

TOWN OF LITTLETON

LITTLETON, NORTH CAROLINA

Agenda 04.19.2016

Work Session

Halifax County Sales Tax Distribution
Side walk repair
Cooke's dam
Non-operating vehicles
Condemned properties
Trailer for lawn mower
Police Station Update
Hannah's Place Budget Item
Budget Update
Water Bills - mailing and due dates
Storm drain grates
Resolutions for assessment grant – water & sewer
B & A grading and gravel request
Halifax County 911 Littleton Rep
Cemetery – authorized to dig graves

The Board of Commissioners of the Town of Littleton held a work session on Tuesday, April 19, 2016 at 10:00 am at the Littleton Town Hall. Present were Commissioners Gerleen Pitchford, Heidi Hogan, and Don Spragins. Commissioner Sylvia Aston was excused and Commissioner Debnam was not in attendance. Mayor Ron Girdley presided over the meeting.

Mayor Girdley called the meeting to order at 10:05 am.

Halifax County Sales Tax Distribution – A brief discussion was held on the current Sales Tax Distribution and how Halifax County and Littleton benefited with additional sales tax revenue in the 2015-2016 fiscal year.

Sidewalk Repair – South Main Street between BB&T and Grandpa's Commissioner Hogan reported she talked with Ron Keeter at NC DOT. It could be as early as a few weeks but it depends on projects NC DOT currently involved with.

Cooke's dam – Removing the dam on the property of Alfred Cooke on Mulberry Street creates a storm water runoff issue. The issue tabled until Keith Hamm arrives at the meeting.

Non-Operating Vehicles - Ordinances against non-operating (junk) vehicle. Chief Bowens was to talk with Janie Riggins about removing the vehicle. Commissioner Pitchford will follow up with Chief Bowens.

Condemned properties – Clerk reported citizen’s inquiries on the number of abandoned homes that are falling in. Is anyone interested in taking on the project? Clerk spoke with Bill Rodwell that the Fire Department may be willing to assist in burning for training purposes. Letters can be sent to the property owners. Commissioner Hogan requested the Clerk write a letter to Larry Bowden. (Noting he is listed as the owner of the property on Ha Co website). Give the owner the opportunity to clean up the property. Commissioner Hogan requested Board review prior to mailing the letter to Mr. Bowden.

Trailer for lawn mower – Commissioner Hogan requested a trailer large enough to haul lawn mower and street debris collection. Keith Hamm prefers to purchase a smaller trailer to access certain the tight areas (lift stations) in town. The issue was tabled until Keith or Clara are available to discuss.

Police Station Update – Commissioner Pitchford is waiting on the drawings from Buster Dawson.

Hannah’s Place Budget Item – Clerk reported letter received from Hannah’s requesting the Town consider adding a line item in the upcoming budget for Hannah’s place. The Board will take it into consideration.

Budget Update – Commissioner Spragins distributed a “work in process” budget for FUND 10 for Board review. Commissioner Spragins is waiting on a budget for FUND 30. The Board agreed to meet for a special budget only meeting on Tuesday, May 10, 2016 at 10:00. It was agreed the Budget Hearing could be scheduled for June 6, 2016 at 6:15pm. Clerk will place Public Notice in paper and Website.

Water Bills – mailing and due dates – Leslie Carver suggested mailing bills on the 25th rather than the last day of the month. And also begin the late fee date on the 11th rather than the 15th. The Board was in agreement and Commissioner Pitchford suggested it be part of the budget ordinance/fee schedule to be voted on in June 2016. Commissioner Hogan requested a flyer be issued to each payer during the month of June for advanced notice. Commissioner Spragins suggested the Clerk start researching accepting credit cards as form of payment and how to incorporate the service fee to begin July 1, 2016.

Storm Drain Grates – Commissioner Hogan has approval from Stephanie Benson to use Powell Bill funds for storm grate replacement on town roads. Commissioner Hogan is checking on who will replace grates on state roads.

Commissioner Hogan is following up on the sidewalk fall incident involving Darryl Morris.

Bernard Burch speed bump will be installed by Kenneth Hawkins in the alley on Johnston Street.

B & A Small Engine Repair – B & A requested the Town gravel the back alley access behind South Main Street. The alley is access to dumpsters and water sewer connection. Following a brief discussion the Board decided the Town was not is a position to gravel the alley. Mayor Girdley will talk with Anne Moore.

Commissioner Hogan asked if anyone had a problem with contacting Angela Ford to clean up the building and parking lot by the ABC Store. There was no objection.

Halifax County 911 Littleton Representative – Chief Bowens is the representative for Littleton. If she is not able to attend she should send someone in her place so that Littleton is represented.

Cemetery – authorized to dig graves – Tabled until Commissioner Alston is available.

Commissioner Hogan mentioned how well Mayor Girdley represented Littleton at the Ella Baker events on Friday 04.15.2016.

With no further business Commissioner Pitchford made the motion seconded by Commissioner Hogan to adjourn the meeting at 11:27am.

Clerk