

TOWN OF LITTLETON
LITTLETON, NORTH CAROLINA

April 06, 2015
Monthly Board Meeting 6:30 pm

AGENDA

1. Call meeting to order 6:30 p.m.
2. Pledge of Allegiance followed by Invocation.
3. Motion to Approve Agenda
4. Consider approval of minutes of meeting(s) held March 2015.
5. Approval for payment of bills made in March 2015.
6. McIver School Property – Public Forum
7. Proclamation – Fair Housing Month
8. Chapter 95: Animal Ordinances
9. Aflac Insurance
10. Citizens Comments/Concerns limited to 5 minutes – Florine Bell (Ella J. Baker)
11. Commissioners reports on activities in March 2015.
12. Citizens Comments – comments/questions on Commissioner’s reports - limited to 2 minutes.
13. Mayor’s remarks.
14. **Motion to enter into closed session pursuant to NCGS 143-318.11(a) (3) (6) to consult with attorney or personnel. If needed.**
15. Adjourn.

Next regular meeting scheduled Monday, May 04, 2015 at 6:30 pm.

**Town of Littleton Board Meeting
6:30 pm 04/06/2015**

The Board of Commissioners of the Town of Littleton held the regular board meeting on Monday, April 06, 2015 at 6:30 pm at the Littleton Town Hall. Present were Commissioners Gerleen Pitchford, Sylvia Alston, Clara Debnam and Heidi Hogan. Mayor Pro Tem Terry Newsom presided over the meeting. Twenty-One members of the public attended as Town Attorney Kris Gardner.

Mayor Pro Tem Terry Newsom called the meeting to order at 6:34 pm. He opened the meeting with the Pledge of Allegiance followed by the invocation.

Commissioner Hogan made a motion seconded by Commissioner Debnam, to approve the Agenda. The motion was voted and carried.

Commissioner Pitchford made a motion seconded by Commissioner Hogan to approve the minutes from March as written. The motion was voted and carried.

Commissioner Debnam made a motion seconded by Commissioner Alston to approve the payment of the bills made in the month of March 2014.

McIver School Property: Commissioner Alston reported a public forum was held at the Littleton Volunteer Fire Department on March 18, 2015 regarding the sale of the McIver School Property by the Halifax County School Board. A copy of the report and minutes from that meeting are hereby incorporated in the minutes. The asking price is \$50,000.00. Commissioner Alston announced a public forum to be held at the Fire Hall on 03.18.2015 from 5:00 pm to 7:30 pm to discuss public interest in the property.

Fair Housing Month Proclamation – Commissioner Alston made the motion seconded by Commissioner Pitchford to proclaim April Fair Housing Month. The motion voted and carried.

Animal Ordinances – Chapter 95 Littleton Town Ordinances – Commissioner Alston introduced discussion of stray dogs within the town limits. The current town ordinances are not being followed. She is willing to organize a committee and work with Police Chief Bowens to further research options for containing animals within the community. Police Chief Bowens will work with Halifax County Animal Control and the County Health Department to find a resolution.

Aflac Insurance – Commissioner Pitchford made the motion seconded by Commissioner Alston to allow the Town to withhold and submit Aflac Insurance premium payments from employee payroll checks. The motion voted and carried.

Citizen's Comments – Mrs. Florine Bell of Roanoke Rapids, NC presented to the Board a proclamation requesting the Board consider establishing April 15th annually Ella Josephine Baker Day in Littleton, NC. She spoke of the historical facts and contributions of Ella Josephine Baker in the civil rights movement. A historical highway marker is located on Hwy 158 in Littleton, NC near the home of Ms. Baker. A copy of the Mrs. Bell's request is hereby incorporated into the minutes. The motion was made by Commissioner Debnam and seconded by Commissioner Alston to proclaim April 15th (annually) Ella Josephine Baker Day in the Township of Littleton, NC. The motion voted and carried.

Water/Sewer Report – Commissioner Debnam read the March Water/Sewer Report. A copy is hereby incorporated into the minutes.

Finance Report – Commissioner Pitchford read the March Finance Report. A copy is hereby incorporated into the minutes. She reminded the Board proposed budgets for 2015-2016 were to be turned in no later than Friday 04.10.2015.

Police Report – Commissioner Pitchford read the March Police Report. A copy is hereby incorporated into the minutes. Commissioner Pitchford introduced part time officer Mark Oakley as the new full time officer effective 04.06.2015. Commissioner Pitchford requested Board approval and made the motion, seconded by Commissioner Debnam to purchase a bullet proof vest from the city of Roanoke Rapids in the amount of \$662.00 for Mark Oakley. The motion voted and carried.

Cemetery Report – Commissioner Alston reported five citizens have volunteered to survey the cemetery lots and identify who is buried at Sunset Hill cemetery and to review the cemetery ordinances.

Street Report – Commissioner Hogan shared her appreciation of Margaret Knight for picking up 4 bags of litter along Ferguson Street today. Commissioner Hogan reported the American Legion Festival was a success on Saturday 04.04.2015. Brush pick up is scheduled for the week of April 20 2015.

Citizen’s Comments – Ms. Evelyn Milton of Church Street, Littleton asked Commissioner Hogan to explain lack of debris pick up along Church Street. Ms. Milton reported a fallen tree during the recent storms and storm water runoff due to ditches filled with debris. Commissioner Hogan will review the issues along Church Street this week.

Ms. Ophelia Goules Faison reported loose dogs on Harvey Street. The Board suggested she contact the police department or call 911 to report dogs at the time they are loose.

Mayor’s Remarks – Mayor Pro Tem Newsom reintroduced Mr. Kris Gardner as the new Town Attorney. He graciously acknowledged Mrs. Bell again for bringing the proclamation for Ella Josephine Baker to the Board.

With no further business Commissioner Alston made the motion, seconded by Commissioner Hogan to adjourn the meeting at 7:38 p.m. The motion was voted and carried.

Clerk