

**AGENDA
July 07, 2016
Monthly Board Meeting 4:00pm**

1. Call meeting to order 4:00p.m.
2. Pledge of Allegiance followed by Invocation
3. Motion to Approve the Agenda
4. Consider approval of Minutes of meeting(s) held June 2016
5. Approval for payment of bills made in June 2016 and July 2016
6. Consider Year End Budget Amendment
7. Citizen Concern and Comment - Albert Patierno (w/s Acct #387)
8. Commissioners Reports on activities in June 2016
9. Citizens Comments on Commissioner Reports – comments/questions
- limited to 2 minutes.
10. Mayor’s remarks.
11. Motion to go into Closed Session pursuant to NCGS 143-318.11(a)(3)to consult with attorney related to the Lease, 118 E. South Main Street and legal case: Town of Littleton v. Layne Heavy Civil, Inc., et. al., Halifax County Superior Court No. 16-CVS-30. And to consult with attorney re: lease agreements for town property.
12. Adjourn –

Next Board Meeting scheduled Monday, August 1, 2016 at 6:30 pm.

All meetings are open to the Public.

The Board of Commissioners of the Town of Littleton held the regular Monthly Board meeting on Thursday, July 07, 2016 at 4:00pm at the Littleton Town Hall. Present were Commissioners Heidi Hogan, Gerleen Pitchford, Sylvia Alston, Clara Debnam and Donald Spragins. Town Attorney Mr. Kris Gardner and six (6) members of the public were also in attendance. Mayor Ron Girdley presided over the meeting.

Mayor Girdley called the meeting to order at 4:00 pm. The meeting opened with the Pledge of Allegiance and Police Chief Winifred Bowens provided the Invocation.

Commissioner Alston made the motion, seconded by Commissioner Debnam to approve the Agenda. The motion voted and carried unanimously.

Commissioner Alston made a motion, seconded by Commissioner Hogan to approve the minutes from June 2016 as written. The motion was voted and carried unanimously.

Commissioner Debnam made the motion, seconded by Commissioner Spragins to approve the payment of the bills made in the months of June and July 2016. The motion voted and carried.

Commissioner Alston made the motion, seconded by Commissioner Spragins to approve the Budget Amendment as presented. The motion voted and carried unanimously.

Commissioner Pitchford requested the Boards approval while making the motion, seconded by Commissioner Alston to use the remaining budgeted funds (2015-2016) of the police budget (#10-510) to create a fund for the pending police department renovation project. (Approximately \$20K) The motion voted and carried unanimously.

Citizens Comments and Concerns: Albert Patierno, 911 Bacon Road (w/s Acct #387) was not in attendance.

Cemetery – Commissioner Alston reported the town was able to purchase a load of gravel for the Cemetery and Joseph Lee continues with the trimming of trees and shrubs.

Streets – Commissioner Hogan reported Community Service help and town employees have been able to clean out several storm drains along West Warren Street and Mosby Avenue. Commissioner Hogan is getting a quote from Kenneth Hawkins (KPH Paving) for gravel to be placed in the alley behind stores on South Main between BB&T and Grandpa’s BBQ. She is also requesting an estimate to have three pot holes repaired. She is working with Duke Progress on the energy bulb replacement program in the storage area adjacent to the Library. Commissioner Hogan made the motion seconded by Commissioner Alston to move forward with the light fixture replacement program estimate of \$1,030.00 by Price Electric. Duke will reimburse \$300.00 on the project with the balance to be paid from the town buildings budget. The motion voted and carried. Noted for the record Commissioner Pitchford expressed concern on replacing light fixtures prior to replacing the leaking roof. Commissioner Hogan also reported that NCDOT is moving forward with the sidewalk and curb replacement with handicap accessible parking in front of the BB&T bank. The town pledge of \$15,000.00 (Powell Bill Funds) to the project still stands.

Water/Sewer – Commissioner Debnam read the water sewer report submitted by Keith Hamm, Operator. A copy is hereby incorporated into the minutes. She reported an inspection by NC Dept of Public Water Supply on June 21, 2016. Lead and Copper testing was reduced to every three years with the next round of testing in 2018

Police Report – Commissioner Pitchford read the Police Report for the month of June 2016, Littleton Township. A copy is hereby incorporated into the minutes. She reported the equipment of Tasers, Flashlights and Body Cameras had been purchased as part of the Governor’s Crime Commission. The radio repeater has

been replaced. Officer McFadden was promoted from part time to full time on July 5, 2016. Chief Bowens spoke briefly on the legality of golf carts on state maintained roads.

Finance Report – Commissioner Spragins read the Finance Report for the month of June 2016. A copy is hereby incorporated into the minutes.

Citizens’ comments or concerns – Area resident Mike Dawes expressed his gratitude to the Town for the annual July 4th parade. He and his family were able to enjoy the festivities.

Mayor’s Remarks –Mayor Girdley read a thank you letter from parade organizers Doris Dickens and Heidi Hogan to the Littleton Citizens on Patrol for their efforts in crowd and traffic control. Use of the C.O.P.’s saved the town about \$200.00.

At 4:25 pm Commissioner Alston made the motion, seconded by Commissioner Pitchford to go into Closed Session pursuant to NCGS 143-318.11(a)(3)(5)to consult with attorney related to the case: Town of Littleton v. Layne Heavy Civil, Inc., et. al., Halifax County Superior Court No. 16-CVS-30. And to discuss the current Mason’s Lease agreement.

At 5:21 pm to Board returned to open session with a motion by Commissioner Alston, seconded by Commissioner Spragins. The motion voted and carried.

With no further business Commissioner Spragins made the motion, seconded by Commissioner Hogan to adjourn the meeting at 5:21pm. The motion voted and carried.

Town Clerk

General Account and Minutes of Closed Session Pursuant to NCGS 143-318(a)(3)(5)– The Board of Commissioners was updated on the status of lawsuit, Town of Littleton v. Layne Heavy Civil, Inc., et. el. Halifax County Superior Court No. 16-CVS-30 by Town Attorney Kris Gardner. And the Board discussed the proposed changes to the current lease agreement with the Royal Hart Lodge located at 118 East South Main Street.

Town Clerk