

**TOWN OF LITTLETON**  
LITTLETON, NORTH CAROLINA

November 03, 2014

**AGENDA**

**Monthly Board Meeting 6:30 pm**

1. Call meeting to order 6:30 p.m.
2. Pledge of Allegiance followed by Invocation.
3. Motion to Approve Agenda
4. Consider approval of minutes of meeting(s) held October 2014.
5. Approval for payment of bills made in October, 2014.
6. Approval of Budget Amendment
7. Resolution adopting 2015 Meeting and Holiday Schedule
8. Citizens Comments/Concerns limited to 5 minutes – Dick Kohl, Veteran’s Memorial
9. Commissioners reports on activities in October 2014.
10. Citizens Comments – comments/questions on Commissioner’s reports - limited to 2 minutes.
11. Mayor’s remarks.
12. Motion to enter into closed session pursuant to NCGS 143-318.11(a) (6) to discuss personnel. (and (3) to consult with attorney). Police Officer Interview
13. Adjourn.

**Next regular meeting scheduled Monday, December 08, 2014 at 6:30 pm.**

**Town of Littleton Board Meeting  
6:30 pm 11/03/2014**

The Board of Commissioners of the Town of Littleton held the regular board meeting on Monday, November 03, 2014, at 6:30 pm at the Littleton Town Hall. Present were Commissioners Gerleen Pitchford, Sylvia Alston, Clara Debnam, Terry Newsom and Heidi Hogan. Mayor Diana Bobbitt presided over the meeting. Two members of the public attended.

Mayor Nada Diana Bobbitt opened the meeting with the Pledge of Allegiance followed by the invocation.

Commissioner Alston made a motion seconded by Commissioner Debnam, to approve the Agenda. The motion was voted and carried.

Commissioner Debnam made a motion seconded by Commissioner Hogan to approve the minutes from October as written. The motion was voted and carried.

Commissioner Debnam made a motion seconded by Commissioner Alston to approve the payment of the bills made in the month of October 2014. The motion was voted and carried.

Citizen's Comments –

- a) Richard Kohl reported that American Legion will be replacing the rotting white wooden post at the Veteran's Memorial. The new white post will be similar in size and shape to the current post.
- b) Mary Anderson-Faison, Aflac Insurance Agent, made a brief presentation and distributed literature on supplemental employee insurance benefits through Aflac Insurance.

Water/Sewer Report – Commissioner Debnam read the October Water/Sewer Report. A copy is hereby incorporated into the minutes. The Water and Sewer Capital Improvement Plan is current. However the Town of Littleton's CIP needed to be updated. It was agreed by consensus to address this issue at the work session scheduled for Tuesday, 11/18/14. **\*\*ACTION ITEM\*\***

Police Report – Commissioner Pitchford read the October Police Report. A copy is hereby incorporated into the minutes. She also reported the bullet proof vest for Officer McFadden had been received.

Finance Report – Commissioner Pitchford read the October Finance Report. A copy is hereby incorporated into the minutes.

Street Report – Commissioner Hogan reported the current brush vendor, S & W Landscaping would no longer be picking up the brush. She suggested contracting with Jay Myrick for the remainder of the fiscal year. Following discussion on the current size restriction of debris and brush, the motion was made by Commissioner Hogan to remove the current restriction. The motion was seconded by Commissioner Alston. The motion carried. Commissioner Alston made the motion to accept the contract from Jay Myrick, the motion was seconded by Commissioner Pitchford. The motion carried. Commissioner Hogan reported she talks with Ron Keeter weekly on the status of the curbing and sidewalk issue in front of BB&T. Loose leaf pick up will begin in mid-November.

Cemetery Report – Commissioner Alston reported one lawn cutting during the past month.

Citizens' comments on the Commissioners Report - A. W. Parker asked about leaf pick up at the cemetery. The response was that there had never been a leaf pick up at the cemetery; however, if individual who owned plots wanted to do so, it is their right as the plot is private property. The Town has no plans to start a leaf pick up at the cemetery.

Motion to enter into closed session pursuant to NCGS 143-318.11(a) (6) to discuss personnel made by Commissioner Pitchford and seconded by Commissioner Newsom at 6:57 p.m.

Regular session resumed at 7:25 p.m.

Mayor Bobbitt advised the next regular board meeting is Monday December 08, 2014 at 6:30 p.m. and next regular work is scheduled for November 18, 2014 7:00 p.m.

There being no further business, Commissioner Alston made a motion seconded by Commissioner Pitchford to adjourn the session at 7:30 pm. The motion was voted and carried.

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Clerk

General Account and Minutes of Closed Session Pursuant to NCGS 4-318(a)(6)

Board Members interviewed an applicant for the position of part time police officer. Commissioner Alston made a motion, seconded by Commissioner Newsom to return to regular session at 7:25 p.m. The motion was voted and carried.

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Clerk