

Agenda items 02.29.2016

Special Work Session

The Board of Commissioners of the Town of Littleton held a special work session on Monday, February 29, 2016 at 2:30pm at the Littleton Town Hall. Present were Commissioners Gerleen Pitchford, Heidi Hogan, Don Spragins, and Sylvia Alston. Mayor Ron Girdley presided over the meeting.

Mayor Girdley called the meeting to order at 2:36 pm.

Parks & Recreation – Commissioner Alston updated the Board on a February 22, 2016 meeting with the Upper Coastal Plains Council of Government (Brownfields Coalition) and NCSU Parks and Recreation PARF grant representatives. Present at the meeting were Tim Johnston, Joe Dooley, Ron Townley, Pete Armstrong, Charlyne Smith and Sylvia Alston.

Discussion was held concerning the potential use of the abandoned railroad bed creating a greenway fitness trail from Mosby Ave at North Main Street (Hwy 903) heading West to the Littleton “Welcome” sign. Future development would extend the fitness trail from Mosby Ave (Hwy 903) along North Main Street and the current pedestrian greenway to the hardware store at the intersection of North Main and Church Streets. Plans would incorporate the development of lots (across from Littleton Hardware) as a town park for small children and senior citizens. Additional visions of continuing the fitness trail along the abandoned railroad bed along North Main Street to the water tower located behind the Littleton Volunteer Fire Department were briefly discussed. The suggested recreation project would be done in phases as the Town has the ability to obtain a combination of grants and matching funding sources over the next several years.

At 2:50 pm Commissioner Alston made the motion, seconded by Commissioner Hogan to go into closed session pursuant to 143-318-11(5) (i) to discuss the Jack and Kathy Lafoon property of 107 and 109 Church Street as a town park. The motion voted and carried.

The Board returned to Open Session at 3:14 pm

Commissioner Alston requested the Board consider the UCPCOG Contract for grant writing services in the amount of \$6,750.00. The Resolution would be added the Agenda March 7, 2016. The Board would need to adopt the resolution for the contract to go forward with the PARTF grant process. Commissioner Hogan made the motion, seconded by Commissioner Alston to approve the COG fee of \$6,750.00 and move forward with the grant process. The motion voted and carried. Resolution to be adopted at the Board Meeting March 07, 2016.

Commissioner Alston requested the Board approve estimated Appraisal Costs of approximately \$1,500.00 for the five parcels at 107 and 109 Church Streets and David Hines parcel #0700833 on South Main Street. Commissioner Hogan made the motion, seconded by Commissioner Alston to move forward with the appraisal to be paid from the Recreation budget. The motion voted and carried.

Commissioner Hogan made the motion, seconded by Commissioner Alston to make an offer to purchase the property at 107 and 109 Church Street for \$7,500.00 with closing Oct 2016, earnest funds of \$1,000.00 and contingent on PARTF Grant approval (September 2016). The purchase of the property will be paid from Fund Balance. The motion voted and carried. Clerk will contact Town Attorney Kris Gardner to verify the process.

Following discussion of the March 15th work session scheduled at the same time as the Primary Election polling at the Town Hall, the Board agreed to meet at 9:00am March 9th for a work session and budget meeting.

Commissioner Alston announced a Cemetery Public Comment Meeting scheduled for Tuesday March 9th at 2:30 pm. The clerk will post notice.

Commissioner Alston was excused from the meeting at 4:08 pm.

With no further business Commissioner Pitchford made the motion seconded by Commissioner Hogan to adjourn the meeting. The motion voted and carried. The meeting adjourned at 4:10 pm.

Clerk