Hall. Present were Mayor Pro Tem Terry Newsom, Commissioners Diana Bobbitt, Jimmy Kearney and Heidi Hogan, Town Attorney Gilbert Chichester and Assistant Clerk Leslie Carver. Absent were Mayor Betty Willis and Commissioner Clara Debnam.

Mayor Pro Tem Newsom called the meeting to order and advised the Police Department wanted to sell two cars, the 2004 Chevy Impala and the 2004 Dodge Durango. Discussions included why sell the Durango instead of older cars in worse shape and designating Mayor Pro Tem Newsom to dispose of the property. Commissioner Bobbitt made a motion seconded by Commissioner Kearney to declare the 2004 Impala surplus (**RESOLUTION AUTHORIZING THE DISPOSITION OF TOWN PROPERTY R-12-005**). The motion was voted and carried.

Commissioner Kearney advised he had met with Tobais Fullwood with USDA and a USDA engineer, Gary Glueck - architect and Lee Myrick – County building inspector regarding ADA requirements for entrances. They all said one public entrance needed to be designated and the front entrance needed to be that entrance and there needed to be signage. He had been trying to get in touch with DOT about the steps for handicapped parking; once everything was set up a picture needed to be taken of what the Town proposed with a drawing and sent to DOT for approval. Lee Myrick would be emailing everyone to let them know what needed to be corrected (for ADA).

Following brief discussion, Commissioner Kearney made a motion seconded by Commissioner Hogan, to enter into closed session pursuant to NCGS 143-318.11(a) (6) to discuss personnel. The motion was voted and carried at 4:35 pm.

Commissioner Kearney made a motion seconded by Commissioner Hogan to resume the special session at 4:57 pm. The motion was voted and carried.

Mr. Chichester read a letter from Mayor Betty B. Willis stating that she was tendering her resignation as Mayor as of 5:00 pm, August 15, 2012. Commissioner Hogan made a motion seconded by Commissioner Kearney, to accept Mayor Willis' resignation, effective at 5: pm, August 15, 2012. The motion was voted and carried. A copy of the letter is hereby incorporated by reference and made a part of these minutes.

Mr. Chichester read a statement he had prepared on Mayor Willis' service to the Town, a copy of which is hereby incorporated by reference and made a part of these minutes.

Commissioner Bobbitt made a motion seconded by Commissioner Kearney, to adjourn the meeting at 5:00 pm. The motion was voted and carried.

Clerk

General Account and Minutes of Closed Session Pursuant to NCGS 143-318(a) (6)

Commissioner Newsom advised the Board that Mayor Willis had submitted her resignation. The Board discussed the next steps with Mr. Chichester including appointing a Mayor and appointing a replacement for the subsequent vacant Commissioner position.

Commissioner Bobbitt made a motion seconded by Commissioner Kearney, to adjourn the closed session at 4:56 pm. The motion was voted and carried.

Clerk

Minutes as transcribed from Assistant Clerk's notes and audio recording.