INDEX

INDEX

ABANDONED VEHICLES AND PROPERTY (See also PARKING; TRAFFIC) Abandonment, 94.02 Definitions, 94.01 Immunity, 94.04 Penalty, 94.99 Removal and Disposition Costs of removal; notice to owner, 94.17 Disposition of proceeds, 94.19 Disposition of unsold vehicles and property, 94.20 Duty of owner to remove, 94.15 Removal by town, 94.16 Unclaimed property and vehicles; sale, 94.18 Unattended property on streets and sidewalks unlawful, 94.03 ALCOHOLIC BEVERAGES Beer and wine, 130.06 Public drunkenness, 130.05 **ANIMALS** Bird Sanctuary Hunting certain birds unlawful, 95.51 Town declared a bird sanctuary, 95.50 Care and Keeping Chickens and other fowl; restrictions, 95.15 Fowl at large, 95.16 Grazing prohibited, 95.18 Hitching restricted, 95.19 Hogs prohibited, 95.20 Pigeons; confinement required, 95.17 Stables, 95.21 Cruelty to animals prohibited, 95.01 Dogs Habitual barking, chasing, yard damage, 95.37 Prowling bitches and vicious dogs at large prohibited, 95.36 Running at large prohibited; impoundment, 95.38 Unvaccinated or untagged dogs a nuisance; impoundment, 95.35 Impoundment of at large or improperly hitched animals, 95.02 Penalty, 95.99

BOARD OF COMMISSIONERS

Board Meetings

Committees, 30.03

Rules of procedure, 30.02

Time and location, 30.01

Ordinances

Appropriations, 30.17

Confined to one subject, 30.15

Official copy, 30.16

BUILDING CODES

Building Inspector, 151.01

Building permit required, 151.02

Gasoline storage tank, 151.04

Inspection of dangerous buildings or structures, 151.05

National Building Code adopted, 151.03

Owner to correct hazard, 151.06

Penalty, 151.99

BUSINESS LICENSING

Definitions, 110.01

Display required, 110.06

License required, 110.02

License required for each business location, 110.05

License required for each separate business, 110.04

License tax on certain businesses; terms, 110.03

No tax abatement, 110.07

Schedule of licenses adopted by reference, 110.08

CEMETERIES

Application, 93.01

Deed for lot, 93.03

Lot charges, 93.05

Rules of Conduct

Personal conduct, 93.35

Rubbish and waste prohibited, 93.37

Vehicles, 93.36

Structures; Maintenance

Landscaping and improvements, 93.22

Monuments and markers, 93.20

Plantings, 93.21

Structures, 93.23

5

CEMETERIES (Cont'd)

Superintendent; powers and duties, 93.02

Transfer or sale of lots, 93.04

Use; graves, 93.06

CHARTER

Elections

Election of Commissioners, Charter Section 3.3

Election of Mayor, Charter Section 3.2

Regular municipal elections, Charter Section 3.1

Special elections and referenda, Charter Section 3.4

Governing Body

Compensation; qualifications for office; vacancies, Charter Section 2.7

Mayor Pro Tempore, Charter Section 2.4

Mayor; term of office; duties, Charter Section 2.3

Meetings, Charter Section 2.5

Quorum; voting, Charter Section 2.6

Town Board of Commissioners; composition; terms of office, Charter Section 2.2

Town governing body; composition, Charter Section 2.1

Incorporation, Corporate Powers and Boundaries

Corporate limits, Charter Section 1.3

Incorporation, Charter Section 1.1

Powers, Charter Section 1.2

Organization and Administration

Form of government, Charter Section 4.1

Other administrative officers and employees, Charter Section 4.5

Tax Collector, Charter Section 4.4

Town Attorney, Charter Section 4.2

Town Clerk, Charter Section 4.3

CODE OF ORDINANCES: GENERAL PROVISIONS

Application to future ordinances, 10.03

Captions, 10.04

Definitions, 10.05

Effective date of ordinances, 10.15

Errors and omissions, 10.10

General penalty, 10.99

Interpretation, 10.02

Official time, 10.11

Ordinances repealed, 10.13

Ordinances unaffected, 10.14

Ordinances which amend or supplement code, 10.17

Reasonable time; computing time, 10.12

6 Littleton - Index CODE OF ORDINANCES; GENERAL PROVISIONS (Cont'd) Reference to offices, 10.09 Reference to other sections, 10.08 Repeal or modification of ordinances, 10.16 Rules of interpretation, 10.06 Section histories; statutory references, 10.18 Severability, 10.07 Title of code, 10.01 CONTRACTS AND AGREEMENTS, T.S.O. I DEMONSTRATIONS (See PICKETING AND DEMONSTRATIONS) FINANCE Disposal of Surplus Property Authority of Town Clerk, 33.20 Methods; greatest value, 33.21 Records, 33.22 Statutory authority, 33.23 **Purchasing** Application, 33.03 Appropriation required, 33.05 Authority of Town Clerk, 33.01 General Statutes apply, 33.06 Manager, McPherson Business Complex, 33.08 Other authority not limited, 33.04 Report, 33.02 Statutory authority, 33.07 FIRE PREVENTION

Building Fire Hazards; Exit Requirements Exit signs, 92.16 Fire exits; encumbrances prohibited, 92.15 Fire hazard accumulation, 92.18 Passageways and exit doors, 92.17 **Burning Regulations** Bonfire; permit required, 92.03 Burning trash, 92.02 Certain fires to be guarded, 92.04 Fire limits, 92.01 Fireworks

Distribution restricted, 92.33

Places of public assembly; possession prohibited, 92.34

١

FIRE PREVENTION (Cont'd)

Fireworks

Possession by minors restricted, 92.31

Pyrotechnics defined, 92.30

Sale restricted, 92.32

Penalty, 92.99

FIREARMS, 132.01

FLOOD DAMAGE PREVENTION

Abrogation and greater restrictions, 150.24

Administration

Administrative procedures, 150.43

Designation of administrator, 150.40

Development permit and certification requirements, 150.41

Duties and responsibilities of the administrator, 150.42

Variance procedures, 150.44

Basis for establishing the areas of special flood hazard, 150.21

Compliance, 150.23

Definitions, 150.05

Establishment of development permit, 150.22

Findings of fact, 150.02

Interpretation, 150.25

Lands to which this ordinance applies, 150.20

Legal Status Provisions

Effect on rights and liabilities under the existing flood damage prevention ordinance, 150.70 Effect upon outstanding building permits, 150.71

Objectives, 150.04

Penalties for violation, 150.27

Provisions for Flood Hazard Reduction

General standards, 150.55

Specific standards, 150.56

Standards for subdivision proposals and major, 150.58

Standards for streams without established baseflood elevations and/or floodways, 150.57

Statement of purpose, 150.03

Statutory authorization, 150.01

Warning and disclaimer of liability, 150.26

GAME ROOMS

Definition, 111.01

Grounds for license denial, 111.03

License required, 111.02

License revocation, 111.06

GAME ROOMS (Cont'd)

Prohibited conduct, 111.04

Rules of operation, 111.05

GARBAGE AND REFUSE

Definition, 52.01

Deposit of garbage on public or private property prohibited, 52.04

Hour for placing cans, 52.06

Prompt removal required, 52.02

Removal of dead animals, 52.07

Transportation of garbage; permit required, 52.05

Wet garbage, 52.03

HEALTH AND SANITATION

Construction debris, 91.21

Enforcement; hindrance unlawful; right of entry, 91.15

Human waste, 91.18

Property to be kept clean; notice and abatement, 91.16

Removal and deposit of trees, logs and the like, 91.23

Sale of food; eating establishments, 91.20

Septic tanks restricted, 91.22

Stagnant water, 91.19

HOUSE OF ILL FAME, 130.03

LOITERING

Loitering at night, 130.07

Loitering for drug-related activity, 132.03

Disorderly conduct or loitering, 130.01

MINIMUM HOUSING STANDARDS

Alternative remedies, 152.19

Costs, a lien on premises, 152.18

Definitions, 152.02

Duties of inspector, 152.12

Finding; purpose, 152.01

In rem action by inspector; placarding, 152.17

Inspections; duty of owners and occupants, 152.14

Methods of service of complaints and orders, 152.16

Minimum standards applicable to rooming houses; exceptions, 152.10

Minimum standards for basic equipment and facilities, 152.05

Minimum standards for control of insects, rodents and infestations, 152.09

Minimum standards for safe and sanitary maintenance, 152.08

9

MINIMUM HOUSING STANDARDS (Cont'd)

Minimum standards for space, use and location, 152.07

Minimum standards for structural condition, 152.04

Minimum standards for ventilation, 152.06

Minimum standards of fitness for dwellings and dwelling units, 152.03

Penalty, 152.99

Powers of inspector, 152.13

Procedure for enforcement, 152.15

Responsibilities of owners and occupants, 152.11

Zoning board of adjustment to hear appeals, 152.20

NOISE, 91.02

PARKING (See also ABANDONED VEHICLES; TRAFFIC)

General Parking and Stopping Restrictions

Marked parking spaces; park within lines, 72.07

Moving vehicle to unlawful location by non-owner prohibited, 72.10

Obstruction of traffic prohibited, 72.02

Park parallel to curb; exceptions, 72.04

Parking backed to curb prohibited, 72.05

Parking with left side to curb restricted, 72.06

Stopping in streets prohibited; exceptions, 72.01

Stopping, standing, or parking prohibited; no signs required, 72.09

Taxicabs parking in one block; restrictions, 72.03

Unlawful parking purposes, 72.08

Parking Restrictions in Designated Areas

Designated double diagonal parking, 72.24

Designated forty-five degree angle parking, 72.25

Designated limited time parking zones, 72.22

Designated no-parking zones, 72.20

Designated restricted hours parking zones, 72.21

Reserved stands for specific vehicles, 72.23

Town parking lots; hours of operation, 72.26

Town parking lots; unlawful assembly, 72.27

PICKETING AND DEMONSTRATIONS

Noise restrictions, 131.01

Notice requirement, 131.07

Numbers and spacing, 131.03

One location within a block, 131.04

Penalty, 131.99

Placards, 131.05

Prohibited locations, 131.06

PICKETING AND DEMONSTRATIONS (Cont'd)

Right-of-way obstruction; dispersal requirement, 131.08 Sidewalk use, 131.02

PLANNING BOARD

Annual report; budget, 32.20

Compensation, 32.18

Established, 32.15

Membership; terms; vacancies, 32.16

Organization; rules; meetings; records, 32.17

Powers and duties, 32.19

POLICE DEPARTMENT

Board to control, 32.02

Chief of Police, 32.05

Duties, 32.04

Organization, 32.01

Uniforms, 32.03

POOL ROOMS, 130.08

POSTING BILLS, 91.01

PROFANITY AND BOISTEROUS CONDUCT, 130.04

PURCHASING (See FINANCE)

SEWER (See WATER AND SEWER)

STREETS AND SIDEWALKS

Bicycles on sidewalks prohibited, 90.05

Damage to bridges and culverts, 90.03

Damage to lights, signs, and the like, 90.04

Damaging implements prohibited on streets, 90.01

Excavations and Construction

Excavation; barricades and lights, 90.23

Excavation; permit required, 90.20

Excavation; restoration, 90.22

Sidewalk construction; permit required, 90.21

House moving, 90.02

Maintenance

Depositing or burning trash prohibited, 90.50

Snow and ice removal, 90.52

Tree trimmings, 90.51

STREETS AND SIDEWALKS (Cont'd)

Obstructions

Assembling on sidewalk, 90.35

Construction near sidewalk; passageway, 90.38

Display of goods, 90.36

Placing objects on streets and sidewalks, 90.37

Sheds and awnings: restrictions, 90.39

Playing ball in street prohibited, 90.06

TAXICABS

Certificate of Convenience and Necessity

Application, 112.16

Approval procedure; burden of proof, 112.18

Certificate required, 112.15

Failure to begin operations, 112.19

Issuance, 112.17

Multiple certificates prohibited, 112.23

Revocation, 112.21

Transfer restricted, 112.20

Vehicle substitution, 112,22

Definitions, 112.01

TOWN OFFICERS AND EMPLOYEES

Bond, 31.04

Mayor, 31.01

Other officers and employees, 31.03

Town Clerk, 31.02

TRAFFIC (See also ABANDONED VEHICLES; PARKING)

Additional Driving Rules

Backing restricted, 71.083

Driving on laned roadways, 71.085

Driving on sidewalk prohibited, 71.084

Funeral processions, 71.082

Lights on parked vehicles, 71.086

Moving cars from parked position, 71.087

One-way streets, 71.081

Speed limit, 71.080

Application to public employees, 71.004

Authority of police officers, 71.003

Authorized emergency vehicles; application and exemptions, 71.005

Definitions, 70.01

General violations, 70.02

TRAFFIC (Cont'd)

Motorcycles, Bicycles, Coasters, and the Like

Clinging to vehicles prohibited, 71.100

Handlebar use required, 71.102

Riding on handlebars prohibited, 71.101

Roller-skates, coasters, and the like, 71.103

Obedience to police officers, 71.002

Obedience to traffic ordinances required, 71.001

Penalty, 70.99

Push carts, bicycles, and animals; application, 71.006

Riding Regulations

Boarding and alighting, 71.065

Front seat; three persons maximum, 71.069

Non-passenger areas, 71.066

Riding fully inside vehicle, 71.068

Riding or entering without permission, 71.067

Trains

Blocking crossings restricted, 71.115

Speed limit, 71.116

Stops and Yields

Emerging from alley or driveway, 71.038

Stop before entering a through street, 71.035

Stop before entering certain intersections, 71.036

Stop when traffic obstructed, 71.037

Traffic-Control Devices

Flashing signals, 71.022

Obedience required, 71.020

Signal legend, 71.021

Turning Movements

Left turns as indicated, 71.050

Restricted right or left turns, 71.051

Turning around restricted, 71.052

URINATION OR DEFECATION, PUBLIC, 132.02

VAGRANTS, 130.02

WATER AND SEWER

Administration and Enforcement

Additional remedies, 50.137

Administrative remedies, 50.136

Confidential information, 50.135

Discharge violations; affirmative defenses, 50.140

WATER AND SEWER (Cont'd)

Administration and Enforcement (Cont'd)

Enforcement procedures; termination of service; hearings; reinstatement, 50.141

Publication of significant noncompliance, 50.139

Rates and charges adopted by reference, 50.142

Remedies not exclusive, 50.138

Application of regulations, 50.005

Board of Commissioners to control; Administrator, 50.004

Construction and Connections

Common connections on one lot; requirements, 50.022

Connection permit required; application; rejection; inspection, 50.016

Costs borne by owner, 50.018

Excavation and backfill, 50.024

Minimum standards of sewers, 50.021

Notice to town, 50.025

Old building sewers, 50.020

Separate building sewer required; exception, 50.019

Sewer size and slope; grades; drain elevation; connection angle, 50.023

System alteration; permit required, 50.017

Use of public sewers required, 50.015

Definitions and abbreviations, 50.002

Industrial Users; Reporting Requirements; Compliance Monitoring

Analysis and sampling techniques; national standards, 50.118

Baseline monitoring reports, 50.110

Categorical pretreatment standard deadline; compliance reports, 50.112

Changed conditions; report required, 50.114

Compliance schedule; progress reports, 50.111

Inspection and sampling; right of entry, 50.123

Monitoring facilities, 50.122

Notice of violation required; repeat sampling and report, 50.117

Periodic compliance reports, 50.113

Potential problems; notification and report required, 50.115

Record keeping requirements, 50.121

Sample collection techniques, 50.119

Search warrants, 50.124

Submission dates, 50.120

Unpermitted users; reporting requirements, 50.116

Industrial Wastewaters; Permits

Conditions, 50.094

Expiration, 50.095

Nontransferable, 50.096

Permit modification procedures, 50.093

Reissuance procedure, 50.097

WATER AND SEWER (Cont'd)

Industrial Wastewaters; Permits (Cont'd)

Significant industrial user permit, 50.091

Wastewater discharge permit application; evaluation; hearings, 50.092

Wastewater discharger; permit required, 50.090

Interpretation, 50.003

Penalty, 50.999

Private Sewage Disposal

Inspection requirements, 50.036

Operation and maintenance requirements, 50.039

Permit required, 50.035

Public sewer available; connection requirement, 50.038

Requirements not exclusive, 50.040

Standards, 50.037

Purpose and policy; statutory authority, 50.001

Service Line Use Requirements; Discharges

Accidental discharge and sludge control plans, 50.078

Dilution not a pretreatment substitute, 50.076

Disposal of unacceptable waste, 50.074

Hauled wastewater; permit required; analysis and reporting, 50.079

National categorical pretreatment standards; application, 50.072

Prohibited activities, 50.070

Right of rejection; service discontinuance, 50.075

Sanitary sewers; prohibited discharges, 50.071

Wastewater pretreatment; requirements, 50.077

Wastewater; local limits, 50.073

Water and Sewer Service Extensions

Dedication of extensions; town to control, 50.056

Extension to developed property in town, 50.051

Extension within new developments in town, 50.052

Extensions by other than town personnel; requirements; disclaimer, 50.054

Extensions outside of town, 50.053

Service to property in town; general policy, 50.050

Work by others; inspection by town, 50.055

WATER CONSERVATION

Declaration of water shortage, 51.02

Lifting of restrictions, 51.06

Penalty, 51.99

Purpose, 51.01

Stage I water shortage; publication; voluntary measures, 51.03

Stage II water shortage; compliance required; required measures, 51.04

Stage III water shortage; compliance required; additional measures, 51.05

Violations; discontinuance of water service, 51.07

WEEDS, 91.17

ZONING

Mobile homes and trailers prohibited in residential district, 153.02 Zoning code adopted by reference, 153.01