

*Town Hall
112 East South Main Street*

**AGENDA
February 06, 2017
Monthly Board Meeting 6:30 pm**

1. Call meeting to order 6:30 p.m.
2. Pledge of Allegiance followed by Invocation
3. Motion to approve the Agenda
4. Consider approval of Minutes of meeting(s) held January 2017
5. Approval for payment of bills made in January 2017
6. Adopt Annual Audit Contract for services Larry E. Carpenter, CPA
7. Adopt authorization to update all Deceased Water Sewer Accounts to current account holder
8. Citizen Concerns and Comments – Nothing scheduled at this time
9. Commissioner Reports on activities in January 2017
10. Citizens Comments on Commissioner Reports – comments/questions
- limited to 2 minutes.
11. Mayor's remarks.
12. Motion to go into Closed Session pursuant to NCGS 143-318.11 Nothing scheduled at this time
13. Adjourn -

The Board of Commissioners of the Town of Littleton held the regular Monthly Board meeting on Monday February 06, 2016 at 6:30 pm at the Littleton Town Hall. Present were Commissioners Heidi Hogan, Gerleen Pitchford, Sylvia Alston, Clara Debnam and Donald Spragins. Ten (10) members of the public were also in attendance. Mayor Ron Girdley presided over the meeting.

Mayor Girdley called the meeting to order at 6:30pm. The meeting opened with the Pledge of Allegiance. Mr. Keith Hamm followed with the invocation.

Commissioner Pitchford made the motion; seconded by Commissioner Spragins to approve the Agenda. The motion voted and carried unanimously.

Commissioner Hogan made the motion; seconded by Commissioner Alston to approve the minutes from January 2017 as written and presented. The motion voted and carried unanimously.

Commissioner Alston made the motion; seconded by Commissioner Spragins to approve the payment of the bills made in the month of January 2017. The motion voted and carried unanimously.

Commissioner Alston made the motion: seconded by Commissioner Debnam to adopt the Budget Amendment for the Police Dept (510) increasing Supplies and Uniforms \$500.00 each and reducing Unemployment Insurance \$1000.00 and for the Streets Dept (560) increasing PT Salaries \$1000.00 and reducing Contracted Services \$1000.00.

Commissioner Pitchford made the motion; seconded by Commissioner Spragins to adopt the Annual Audit Contract for services with Larry E. Carpenter, CPA,CA in the amount of \$5,900.00 for the audit year ending June 30, 2017. The motion voted and carried unanimously.

Following a discussion led by Commissioner Debnam, Commissioner Pitchford made the motion; seconded by Commissioner Hogan to authorize the updating of deceased water account holders to the current water user as the responsible party. Account holders have until June 30, 2017 to update the accounts without having to bring the deposits to the current level (\$100.00/\$150.00). If not updated by July 1, 2017; the accounts will be CLOSED and a new account application must be completed with the current deposit. The motion voted and carried unanimously.

Citizens Comments and Concerns:

Cemetery / Ella Baker / Recreation – Commissioner Alston stated there was nothing new to report since the last meeting.

Streets – Commissioner Hogan reported Carolina Earth Movers and the NC DOT did a superb job on the sidewalk and curb repairs along Hwy 158 / South Main in front of the BB&T Bank to Ferguson Street. Commissioner Hogan also reported she will be getting quotes for additional areas of concern in town.

Water/Sewer – Commissioner Debnam Water Sewer read the water sewer report. A copy is hereby incorporated into the minutes. No sewer spills or overflows reported.

Police Report – Commissioner Pitchford read the Police Report for the month of January 2017, Littleton Township. A copy is hereby incorporated into the minutes. Commissioner Pitchford complimented Chief Bowens and the Police Officers on their comprehensive police work and arrests during a very busy month of break-ins, drug cases and a homicide investigation.

Finance Report – Commissioner Spragins read the Finance Report for the month of January 2017. A copy is hereby incorporated into the minutes.

Mayor's Remarks – Mayor Girdley complimented the Police Department on a great job this past month.

With no further business Commissioner Pitchford made the motion seconded by Commissioner Spragins to adjourn the meeting at 6:51 pm. The motion voted and carried unanimously.

Town Clerk