

The Littleton Board of Commissioners held a work session Tuesday, May 13, 2014, at 10:00 am, at the Town Hall, 112 E. South Main Street. Commissioners present were Clara Debnam, Gerleen Pitchford, and Heidi Hogan, Terry Newsom and Sylvia Alston.

Mayor Bobbitt opened the meeting at 10:11.

Superintendent Hamm and Commissioner Hogan discussed the three proposals for the pothole repairs. The Board agreed to accept the bid from Mr. Hawkins for the Powell Bill/pothole patching and repairs.

Superintendent Hamm presented several issues from the Water and Sewer Dept. He suggested three policy charges regarding Water Account. A: Proposed re-read meter request fee of \$10.00 (one per 12 months) no charge if there was a misread or an issue with the meter. B: Sewer adjustments – account holders need to provide proof of repairs for any sewer adjustment to the bill. C: Deceased account holders should be closed and opened as new accounts with the current owner.

Superintendent Hamm requested as many of the Board Members as possible attend a pre-construction meeting with Mark Russell, Ken Smith and Joe Dooley on Monday 19 at 10:00 am. This is for final work to the meters and fire hydrants as part of the grant. It was suggested that Town Attorney Chichester be informed of the meeting and to request a representative from the fire department also attend.

Commissioner Hogan reported the Library construction was continuing on schedule and updated the Board that new windows for the upstairs would be part of the grant.

Commissioner Hogan has contacted Duke Progress Energy regarding the street lights. They have agreed to replace any bulbs for poles older than 20 years with LED energy savings bulbs.

Commissioner Alston requested permission to purchase 2 signs, one for each entrance with rules and regulations for the cemetery. The Board agreed to this request.

Commissioner Alston also re introduced the idea of an administrative grave opening fee of \$100.00. The Board agreed to add to the agenda for the next Board meeting for approval.

Commissioner Alston introduced the idea of Neighborhood watch. She volunteered to research any interest within the town. The Board agreed this was a great idea.

Commissioner Pitchford updated the Board on the Budget progress for finalizing and re addressed the subject of raising taxes to increase revenue. An increase of .05/100.00 will be added to the Budget Ordinance 2014-2015. Budget hearing is planned for June 2<sup>nd</sup> Board Meeting. Town Clerk will place Public Notice in the Daily Herald.

### **General Account and Minutes of Closed Session Pursuant to NCGS 143-318(a) (3) and (6)**

The Board of Commissioners discussed a personnel issue.

Commissioner Newsom made a motion seconded by Commissioner Hogan, to adjourn the closed session at 12:18 pm. The motion was voted and carried.

---

Clerk