

Town of Littleton
112 East South Main Street

AGENDA

December 15, 2020

Regular Monthly Board Meeting
Held Remotely through Zoom

1. Call meeting to order 6:30 p.m.
2. Motion to approve the Agenda
3. Consider approval of minutes of meeting(s) held November, 2020
4. Approval for payment of bills for November, 2020
5. Open Commissioner Seats
6. 2020 CBDG Neighborhood Revitalization
7. Gaming Update
8. PD/Personnel policy
9. Citizen's Concerns and Comments – GLDP – Lori Zito
10. Commissioners Reports on activities in November, 2020
11. Citizen's Comments on Commissioner Reports – comments/questions-limited to 2 minutes
12. Motion to go into Closed Session pursuant to NCGS 143-318.11(a)(9) to discuss economic development and public safety
13. Mayor's remarks
14. Adjourn

The Board of Commissioners of the Town of Littleton held the regular Monthly Board meeting on Tuesday, December 15, 2020, at 6:30 p.m. remotely through Zoom. Present were Commissioners Stephen Barcelo, Ophelia Gould-Faison, Lynn Moseley, and ten members of the public. Mayor K. Owen Scott presided over the meeting. Mayor Scott called the meeting to order at 6:33 p.m.

Commissioner Barcelo made a motion; seconded by Commissioner Gould-Faison to approve the agenda. Motion voted and carried.

Commissioner Gould-Faison made a motion; seconded by Commissioner Barcelo to approve the minutes for November, 2020, as presented. Motion voted and carried.

Commissioner Barcelo made a motion; seconded by Commissioner Gould-Faison to pay the bills for November with the addition of a bill to RCR and Company for \$1054 to the ones presented. Motion voted and carried. A copy of the bills is hereby incorporated into the minutes.

Open Commissioner Seats – Mayor Scott stated he did not know if everyone had a chance to speak with the candidates, but a couple of the candidates were on Zoom and the board could ask them questions. After some discussion it was decided to contact all four applicants and have them available for the January meeting. Each candidate will introduce themselves and then take questions from the board. The meeting will be held Monday, January 11, 2021 at 6:30 p.m. through Zoom.

2020 CBDG Neighborhood Revitalization - Mayor Scott read the award letter from the Department of Commerce Rural Economic Development Division for a CBDG grant in the amount of \$750,000. He turned

the meeting over to Mr. Jordan Kearney who was in charge of the project. Mr. Kearney said he was very excited for Littleton. He stated he needed the Board to approve a budget and a resolution to adopt the grant offer. The town clerk asked how the people involved would receive notification of the grant award. Mr. Kearney stated he could send out a letter, but the applicants have to be cleared to meet the income criteria before they could receive funding. Commissioner Gould-Faison made a motion; seconded by Commissioner Barcelo to move forward with the Grant Program Budget for the 2020 CDBG Neighborhood Revitalization Program. Motion voted and carried. Commissioner Gould-Faison made a motion; seconded by Commissioner Barcelo to approve Resolution 2020-010 to accept the CDBG Neighborhood Revitalization project grant. Motion voted and carried.

Mrs. Bowden asked if 312 E. North Main was a part of the project. Mr. Kearney said he did not have a list of the houses in front of him. The town clerk said she had checked the list and that property was not part of the project. Chief Trivette stated the E. North Main Street was on the demolition list. Mayor Scott said he had posted Mr. Kearney's phone number on Zoom chat. He also said citizens could call town hall to receive the information.

Gaming Update – Chief Trivette said the town had a letter from one of the establishment's attorney. He stated the town attorney said the town could move forward. He also told the board ALE had come to the laundromat. Commissioner Moseley made a motion; seconded by Commissioner Barcelo to move forward to publish information about a Public Hearing to go forward with zoning ordinance changes. Motion voted and carried.

PD/Personnel Policy – Commissioner Moseley asked if it would be okay to table this until the two new commissioners were on board and there was more input. It was decided to table the PD/Personnel Policy until the second meeting in January, 2021.

Citizen's Concerns and Comments – GLDP- Lori Zito – Ms. Zito gave an update from the GLDP. She stated they had done a Facebook Live for Light Up Littleton. She said there was a lot of positive feedback about Christmas Caroling through Littleton on December 12th. She said they would like to make this a yearly event. She also said the GLDP would be conducting a Virtual Ugly Sweater Contest with the winner being announced December 19th. Mayor Scott stated the GLDP had done a great job this past year with all the issues with Covid. The town appreciates all the GLDP has done.

Commissioner's Reports on activities in November, 2020 - Streets – Commissioner Barcelo said his department was still in leaf season. He asked citizens to please bag leaves if possible. Wet leaves are hard to pick up. He said he hoped to be able to work on potholes before it got too cold.

Cemetery – Commissioner Barcelo said the mowing season was over. Right now just picking up garbage was all that was being done at the cemetery.

Water/Sewer – Commissioner Gould-Faison said she they were making needed improvements at the WWTP. She said they are repairing, reading, and putting in new water meters. She thanked the citizens for being careful on what they are putting into the town's sewer system. She also thanked the RR Sanitary District for all they are doing, as well as Rhonda and Ellen for being the faces the citizens see to represent the town of Littleton. If anyone has any concerns or suggestions, please feel free to contact her. Commissioner Gould-Faison also said the town had been inspected by the state. The state was very impressed with all that had been done to help the plant run more smoothly.

Finance Report – Commissioner Moseley read his finance report. A copy of the report is hereby incorporated into the minutes. Mayor Scott said the town had given a Christmas bonus to its employees for

the first time ever. He said the town had budgeted for the bonus. He said the employees were very appreciative and well received. Commissioner Moseley said the town was moving forward, and the town needs to keep good staff.

PD Report - Commissioner Moseley read the police report for November. A copy is hereby incorporated into the minutes. He stated the Chief and his department have been doing a great job. He mentioned things do not get done as quickly as television shows portray it.

Citizen's Concerns and Comments – Carolyn Harmon asked about the gaming update and if new commissioners had been appointed. Mayor Scott said the commissioner seats would be taken care of on January 11. He also explained the board would be going forward with the Public Hearing for changing the ordinance in regard to gaming.

Commissioner Barcelo made a motion; seconded by Commissioner Gould-Faison to go into Closed Session pursuant to NCGS 143-318.11(a)(4)(9) to discuss economic development and public safety. Motion voted and carried. Closed session started at 7:14 p.m.

Commissioner Barcelo made a motion; seconded by Commissioner Gould-Faison to come out of Closed Session. Motion voted and carried. The Board returned to Open Session at 8:06 p.m.

Mayor's remarks – Mayor Scott said no motions were to be made from Closed Session. He wished everyone a Merry Christmas. He also said the commissioners have done a done a great job this past year, and he was honored to serve with everyone. He told the commissioners he would be out of town over Christmas.

Commissioner Barcelo made a motion; seconded by Commissioner Moseley to adjourn. Motion voted and carried.

Ellen M. Eller, Town Clerk