

TOWN OF LITTLETON
Parks and Recreation Report
March 6, 2017

Progress is being made on the Pocket Park Project.

1. Secured the deed to the building and property.
2. Contact has been made with as many people as possible for them to remove items stored in the building.
3. Inventory of the building has been completed.
4. Snapshots of inventory have been numbered.
5. The snapshot/inventory will appear on the Towns Website starting on March 8th.
6. The building will be open for anyone interested in having an on site visit before bidding on items on March 10 from 10 am until 2 pm. Other times by appointment.
7. Deadline for Sealed Bids has been set as March 29th
8. Sealed Bids will be open on the afternoon of March 30th
9. Successful bidders will have to remove items no later than April 26th.
10. All funds from sale of surplus property will be used for the Pocket Park Project.

The next phase of this project will be to open up bidding for demolition of the building which will include requirements to grade the property for proper drainage, installation of retaining walls if needed and seeding the property to assure no washing soil into the street. We anticipate that the bidding process will be completed in April, 2017 and hopefully, the demolition will be completed soon thereafter.

Inventory of Warehouse last updated 3/5/2017 8 pm

All items are "as is"

Removal is the responsibility of the bidder

All Proceeds credit to the Park and Rec Account

1. Metal Chairs
2. Trunk
3. Trunk
4. Trunk
5. Light Fixtures (24) – Min \$20
6. Metal Ceiling Tile Rods
7. Pew – Wood - Min \$20
8. Shuttle Board Table Min \$25
9. Wood Box w/lid
10. 2 Drawer File Cabinet
11. Dresser
12. Blue Chair
13. Black Chair
14. Wood Slat Table
15. Patio Door
16. Honing Stone – Minimum Bid \$200
17. Folding Table
18. 18 Green Seat
19. Coffee Grinder Min \$20
20. Restaurant Seat
21. Table
22. Table
23. Table
24. Green Boards
26. Metal Shelving
27. Shelving
28. Shelving
29. Grill/Fryer/Restaurant?
30. Wood Table
31. Wood Table
32. Wood Table
33. Commode
34. Plywood
35. Metal Conduit
36. Plumbing Tank?
37. Ceiling Aluminim Side
38. Wood Crate
39. Insulation ? R-30
40. Exercise Bike
41. Shelving
42. Shelving
43. Automobile Seat
45. Grinder

- 46. Skeet Targets Clay
- 47. Compressor Tank
- 48. Plywood
- 49. Scale -Dayton- Store/Food
- 50. Compressor Motors and Tank
- 51. Sink
- 52. Computer Paper Machine Feeder

53.

- 54. Sled
- 55. Wood Keg No top No Bottom
- 56. Clothing Misc. Box
- 57. Cabinet White
- 58. Concrete and Plaster Lot
- 59. Desk
- 60. Florist Tool
- 61. Metal Wagon – Large
- 62. Brick – Lot - \$10/pallet
- 63. Clear Plastic rolled on Cast Iron
- 64. Desk
- 65. Desk
- 66. Wood Pallets – Oak?
- 67. Styrofoam Batting ?
- 68.
- 69. Blue Plaster on Roll
- 70. Car Hood – Mustang??? Min \$20
- 71. Grill Outdoor
- 72. Metal Pipes
- 73. Miscellaneous Wood
- 74. Coke Machine Min \$50
- 75. Motor
- 76. Metal Folding Chairs
- 77. Gas Ceiling Heater Back+Min \$20
- 78. Gas Ceiling Heater Front+Min \$20
- 79. Window AC Unit Back+
- 80. Window AC Unit Front+
- 81. Florescent Fixtures Attached to Building+

+Not Pictured

TOWN OF LITTLETON

Cemetery Report March 6, 2016

Mowing and trimming of the cemetery will begin the end of the March.

After quite a bit of research, discovery and consultation, we are proposing that we utilize an area minimum size 9.5 feet x 17 feet and a maximum of 12 feet by 17 feet for the purpose of a Cremation garden. The Cremation garden would be a minimum of 20 three foot by two foot plots and/or a maximum of 25 three foot by two foot plots. The cremation garden would be on property already owned by the town, but not used for burial plots at this time. Approximately 125 markers that are 24" deep and are equipped with a magnet in the top are needed. Each top comes ready to mark for customized grave location. Additional materials needed are a stamp set, hammer, and anvil that match the markers. Cost associated with this project are as follows:

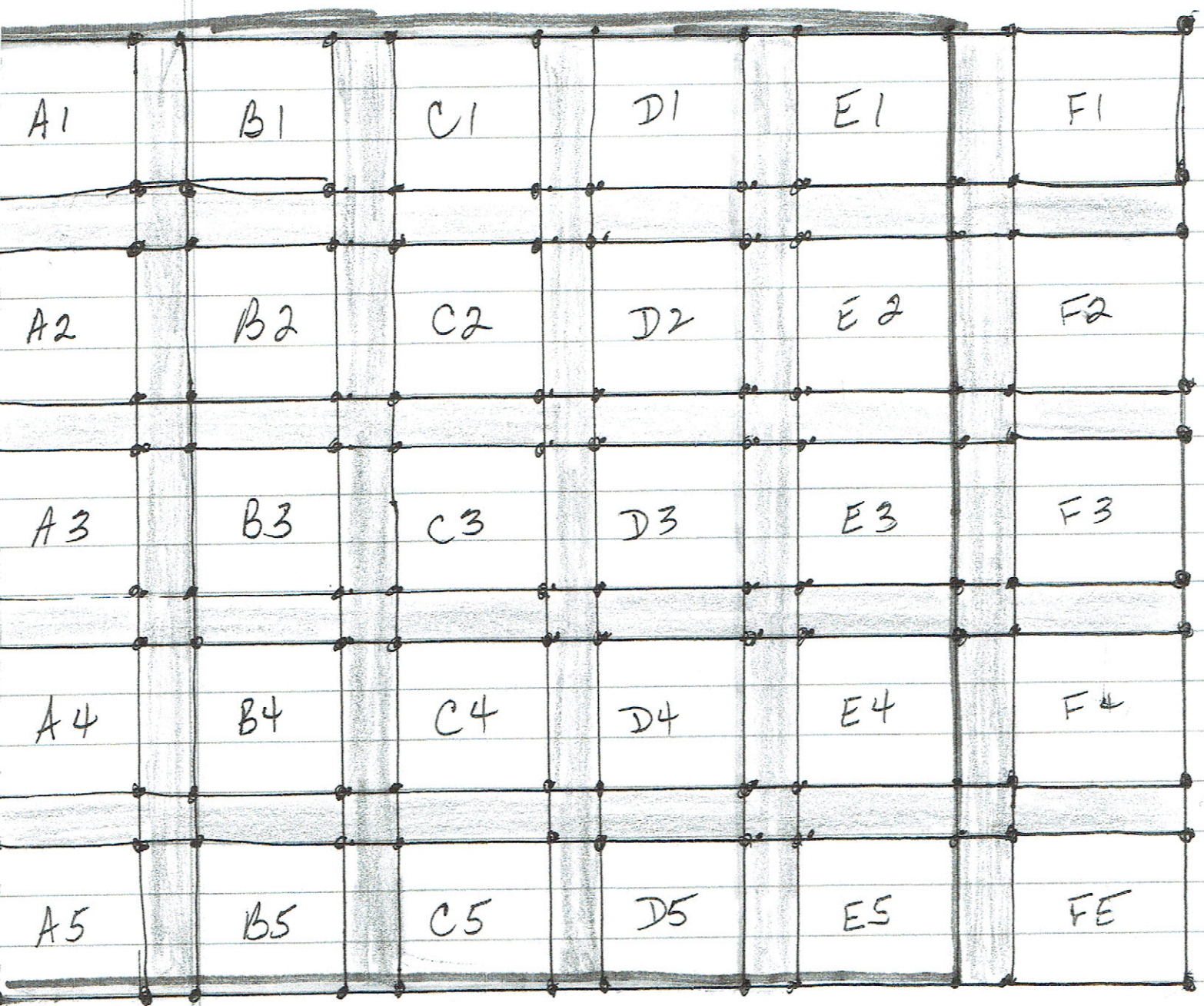
1. Four markers per plot125 markers at a cost of \$8.30/each.....	\$1,037.50
2. Stamp Set.....	88.00
3. Anvil.....	48.00
4. Driver.....	63.00
5. Miscellaneous (stakes, line, etc).....	100.00
Shipping and Tax Estimate.....	150.00

This comes to a total estimated cost of \$1,486.50

The labor will be volunteers to do the gridding with assistance of Joe Lee who is paid not with general funds but a grant.

This represents a long term investment.. with 20 plots, revenue = \$10,000
....with 25 plots, revenue = \$12,500

I am requesting that the board approve these expenses since they exceed the \$500 that board members can spend without approval of the board.



$17 \times 9\frac{1}{2}$
 20 Plots
 \$10,000

17×12
 25 Plots
 \$12,500

Each
 Plot
 3x2

CREMATION GARDEN PLOT
 MODEL

HALIFAX COUNTY CENTRAL COMMUNICATIONS CENTER

Number Of Calls Report by Complaint

350

Jurisdiction: HALIFAX

First Date: 02/01/2017

Last Date: 02/28/2017

Complaint		Number
APPLICANT(S)	CARDS FOR CRIMINAL HISTORIES/REI	1
B&E OLD	BREAKING AND ENTERING HAPPENED	2
CHASE	CHASE	1
DISABLED VEH	DISABLED VEHICLE	1
DOMESTIC	DOMESTIC DISPUTE	2
DRUGS	REPORT OF ILLEGAL DRUGS	1
FOLLOWUP	FOLLOWUP INVESTIGATION	4
FOOT PATROL	FOOT PATROL	6
GAS DRI OFF	GAS DRIVE OFF	1
ID THEFT	IDENTITY THEFT	1
LARCENY	LARCENY REPORTED	1
MISSING PERS	MISSING PERSON	1
MURDER	MURDER, ATTEMPTED MURDER	1
PHONE CALLS	ANNOYING, HARRASSING, THREATEN	1
SERVE PAPERS	SERVING PAPERS	2
SHOOTING	SHOOTING VICTIM	1
SHOTS FIRED	SHOTS FIRED	1
SUSP ACTIVITY	SUSP ACTIVITY	1
SUSP PERS	SUSPICIOUS PERSON	4
SUSP VEHIC	SUSPICIOUS VEHICLE	1
TRAFFIC SIGS	MALFUNCTIONS, POWER OUTAGES, E	1
TRAFFIC STOP	GENERAL TRAFFIC STOP	29
TRESPASSER	TRESPASSER REPORTED	2
VANDALISM	VANDALISM	1
WRECK PI	MOTOR VEHICLE ACCIDENT WITH PEI	1

Report Total: 68

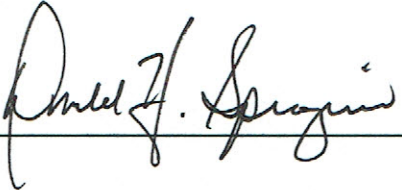
DCI/DMV NOT FOR PUBLIC/LET USE

February 2017 Finance Report

General Funds Budgeted	<u>\$ 604,875.00</u>	
Collected Year to Date	<u>\$ 336,807.48</u>	<u>55 %</u>
General Fund Expenditures Year to Date	<u>\$ 321,684.11</u>	<u>53 %</u>

Water/Sewer Funds Budgeted	<u>\$ 510,680.00</u>	
Collected Year to Date	<u>\$ 243,001.90</u>	<u>47 %</u>
Water/Sewer Fund Expenditures Year to Date	<u>\$ 239,308.38</u>	<u>46 %</u>

Submitted to Record 03/06/2017



POTABLE WATER REPORT FOR MONTH OF MARCH 2017
READINGS ARE FROM JANUARY 15TH THRU FEBRUARY 15TH
TOTAL AMOUNT PURCHASED 2.070 MILLION
TOTAL AMOUNT SOLD 1.773 MILLION

TOTAL USED AT WWTP 122,000
TOTAL USED FOR LVFD.000
TOTAL USED AT TOWN PARK 000
TOTAL USED AT POLICE STA. 3,000
TOTAL USED AT TOWN HALL 3,000
TOTAL USED AT LIBRARY 3,000

TOTAL USED FOR FLUSHING OF HYDRANT 79,000
TOTAL AMOUNT UNACCOUNTED FOR 87,000 GALLONS

2 BACTERIAL TEST RESULTS WERE NEGATIVE

THE READING FROM HALIFAX CO. IS FOR 31 DAYS
THE READINGS FOR THE TOWN ARE FOR 30 DAYS

TOWN OF LITTLETON, N.C.
WASTEWATER SYSTEM OPERATION
MONTHLY REPORT

MONTH MARCH 2017

PERIOD OF MEASUREMENT: Jan 1, 2017 TO Jan 31, 2017: 31 DAYS

NPDES PERMITTED TREATMENT CAPACITY 280,000 G P D

TOTAL VOLUME TREATED THIS PERIOD: 1.178 M G D

AVERAGE DAILY FLOW 104,000 G P D

MEASURED RAINFALL DURING PERIOD OF RECORD 3 9/10 INCHES

MAXIMUM FLOW READINGS DURING PERIOD OF RECORD

Q-HIGH 219,000 GPD Q LOW 69,000 GPD

EFFLUENT QUALITY

BOD5: HIGH 6.88 MG/L LOW 4.34 MG/L AVG 5.4 MG/L LIMITS 30 MG/L

NH3/N HIGH 3.04 MG/L LOW 1.0 MG/L AVG 2.76 MG/L LIMITS 4.0 MG/L

TSS HIGH 30 MG/L LOW 6.75 MG/L AVG 17.3 MG/L LIMITS 30 MG/L

PO4 HIGH 6.8 MG/L LOW 4.7 MG/L AVG 5.7 MG/L LIMITS 2.0 MG/L

CL2 HIGH 35 UG/L LOW 30 UG/L AVG 33 UG/L LIMITS 50 UG/L

EFFLUENT QUALITY IS (☒) IN COMPLIANCE (☐) NOT IN COMPLIANCE
WITH PERMIT

GENERAL COMMENTS

1. no overflows
2. no violations
3. no inquiries

SUBMITTED 3-6-17
DATE

BY 
PLANT OPERATOR