

TOWN OF LITTLETON
LITTLETON, NORTH CAROLINA

September 09, 2014

AGENDA

Regular Scheduled Monthly Board Meeting 7:00 pm

1. Call Regular meeting to order 7:00 p.m.
2. Pledge of Allegiance followed by Invocation.
3. Motion to Approve Agenda
4. Consider approval of minutes of meeting(s) held August, 2014.
5. Approval for payment of bills made in August, 2014.
6. Approval of Budget Amendment
7. Schedule Public Hearing – CDBG Catalyst Grant
8. Schedule Public Hearing – Planning Board
9. Surplus Property – Police Department
10. Citizens Comments/Concerns limited to 5 minutes.
 - a. Dempsey Faulcan – East End Water
 - b. Dal Bobbitt – Cemetery
11. Commissioners reports on activities in August 2014.
12. Citizens Comments – comments/questions on Commissioner’s reports - limited to 2 minutes.
13. Mayor’s remarks.
14. Motion to enter into closed session pursuant to NCGS 143-318.11(a) (6) to discuss personnel. (and (3) to consult with attorney).
15. Adjourn.

Next regular meeting scheduled Monday, October 06, 2014 at 6:30 pm.

TOWN OF LITTLETON

LITTLETON, NORTH CAROLINA

The Board of Commissioners of the Town of Littleton held the regular board meeting on Tuesday 09, 2014, at 7:00 pm at the Littleton Town Hall. Present were Commissioners Gerleen Pitchford, Sylvia Alston, Clara Debnam and Heidi Hogan. Mayor Diana Bobbitt presided over the meeting. Twenty-one members of the public attended.

Mayor Nada Diana Bobbitt opened the meeting with the Pledge of Allegiance followed by the invocation.

Commissioner Debnam made a motion seconded by Commissioner Hogan, to approve the Agenda for tonight's meeting. The motion was voted and carried.

Commissioner Hogan made a motion seconded by Commissioner Pitchford to approve the minutes from August as written. The motion was voted and carried.

Commissioner Pitchford questioned the invoice from Lawman's and made a motion seconded by Commissioner Debnam to approve the payment of the bills with the exception of Lawman's made in the month of August 2014. The motion was voted and carried.

Commissioner Alston made a motion seconded by Commissioner Hogan to approve the budget amendment. The motion was voted and carried. A copy is hereby incorporated into the minutes.

Citizens Comments/Concerns: Mr. Sylvester Walker commented on the repeated delays in addressing the water pressure issues on East End Avenue. Commissioner Debnam stated the project was on the calendar no later than end of next week, 09/19/14.

Commissioner Hogan made the motion that the Town of Littleton place "Congratulations" ads in the special editions to The John 3:16 Center on their 10th Anniversary. The ads would be paid from budget line item 10-410-26. The motion was seconded by Commissioner Alston, the motion voted and carried.

Commissioner Hogan made the motion to schedule a Public Hearing to amend CDBG Grant Project to include Community Development of Common Area on North Main between Hwy 903 and Church Streets and Sewer and Storm Water Project on Kirkland and Hwy 158. Commissioner Alston seconded the motion. The motion voted and carried.

Detective Jeff Davis with the Roanoke Rapids Police Department offered a presentation to the Board, Merchants and residents of the Town of Littleton on Crime Prevention and Community Policing information. He offered his services for public meetings to include Merchants, residents and local churches. Local merchants in attendance are interested in any activities for crime prevention.

Police Chief Bowens addressed the Board on the current status of the Police Department. Her recommendations were purchasing a bullet proof vest and necessary supplies for all officers to be issued required officer's equipment as well as vehicle and investigative crime scene equipment. She also argued a demonstrated need for a heavy cleaning and refurbishing or replacement of office supplies and equipment.

Commissioner Pitchford made the motion to have the two metal desks and metal file cabinet be declared surplus and scrap with the proceeds going back into the police budget. Commissioner Alston seconded the motion. The motion voted and carried.

Commissioner Pitchford also made the motion to “Freeze” the open full time police officer position until next budget year beginning July 2015. The Police Department currently has 6 part time officers to fill the hours. Commissioner Alston seconded the motion. The motion voted and carried.

Commissioner Pitchford requested permission to purchase a bullet proof vest in excess of \$500.00

Cemetery Report – Commissioner Alston reported the two lawn cuttings during the month of July.

Library Report – Commissioner Hogan reported that the Library is open at the new location. She expressed her appreciation to the “God’s Hands” volunteer group from Lakeside Lutheran Church.

Street Report – Commissioner Hogan reported she would be monitoring the street light electric bill for savings from the light bulb exchange. She reported two trees had fallen this week due to recent rains. She asked members of the community to report fallen trees to the Fire Dept or Town Hall for public safety. She asked for permission to purchase a tree power pole saw in the amount of \$410.87. The costs would be split equally between water & sewer budget and street budget or Powell Bill funds.

Finance Report – Commissioner Pitchford read the August Finance Report. A copy is hereby incorporated into the minutes.

Police Report – Commissioner Pitchford read the August Police Report. A copy is hereby incorporated into the minutes.

Water/Sewer Report – Commissioner Debnam read the August Water/Sewer Report. A copy is hereby incorporated into the minutes. Superintendent Hamm reported all fire hydrants involved with the Northside Grant are now complete. Nine water valves need to be replaced and fifty-four meters to replace. Emergency water tie-in with Warren County is still not operational at this time. Mr. Hamm reported Mr. Sunny, (ISO rating) state insurance inspector will contact contractor on project completion date.

Citizens’ comments on the Commissioners Report – Citizen Moira Underwood questioned the Board on the repair on College Street is currently gravel is this permanent fix. Mr. Hamm reported that all would be repaved when the project was complete.

Commissioner Hogan thanked all citizen volunteers for their efforts in keeping the downtown trimmed and cleaned on behalf of the town.

Mayor Bobbitt advised the next regular board meeting is Monday October 06, 2014 at 6:30 p.m. and next regular work is scheduled for September 19, 10:00 a.m.

Closed Session – Motion to go into closed session pursuant to NCGS 143-318.11 (a) (6) to discuss personnel by Commissioner Alston. The motion was seconded by Commissioner Hogan. Voted and carried. The Board discussed Part Time officers for the Police Department.

Motion to go back into Open Session made by Commissioner Alston and seconded by Commissioner Hogan.

Commissioner Pitchford made the motion to promote Eric Johnson to Sargent at \$15.00 per hour and to hire David Willie Troy, Jr. at \$14.00 per hour and Joey Spragins at \$12.50 per hour for part time officers with the Littleton Police Department. The motion was seconded by Commissioner Alston, Motion voted and carried.

Commissioner Alston made a motion seconded by Commissioner Pitchford to adjourn the session at 7:300 pm. The motion was voted and carried.

Clerk