

TOWN OF LITTLETON
LITTLETON, NORTH CAROLINA

September 08, 2015

AGENDA

Monthly Board Meeting 6:30 pm

1. Call meeting to order 6:30 p.m.
2. Pledge of Allegiance followed by Invocation.
3. Motion to Approve Agenda
4. Consider approval of minutes of meeting(s) held August 2015
5. Approval for payment of bills made in August 2015
6. Adopt Board Appointments -
7. Resolution to add Clara Debman to CDBG Grant Signature Card
8. Chief Bowens – Police Department update
9. Braxton Brown – Citizens on Patrol
10. Alice Brunson – Hannah’s Place
11. Citizens Comments/Concerns limited to 5 minutes – no request
12. Commissioners reports on activities in August 2015
13. Citizens Comments – comments/questions on Commissioner’s reports - limited to 2 minutes.
14. Mayor’s remarks.
15. **Motion to enter into closed session pursuant to NCGS 143-318.11**
16. Adjourn.

Next regular meeting scheduled Monday, October 05, 2015 at 6:30 pm.

Town of Littleton Budget Hearing
6:30 pm 09/08/2015

The Board of Commissioners of the Town of Littleton held the regular Monthly Board Meeting on Tuesday, September 03, 2015 at 6:30 pm at the Littleton Town Hall. Present were Commissioners Gerleen Pitchford, Sylvia Alston, Clara Debnam and Heidi Hogan. Seventeen members of the public were also in attendance.

Town Clerk Wanda Clark called the meeting to order at 6:33 pm. Commissioner Pitchford made the motion seconded by Commissioner Hogan to appoint Commissioner Clara Debnam Mayor Pro Tem for the meeting. The motion voted and carried.

Mayor Pro Tem Debnam opened the meeting with the Pledge of Allegiance followed by the invocation.

Commissioner Alston made a motion seconded by Commissioner Pitchford, to approve the Agenda. The motion was voted and carried.

Commissioner Alston made a motion seconded by Commissioner Pitchford to approve the minutes from August 2015 as written. The motion was voted and carried.

Commissioner Pitchford made the motion seconded by Commissioner Hogan to approve the payment of the bills made in the month of August 2015. The motion voted and carried.

Adopt Board Appointments – Commissioner Alston made the motion seconded by Commissioner Hogan to adopt the Board Appointments as presented and tabling the Library Board of Appointments until the work session. The motion voted and carried. A copy is hereby incorporated into the minutes.

Resolution to add Clara Debnam to CDBG Grant Signature Card – Commissioner Alston made the motion seconded by Commissioner Hogan to adopt the resolution to add Clara Debnam and remove Diana Bobbitt from the CDBG Grant Signature Card. Following a call for the vote the motion voted and carried 3/1. A copy is hereby incorporated into the minutes.

Citizens on Patrol – Mr. Braxton Brown with the Citizens on Patrol group affiliated with the Roanoke Rapids Police Department made a brief presentation on the C.O.P. Program Chief Winifred Bowens is interested in starting in Littleton. An informational/signup meeting is planned for Thursday 09/10/2015 at the Littleton Library at 7:00 pm for anyone interested in participating.

Hannah's Place- Director Alice Brunson made a small presentation on the services provided by Hanna's Place. They are the only safe haven for domestic assault in Halifax County. They have a crisis telephone line and individual family counseling. They provide education on healthy relationships and for the prevention of domestic violence. October is domestic violence month.

Cemetery Report – Commissioner Alston reported the Cemetery Committee continues to work but has suspended mapping of the graves during the months of July and August (due to the heat). She reported the sale of several lots and 2 mowing over the past month. Cemetery Committee will meet at the end of the month.

Street Report – Commissioner Hogan reported work continued behind the Library on North Main Street. Brush had been trimmed on Hackett, Ferguson, Warren and North Main. She is still researching

options for trimming back the canopy of trees over the streets. Paperwork has been submitted to the DOT for the 4 way stop sign at the intersection of North Main and Church Street. She is waiting to hear back from Tod Lewis, NCDOT. The discussion of gravel in the alley behind Town Hall was tabled until the work session. The Littleton's Lion's Club purchased crush n run gravel for the parking lot at Casa Mia's before the festival.

Finance Report – Commissioner Pitchford read the August Finance Report. A copy is hereby incorporated into the minutes.

Police Report – Commissioner Pitchford read the August Police Report. A copy is hereby incorporated into the minutes. She publically thanked Chief Winifred Bowens and the Police Department for all the hard work during the annual Littleton Lake Gaston Festival held 09/04-09/05/15.

Water/Sewer Report – Commissioner Debnam read the August (06.15.15-07.15.15) Water/Sewer Report. A copy is hereby incorporated into the minutes.

Chief Winifred Bowens publically recognized Officer Oakley and Officer Dean McFadden for the written and oral notes of professionalism by them at recent court appearances in Halifax County.

Citizen's Comments – there were no additional citizen's comments.

With no further business Commissioner Alston made the motion, seconded by Commissioner Pitchford to adjourn the Board Meeting at 7:34p.m. The motion was voted and carried.

Clerk