

The Board of Commissioners of the Town of Littleton held a special meeting Thursday, February 27, 2014. The purpose of the meeting was to open sealed bids for the Town of Littleton Library construction/renovation project, Littleton CDBG Catalyst 12-C-2477. Commissioners present were Heidi Hogan, Gerleen Pitchford, Sylvia Alston, and Terry Newsom.

Mayor Bobbitt called the meeting to order and declared the bid submission process closed at 2:00 pm. Mayor Bobbitt thanked the contractors for their interest in the project and turned the meeting over to the Construction Manager Charles "Buster" Dawson.

Mr. Dawson opened each bid in alphabetical order, read each bid noting the inclusion of bid bond, acknowledgement of addendum #1, the base bid and unit price #1. The bid tabulation is hereby incorporated by reference and made a part of these minutes.

Mr. Dawson advised R&L Builders & Sons appeared to be the low bidder and stated he would issue the notice of award within the next few days and start the contract process. At 2:07 pm Mr. Dawson thanked the contractors for their interest and the contractors left the meeting with the exception of Mr. Mann of E. Carroll Mann Custom Builders.

There was a pause in the meeting to allow the contractors to leave and Mayor Bobbitt brought the meeting back to order at 2:10 pm.

Mr. Dawson explained the requirements for a properly submitted bid and advised he had worked with the low bid contractor in the past and their financials were good. He recommended awarding the bid to R&L Builders and Sons. Discussion followed with Mr. Mann questioning the unit prices for roofing and Mr. Dawson advising the roofing would be a change order as the quantity was unknown. Commissioner Alston brought out that even including the roofing unit prices for 4,000 square feet, R&L Builders & Sons would still be the low bidder.

Mayor Bobbitt advised all the commissioners had a copy and read excerpts from a resolution awarding the bid. Commissioner Alston made a motion seconded by Commissioner Hogan to adopt the **"RESOLUTION BY GOVERNING BODY AWARDING CONSTRUCTION CONTRACT FOR LIBRARY BUILDING RENOVATION AND AUTHORIZING THE MAYOR AND TOWN CLERK TO EXECUTE & ATTEST TO RESPECTIVELY THE CONSTRUCTION CONTRACT ON BEHALF OF THE TOWN – Littleton CDBG Catalyst #12-C-2477" (R-14-002).** The motion was voted and carried.

A copy is hereby incorporated by reference and made a part of these minute. There being no further business, Commissioner Alston made a motion seconded by Commissioner Pitchford, to adjourn the meeting at 2:29 pm. The motion was voted and carried.

Clerk