

TOWN OF LITTLETON
LITTLETON, NORTH CAROLINA

January 05, 2015

AGENDA

Monthly Board Meeting 6:30 pm

1. Call meeting to order 6:30 p.m.
2. Pledge of Allegiance followed by Invocation.
3. Motion to Approve Agenda
4. Consider approval of minutes of meeting(s) held December 2014.
5. Approval for payment of bills made in December 2014.
6. Halifax Recreational Network
7. Citizens Comments/Concerns limited to 5 minutes – no request
8. Commissioners reports on activities in December 2014.
9. Citizens Comments – comments/questions on Commissioner’s reports - limited to 2 minutes.
10. Mayor’s remarks.
11. **Motion to enter into closed session pursuant to NCGS 143-318.11(a) (3)(6) to consult with attorney or personnel. If needed.**
12. Adjourn.

Next regular meeting scheduled Monday, February 02, 2015 at 6:30 pm.
Town of Littleton Board Meeting
6:30 pm 01/05/2015

The Board of Commissioners of the Town of Littleton held the regular board meeting on Monday, January 05, 2015, at 6:30 pm at the Littleton Town Hall. Present were Commissioners Gerleen Pitchford, Sylvia Alston, Clara Debnam and Heidi Hogan. Mayor Pro-Tem Terry Newsom presided over the meeting. Nineteen members of the public attended.

Mayor Pro-Tem Terry Newsom opened the meeting with the Pledge of Allegiance followed by the invocation.

Commissioner Alston made a motion seconded by Commissioner Pitchford to approve the Agenda. The motion was voted and carried.

Commissioner Debnam made a motion seconded by Commissioner Hogan to approve the minutes from December as written. The motion was voted and carried.

Commissioner Alston made a motion seconded by Commissioner Hogan to approve the payment of the bills made in the month of December 2014. The motion was voted and carried.

Commissioner Alston reminded all the of the upcoming Halifax County Commissioners meeting at 5:30 01/20/2015. The report and recommendations of the Halifax Recreation Network Ad Hoc Committee will be presented. She encouraged a strong representation from the Littleton community at the meeting.

Citizen's Comments – There were no Citizen's Comments

Water/Sewer Report – Commissioner Debnam read the December Water/Sewer Report. A copy is hereby incorporated into the minutes

Finance Report – Commissioner Pitchford read the December Finance Report. A copy is hereby incorporated into the minutes.

Police Report – Commissioner Pitchford read the December Police Report. A copy is hereby incorporated into the minutes. Commissioner Pitchford made the motion to surplus a Xerox Printer Fax and Brothers All-In-One printer. The motion was seconded by Commissioner Hogan. The motion was voted and carried. Chief Bowens will dispose of at her discretion. Commissioner Pitchford made the motion seconded by Commissioner Hogan to make Mayor Pro-Tem Terry Newsom Emergency Management Coordinator. Following discussion the motion was voted and carried.

Street Report – Commissioner Hogan reported the final leaf pickup is scheduled for the week of January 12, 2015. Two stop signs will be replaced at Roanoke Avenue and Hackett Street. She also reported there has been a request for additional street lamps in the area of the ABC Store. She will follow up with Duke Progress Energy. Curb repair plans continue to be developed by the NC DOT along South Main Street in front of BB&T. A parade honoring Martin Luther King Parade is scheduled for Monday January 19, 2015. Trees along North Main were cut down with volunteers from the community in preparation of upcoming improvements to the pedestrian common area between Hwy 903 and Church Street.

Cemetery Report – Commissioner Alston reported on the status of the project of volunteers to log graves sites. Commissioner Alston will be posting notices to remind all that seasonal flowers and decorations are to be removed by 02/15/2015.

Citizen's Comments –

Mrs. Moira Underwood asked the Board where the Town would get the funds to make the improvements along North Main Street. Commissioner Hogan replied a portion of the unspent funds from the Library Grant and through community volunteers.

Mr. Lynn Mosely asked the Police Commissioner if the Police Report included calls that were responded to by Halifax County Sheriff's Dept. Commissioner Pitchford replied that is only included calls responded to by Littleton Police Officers. She also reported that Mark Oakley would be sworn in soon as the Certificate from Training and Standards came in this afternoon.

Mr. Lynnwood Bowden asked when the street repairs from the water cuts would be complete. Mr. Keith Hamm reported the repairs to the street would not be made until all work on the Northside Water Grant Project was complete. He reassured the group that completion on the project is a priority.

Mr. Mike Dawes inquired on the technique of "compacting" the ground with filling and resurfacing. Mr. Hamm agreed the proper technique was not used by the former contractor.

Ms. Phyllis Harsh, ABC Store Manager in Littleton expressed gratitude to the Police Chief for the extra patrols and surveillance during the holiday season. Mr. Keith Hamm, owner of Kaptin Kay's Seaford also mentioned his appreciation of noted police coverage.

Mr. Brian Davidson mentioned he is in talks with Chief Bowens on Citizens Community Watch Programs.

Mayor Pro-Tem's Remarks = Nike + (Just Do It Right)

Motion to enter into closed session pursuant to NCGS 143-318.11(a) (6) to discuss personnel made by Commissioner Pitchford and seconded by Commissioner Alston 7:17 p.m.

Regular session resumed at 7:45 p.m.

Motion by Commissioner Pitchford seconded by Commissioner Hogan to proceed with the hiring process for Josh Freeman as part time police officer at the rate of 12.50 per hour. The motion was voted and carried.

Motion made by Commissioner Pitchford seconded by Commissioner Debnam to reimburse Chief Bowens for health insurance coverage up to \$600.00 per month. The motion was voted and carried.

Mark Oakley was sworn in as part-time police officer.

There being no further business, Commissioner Debnam made a motion seconded by Commissioner Pitchford to adjourn the meeting at 7:54 pm. The motion was voted and carried.

Clerk