

AGENDA
March 06, 2017
Monthly Board Meeting 6:30 pm

1. Call meeting to order 6:30 p.m.
2. Pledge of Allegiance followed by Invocation
3. Motion to approve the Agenda
4. Consider approval of Minutes of meeting(s) held February 2017
5. Approval for payment of bills made in February 2017
6. Citizen Concerns and Comments –
 - a.) Mr. Lorenzo Davis – re: Police Harassment / Permission to be on Private Property located at 405 Ferguson Street, Littleton
7. Commissioner Reports on activities in February 2017
8. Citizens Comments on Commissioner Reports – comments/questions - limited to 2 minutes.
9. Mayor’s remarks.
10. Motion to go into Closed Session pursuant to NCGS 143-318.11(a)(6) to discuss a personnel matter.
11. Adjourn -

The Board of Commissioners of the Town of Littleton held the regular Monthly Board meeting on Monday, March 06, 2017 at 6:30 pm at the Littleton Town Hall. Present were Commissioners Heidi Hogan, Gerleen Pitchford, Sylvia Alston, Clara Debnam and Donald Spragins. Thirteen (13) members of the public were also in attendance. Mayor Ron Girdley presided over the meeting.

Mayor Girdley called the meeting to order at 6:30pm. The meeting opened with the Pledge of Allegiance. Police Chief Winifred Bowens followed with the invocation.

Commissioner Debnam made the motion; seconded by Commissioner Hogan to approve the Agenda. The motion voted and carried unanimously.

Commissioner Hogan made the motion; seconded by Commissioner Alston to approve the minutes from February 2017 as written and presented. The motion voted and carried unanimously.

Commissioner Hogan made the motion; seconded by Commissioner Pitchford to approve the payment of the bills made in the month of February 2017. The motion voted and carried unanimously.

Citizens Comments and Concerns: Mr. Lorenzo Davis was not present at the meeting. There were no additional comments or concerns.

Cemetery / Ella Baker / Recreation – Commissioner Alston read the Parks & Recreation report and included an inventory of all items in the building. A copy of the report is hereby incorporated into the minutes. In the event any or all items valued at more than \$5,000.00; Commissioner Alston made the motion, seconded by Commissioner Hogan to declare all items in and a part of the building to be demolished as surplus. The motion voted and carried unanimously.

Commissioner Alston read the **Cemetery Report**. A copy is hereby incorporated into the minutes. Commissioner Alston reported she is working with the Cemetery Committee to create a Cremation Garden with a minimum number of plots at 20 and a maximum number. Commissioner Alston made the motion to increase budget to \$2,000.00 for supplies and markers (estimate of \$1,486.50). Commissioner Alston requested the Board consider Cemetery Perpetual Funds not to exceed \$2,000.00. Commissioner Spragins seconded the motion. The motion voted and carried unanimously. Commissioner Alston will be cleaning at the Cemetery on Tuesday, March 22, 2017. And she reported she hoped to wait until April for the first mowing of the season saving two cemetery lawn cutting.

Commissioner Alston then suggested all go on line and view the report by Chester Williams to the Halifax County Board of Commissioners regarding the need for Parks and Recreational facilities in Halifax County.

Streets – Commissioner Hogan reported she continues to obtain estimates for storm water repairs as she is mapping issues within town.

Library – Commissioner Hogan reported the painting in the library annex continues with assistance from the Friends of the Library and Community Service workers

Water/Sewer – Commissioner Debnam read the water sewer report. A copy is hereby incorporated into the minutes. No sewer spills or overflows reported.

Police Report – Commissioner Pitchford read the Police Report for the month of February 2017, Littleton Township. A copy is hereby incorporated into the minutes. Commissioner Pitchford reported former Town Commissioner Patrick McCree had donated an (All in One) printer for the Police Department.

Finance Report – Commissioner Spragins read the Finance Report for the month of February 2017. A copy is hereby incorporated into the minutes.

Mr. Alton (Buzzy) Parker inquired with Commissioner Hogan why there was no brush pick up in town during the month of February. Commissioner Hogan reported there was not a lot of brush in town and she was able to save some funds this past month. Commissioner Hogan reported part time town employees do pick up small amounts during the week.

Ms. Evelyn Melton inquired with Commissioner Hogan when would Church Street Extension brush be cleaned up? Commissioner Hogan thanked her for letting her know and responded she will check into that area.

Ms. Evelyn Melton inquired with Commissioner Alston on an available grant opportunity with Halifax County and if she would be applying for those funds. Commissioner Alston responded that particular healthy living grant opportunity (\$2,000.00) was limited to activities and programs for nonprofits not park infrastructure for municipalities.

Mayor's Remarks – Mayor Girdley welcomed Holly Barcelo as the new Assistant Town Clerk

At 7:10 pm Commissioner Pitchford made the motion, seconded by Commissioner Alston to go into CLOSED SESSION pursuant to NCGS 143-318.11(a)(6) to discuss a personnel matter. The motion voted and carried unanimously.

The Board returned to OPEN SESSION at 7:25 pm. Following a brief discussion on the status of the police department and the difficulty recruiting and retaining officers Commissioner Alston suggested Chief Bowens develop a plan and budget for the Board.

With no further business the meeting adjourned at 7:30 pm.

Town Clerk

*****General Account of Closed Session*****

The Board entered into CLOSED SESSION pursuant to NCGS 143-318.11(a)(6) during the regular Board meeting to discuss a personnel matter in the Police Department.