

TOWN OF LITTLETON
LITTLETON, NORTH CAROLINA

November 4, 2013

AGENDA

1. Call regular meeting to order 6:30 p.m.
2. Pledge of Allegiance followed by Invocation.
3. Consider approval of minutes of meeting(s) held October, 2013.
4. Approve for payment bills made in October, 2013.
5. CDBG Monthly Performance Status Report.
6. Consider participation in Regional Hazard Mitigation Plan.
7. Consider addition to “General Policies Related To Leave” as follows;
“Unused sick leave may be applied toward retirement credit, at the rate of one month’s credit for every 20 days of unused sick leave, under the rules of the North Carolina Governmental Employees Retirement System”.
8. Citizens Comments/Concerns:
 - a.
9. Commissioners reports on activities in October, 2013.
10. Mayor’s remarks.
 - a. Signs for parking in alley and Main Street in front of Town Hall & Library.
11. Adjourn.

Next regular meeting scheduled Thursday, December 5, 2013 at 4:00 pm.

Motion to enter into closed session pursuant to NCGS 143-318.11(a) (3) to consult with attorney, and/or (6) to discuss personnel.

The Board of Commissioners held their regular meeting Monday, November 4, 2013, at 6:30 pm at Littleton Town Hall. Commissioners present were Clara Debnam, Terry Newsom, Gerleen Pitchford and Jimmy Kearney.

Mayor Bobbitt opened the meeting with the Pledge of Allegiance followed by the invocation.

Commissioner Debnam made a motion seconded by Commissioner Pitchford to approve the minutes from October as presented. The motion was voted and carried.

Commissioner Newsom made a motion seconded by Commissioner Kearney, to approve payment of bills made in October as presented. The motion was voted and carried.

Following discussion on the posting of the “Notice to Public of No Significant Impact on the Environment and Notice to Public of Request for Release of Funds” at the Library, Town Hall and Post Office, Commissioner Kearney made a motion seconded by Commissioner Newsom, to approve submission of the CDBG Monthly Performance Status Report. The motion was voted and carried. A copy is hereby incorporated by reference and made a part of these minutes.

Following brief discussion, Commissioner Newsom made a motion seconded by Commissioner Pitchford, to approve the following addition to the “General Policies Related To Leave” as follows; “Unused sick leave may be applied toward retirement credit, at the rate of one month’s credit for every 20 days of unused sick leave, under the rules of the North Carolina Governmental Employees Retirement System”. The motion was voted and carried.

Commissioner Kearney reported the cemetery had been mowed twice in October and would be mowed one more time before Thanksgiving. In response to a question, Commissioner Kearney advised the contract with Peter Decilles would end June 30th.

Commissioner Debnam reported on the Littleton Lake Gaston Economic Development Corporation started in 2001 and advised she and Commissioner Hogan were looking for volunteers to join the committee. Discussion followed including they were looking for someone to chair the committee as well as a secretary and treasurer.

Commissioner Newsom gave the police report for October.

Mayor **Bobbitt** reported there was no activity in the street department in October. She was trying to find someone to clean streets and advised she had an applicant to interview at the next work session. She also was looking into purchasing 5 stop signs and signs limiting parking in front of the Town Hall and library building and parking in alley behind Town Hall.

Commissioner Pitchford gave the budget report; General Fund revenues YTD \$236,310 or 38%, expenditures \$163,872 or 26%, Water/Sewer Fund revenues YTD \$135,973 or 36% and expenditures \$123,563 or 33%.

Commissioner Debnam reported the Town had purchased 2,900,000 gallons of water and sold 1,974,000, unaccounted for was 204,000 gallons, and two bacterial tests were negative. The waste water system had no inspections, violations or overflows.

Commissioner Pitchford advised Halifax County had not accepted KIPP’s bid on the **industrial building**.

The consensus of the Board was to hold a work session Tuesday, November 19th at 10:00 am.

Commissioner Kearney made a motion seconded by Commissioner Newsom, to adjourn the meeting at 6:58 pm. The motion was voted and carried.

Clerk