

Town of Littleton  
112 East South Main Street

## AGENDA

**April 25, 2022**

Round Table Session

Held at Town Hall and Remotely through Zoom

1. Call meeting to order 6:30 p.m.
2. Motion to approve the Agenda
3. Public Hearing – Amendments to Land Use Ordinance
4. Consider approval of payment of bills for April 25, 2022
5. Budget Amendments
6. Budget Preparation for 2022-2023
7. Administrative Agreement for Flood Mitigation Funds
8. Property near Casa Mia
9. Speed Limit change on Mosby Avenue
10. Rural Transformation Grant Fund
11. Bill payment authority by Town Clerk
12. Motion to go into Closed Session pursuant to NCGS143-318.11(a)(6) to discuss personnel
13. Adjourn

**The Board of Commissioners of the Town of Littleton held the regular Round Table Session**

**Monday, April 25, 2022, at 6:30 p.m. at the Town Hall and remotely through Zoom.** Present were Commissioners Ophelia Gould-Faison, Commissioner Steve Barcelo, Clyde Johnston, Lynn Moseley, Chief Phillip Trivette, and Police Officer Donald Duke. Mayor K. Owen Scott called the meeting to order at 6:30 p.m.

Agenda Addition – Commissioner Gould-Faison asked to add Seth Anderson from Rivers and Associates to the agenda to speak to the board regarding additional ARPA funding. Commissioner Gould-Faison motioned to approve the agenda with the additional item; seconded by Commissioner Barcelo. Motion voted and carried.

**The Public Hearing – Amendments to Land Use Ordinance opened at 6:33 p.m. and closed at 6:38 p.m.**

**Consider approval of payment of bills for April 25, 2022** – Commissioner Barcelo made a motion; seconded by Commissioner Johnston to approve the bills as presented. Motion voted and carried. A copy of the bills is hereby incorporated into the minutes.

**Budget Amendments** – None at this time.

**Additional ARPA Funding Opportunity** – Seth Anderson from Rivers and Associates informed the board that the wastewater plant improvement application for additional ARPA funds is almost completed. Mr. Anderson noted that we are hoping to receive ARPA funds for this project, but if the town does not receive the funds we can apply for NC State SRS loan funds. The town would be responsible for a total of \$750,000 if we receive the loan. This would be payable back to the State at 0% interest for 20 years. This is Mr. Anderson's recommendation. Commissioner Barcelo made a motion to follow Mr. Anderson's recommendations; seconded by Commissioner Gould-Faison. Motion voted and carried.

**Budget Preparation for 2022-2023** – The board discussed setting a date to have a special call meeting to discuss at length the budget for the next financial year. Those special call meeting dates are May 16<sup>th</sup> and May 23<sup>rd</sup> at 6:30pm at Town Hall. Motion made by Commissioner Moseley; seconded by Commissioner Barcelo. Motion voted and carried. Public notice will be posted.

**Administrative Agreement for Flood Mitigation Funds** – Mayor Scott noted that this item will be tabled at this time. We are waiting on an updated agreement from Halifax county.

**Property by Casa Mia** – Commissioner Barcelo noted that he spoke with the town attorney on the process on selling this property. The attorney did state that the board can motion to allow the construction begin on the property while the selling process is going on. We will need to post on the property that the town is selling it and also put a notice in the newspaper. Motion was made by Commissioner Moseley to allow construction to begin; seconded by Commissioner Barcelo. Commissioner Gould-Faison opposed. Motion voted and carried.

**Speed Limit change on Mosby Avenue** – Commissioner Barcelo informed the board that the NCDOT will be changing the speed limit on Mosby Avenue from 35mph to 25mph.

**Public Hearing Date for Land Use Plan** – Mayor Scott stated that the board needs to set a date for a public hearing to discuss the Land Use plan. Motion was made by Commissioner Moseley to set the public hearing for Land Use Plan for June 13, 2022; seconded by Commissioner Johnston. Motion voted and carried.

**Public Hearing Date for Zoning Map Changes** – Mayor Scott stated that the board needs to set a date for the public hearing to discuss zoning map changes. Motion was made by Commissioner Barcelo to set the public hearing for zoning map changes for June 13, 2022; seconded by Commissioner Moseley. Motion voted and carried.

**Rural Transformation Grant Fund** – The town clerk noted that the commissioners had information on this grant in their board packet. The next application due date is in the Fall. No further discuss at this time.

**Bill payment authority by Town Clerk** – The town clerk informed the board that there is an ordinance in place that gives the clerk the authority to pay bills up to \$1000 without pre-approve of the board. This will help the clerk be able to pay bills between meetings now that they are only once a month. If bills are paid between meeting dates, the paid bills will be listed on the spreadsheet given out at the next meeting.

Commissioner Gould-Faison made a motion; seconded by Commissioner Barcelo to go into Closed Session pursuant to NCGS143-318.11(a)(6) to discuss personnel. The board went into Closed Session at 7:18pm.

The board came out of Closed Session at 7:30pm.

Commissioner Barcelo made a motion to raise Dock Silver pay when he is working with the water/sewer department to \$10.75 per hour; seconded by Commissioner Johnston. Motion voted and carried.

**Mayor's Comments** – Mayor Scott informed the board that he would be resigning his position of Mayor effective immediately. He said that he was unable to fulfill the duties at this time due to work commitments which require him to be out of town. Motion was made by Commissioner Barcelo to accept the resignation effective immediately; seconded by Commissioner Moseley. Motion voted and carried.

Commissioner Barcelo made a motion; seconded by Commissioner Johnston to adjourn. Motion voted and carried. The meeting adjourned at 7:35 p.m.

---

Josie G. Jones, Town Clerk