

**TOWN OF LITTLETON**  
LITTLETON, NORTH CAROLINA

July 06, 2015

**AGENDA**  
**Regular Scheduled Monthly Board Meeting 6:30 pm**

1. Call Regular meeting to order 6:30 p.m.
2. Pledge of Allegiance followed by Invocation.
3. Motion to Approve Agenda
4. Consider approval of minutes of meeting(s) held June, 2015.
5. Approval for payment of bills made in June, 2015.
6. Consider Budget Amendments June 2015.
7. Consider Resolution to Adopt 2015-2016 Town of Littleton Fee Schedule
8. Citizens Comments/Concerns limited to 5 minutes.
  - a. Marian Lewis – Littleton Community Center
  - b. Ed Angel – Littleton Methodist Church / Beach Bingo
9. Commissioners reports on activities in the month of June 2015.
10. Citizens Comments – comments/questions limited to 2 minutes.
11. Mayor's remarks.
12. Motion to enter into closed session pursuant to NCGS 143-318.11(a) (3) (6) to consult with attorney and or personnel matters.
13. Adjourn.

**Next regular meeting scheduled Monday, August 03, 2015 at 6:30 pm.**

**Town of Littleton Board Meeting**  
**6:30 pm 07/06/2015**

The Board of Commissioners of the Town of Littleton held the regular board meeting on Monday, July 06, 2015 at 6:30 pm at the Littleton Town Hall. Present were Commissioners Gerleen Pitchford, Sylvia

Alston and Heidi Hogan. Mayor Pro Tem Terry Newsom presided over the meeting. Fourteen members of the public attended.

Mayor Pro Tem Terry Newsom opened the meeting with the Pledge of Allegiance followed by the invocation.

Commissioner Hogan made the motion seconded by Commissioner Pitchford, to approve the Agenda. The motion was voted and carried.

Commissioner Alston made a motion seconded by Commissioner Hogan to approve the minutes from June as written. The motion was voted and carried.

Commissioner Alston made the motion seconded by Commissioner Hogan to approve the payment of the bills made in the month of June 2015.

Commissioner Alston made the motion seconded by Commissioner Pitchford to approve the Budget Amendment.

Resolution to adopt the 2015-2016 Town of Littleton Fee Schedule – Discussion was held on the “Closing of the Street” fee of \$250.00. Commissioner Alston requested the Cemetery Administration fee of \$150.00 approved in 2014 be added to the Fee Schedule. Commissioner Pitchford made the motion seconded by Commissioner Alston to TABLE the issue until the work session 07.21.2015.

Citizen’s Comments –. Mrs. Marion Lewis with the Littleton Community Center (P.O. Box 606, Littleton, NC 27850) addressed the Board regarding the lack of funding to keep the Center operating. The Center is a nonprofit 501-3C Corporate that has weekly meetings offering health and wellness screening as well as quilting and zumba classes. Commissioners Alston and Hogan offered to connect Mrs. Lewis with contacts at Halifax County and other funding sources that may be able to offer assistance.

Cemetery Report – Commissioner Alston reported the Cemetery Committee continues to meet and had purchased a metal detector for marking the grave plots. They continue to review the current cemetery ordinances with the intent of updating in the near future. The volunteers logging the graves at Sunset Hill are taking a short break due to the heat in July. Commissioner Alston hopes to report more developments at the September meeting.

Street Report – Commissioner Hogan reported Lake Gaston Baptist Church volunteers had been busy with many long term projects with in the Town. The welcome signs have been trimmed; weeds sprayed, spread mulch and trimmed the crepe myrtles. She and the Town Commissioners greatly appreciate the many hours of volunteering from the group. She also reported the overhangs of limbs in the streets are scheduled to be trimmed mid-July. Brush pick up is scheduled for the first week of August and the first week of September. A storm drain repair under Halifax Street was completed this week. The concrete curbing is scheduled for the pedestrian way along North Main. The Town is still accepting bids for landscaping of the project.

Finance Report – Commissioner Pitchford read the Finance Report. A copy is hereby incorporated into the minutes.

Police Report – Commissioner Pitchford read the Police Report. A copy is hereby incorporated into the minutes. Commissioner Pitchford announced National Night Out is scheduled for August 04, 2015 6-8 pm at the John 3:16 Center.

Commissioner Hogan announced the Mural Dedication Ceremony is scheduled for Friday, July 17, 2015 at 6:00 pm. Commissioner Alston will team with Commissioner Hogan on the ceremony and refreshments.

Water/Sewer Report – Water Sewer Superintendent Mr. Keith Hamm read the June Water/Sewer Report. A copy is hereby incorporated into the minutes. He requested permission from the Board to purchase the underground locator RD 8000 recommended by Mr. Mark Russell. Commissioner Alston made the motion seconded by Commissioner Pitchford to place the order for the equipment. The motion voted and carried. Construction continues on the Northside Rural Center Grant. Mr Hamm reported KBS would begin the storage building project this month.

Citizen’s Comments –

Ms. Ophelia Faison (237 Ferguson St) requested an update on animal control and the dog ordinances. Commissioner Hogan suggested she contact Chief Bowens every time she sees a loose dog. She also inquired why there are limited handicap access ramps to the sidewalks on South Main Street. Commissioner Hogan continues to work with Ron Keeter at NC DOT for a solution for handicap parking in front of BB&T. She also inquired on what is the Town Board doing about the poor condition of the asphalt defects on Ferguson. Clerk Clark commented that legal action has been initiated on the sewer matters. Mr. Keith Hamm commented he is weekly fixing pot holes with gravel on Ferguson. Ms. Faison publically thanked Chief Bowens for her input with the Roanoke Valley Southern Christian Leadership Conference.

Mr. Ron Girdley inquired with Commissioner Hogan on the status of the Mural, specifically had the mural be “sealed”. Commissioner Hogan was under the impression the mural was complete and sealed. She will inquire with Napoleon Hill to see if sealing is required.

Mayor’s Remarks – Mayor Pro Tem Terry Newsom reported this week a tree fell on a citizen’s home on Mosby Avenue and he was accepting financial contributions for the necessary (\$900.00) electrical repairs.

With no further business Commissioner Pitchford made the motion, seconded by Commissioner Hogan to adjourn the meeting at 7:49p.m. The motion was voted and carried.

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Clerk