

TOWN OF LITTLETON
LITTLETON, NORTH CAROLINA

May 04, 2015

AGENDA

Regular Scheduled Monthly Board Meeting 6:30 pm

1. Call Regular meeting to order 6:30 p.m.
2. Pledge of Allegiance followed by Invocation.
3. Motion to Approve Agenda
4. Consider approval of minutes of meeting(s) held April, 2015.
5. Approval for payment of bills made in April, 2015.
6. Citizens Comments/Concerns limited to 5 minutes.
7. Mr. Braxton Brown, RRPD (Citizens on Patrol, BASS, Citizens Police Academy)
8. Commissioners reports on activities in April, 2105.
9. Citizens Comments – comments/questions on Commissioner’s reports - limited to 2 minutes.
10. Mayor’s remarks.
11. Motion to enter into closed session pursuant to NCGS 143-318.11(a) (6) to discuss personnel (and (3) to consult with attorney) if necessary.
12. Adjourn.

Next regular meeting scheduled Monday, June 1, 2015 at 6:30 pm.

Town of Littleton Board Meeting
6:30 pm 05/04/2015

The Board of Commissioners of the Town of Littleton held the regular board meeting on Monday, at 6:30 pm at the Littleton Town Hall. Present were Commissioners Gerleen Pitchford, Sylvia Alston, Clara Debnam and Heidi Hogan. Mayor Pro Tem Terry Newsom was not in attendance.

Commissioner Alston made the motion seconded by Commissioner Hogan to nominate Commissioner Debnam as Mayor Pro Tem for the meeting. The motion voted and carried.

Mayor Pro Tem Debnam called the meeting to order at 6:32 pm and opened the meeting with the Pledge of Allegiance followed by the invocation.

Commissioner Alston made a motion seconded by Commissioner Pitchford, to approve the Agenda. The motion was voted and carried.

Commissioner Alston made a motion seconded by Commissioner Hogan to approve the minutes from April with the following corrections, Animal Ordinance discussion of **stray** dogs and additional work session in the month of May was added on **05.19.2015**, the Buy Back Vacation paragraph/discussion and action minutes were not approved and would be readdressed at the work session in May. The motion was voted and carried.

Commissioner Alston made the motion seconded by Commissioner Pitchford to approve the payment of the bills made in the month of April 2014. The motion voted and carried.

Commissioner Alston requested the Budget Amendment be tabled until the work session on 05/19/2015.

Commissioner Hogan updated the Board and public on the Napolian Hill mural project/gift from the Halifax County Arts Council. Commissioner Hogan reported a sketch of the mural design would be on hand for public review at the town hall over the next several weeks. The Town is accepting donations for the labor of the painting of the exterior wall of Casa Mia's in preparation of the mural painting. The paint will be paid with beautification funds. The project will be completed by 06.30.2015.

Citizen's Comments – No citizen's comments or concerns noted.

Mr. Braxton Brown with the Roanoke Rapids Police Department "Citizens on Patrol", "Be a Safe Senior/Student" and the Citizens Police Academy presented to the Board an overview of the programs the RRPD has used for citizen watch groups and community policing. He provided literature and an overview of the programs if Littleton is interested in implementing.

Cemetery Report – Commissioner Alston reported the boxwoods are coming back from the trimming in the fall. The cemetery committee met on April 29th to discuss plans for mapping and logging the cemetery grid. The cemetery grass will be cut this week prior to Mother's Day.

Street Report – Commissioner Hogan reported debris and leaf pickup is scheduled for May 20th. She also reported she and Keith Hamm would be trimming and spraying along streets for visual blocks and overgrown grasses. The road closure request letters for the July 4th Parade and the annual Littleton Festival have been submitted. She requested copies be sent to herself Police Chief Bowens.

Finance Report – Commissioner Pitchford read the April Finance Report. A copy is hereby incorporated into the minutes. She congratulated Clerk Wanda Clark on her completion of the Municipal Administration Certificate course and UNCSOG and thanked Leslie Carver for her hours of support while Wanda was at school. She reminded the Board of the Budget Work Session scheduled for May 12, 2015.

Police Report – Commissioner Pitchford read the April Police Report. A copy is hereby incorporated into the minutes. Commissioner Pitchford made the motion seconded by Commissioner Hogan to purchase 2007 Crown Vic Police car from Roanoke Rapids Police Dept for the price of \$4,000.00. The motion voted and carried.

Water/Sewer Report – Commissioner Debnam read the April Water/Sewer Report. A copy is hereby incorporated into the minutes. Keith Hamm added the work was continuing on the water grant and additional water shut off would be required.

Citizen’s Comments –Mrs. Sally Hawfield reported Lassiter’s Nursery would fill the street planters for a price of \$15.00 each. The funds would come from the beautification fund.

Commissioner Alston requested an update from Police Chief Bowens on the progress of the animal control issue and any assistance from Halifax County. Chief Bowens had nothing additional to report at this time.

With no further business Commissioner Alston made the motion, seconded by Commissioner Pitchford to adjourn the meeting at 7:40p.m. The motion was voted and carried.

Clerk