

Town of Littleton  
112 East South Main Street

**AGENDA**

**March 8, 2021**

**6:30 p.m.**

Regular Monthly Board Meeting  
Held at Littleton Food & Spirits and through Zoom

1. Call meeting to order 6:30 p.m.
2. Motion to approve the Agenda
3. Consider approval of minutes for February, 2021
4. Approval for payment of bills for March 8, 2021
5. Sewer presentation and questions
6. Spectrum internet update
7. PD Vehicle Upfit
8. BB&T traffic
9. Ordinance project coordinator
10. Citizen's Concerns and Comments
  - a. GLDP – Buddy Isles
  - b. American Legion Spaghetti Sauce sale – Ron Girdley
  - c. Sewer issues – Bob Eller
11. Commissioner Reports on activities in February, 2021
12. Citizen's Comments on Commissioner Reports – comments/questions-limited to 2 minutes
13. Mayor's remarks
14. Adjourn

**The Board of Commissioners of the Town of Littleton held the regular Monthly Board meeting on Monday, March 8, 2021, at 6:30 p.m. at Littleton Food and Spirits and remotely through Zoom.** Present were Commissioners Stephen Barcelo, Ophelia Gould-Faison, Lynn Moseley, Jim Skilton, Clyde Johnston, and 12 members of the public. Mayor K. Owen Scott was absent. Commissioner Lynn Moseley presided over the meeting. Commissioner Moseley called the meeting to order at 6:34 p.m.

Commissioner Skilton made a motion; seconded by Commissioner Gould-Faison to approve the agenda. Motion voted and carried.

Commissioner Barcelo made a motion; seconded by Commissioner Johnston to approve the minutes for February, 2021. Motion voted and carried.

Commissioner Gould-Faison made a motion; seconded by Commissioner Barcelo to approve the bills for March 8, 2021, as presented. Motion voted and carried. A copy of the bills is hereby incorporated into the minutes.

**Sewer presentation and questions** - Commissioner Moseley turned the meeting over to Commissioner Gould-Faison. Commissioner Gould-Faison explained the town is trying to apply for a grant to upgrade the WWTP. In order to be able to get the best possible grant the town needs to raise their sewer rates. She

stated the town has made a video showing the WWTP and the immediate need to get the grant. She said the rates would hopefully be available in the next couple of weeks. Commissioner Gould-Faison asked Milton Solomon to run the video.

Commissioner Skilton then explained he had toured the WWTP. He stated the town has top notch people running the WWTP. He spoke about the options the town had moving forward. He said one option was to do nothing and the system breaks down totally. Another option is to obtain a grant to fix it. He said in order to fix it, the town's sewer rates need to be increased so once the system is fixed the town can maintain it properly. The third option is to take out a loan to fix the WWTP which would cause a rate increase as well. He said right now the estimate to fix the plant is around \$3.8 million. The town is hoping to get that down to \$3 million.

Buddy Isles asked to speak. He said he had lived here all his life, and former town leaders had not been interested in keeping things moving forward in Littleton. He mentioned that Littleton had 1200 people 40 years ago, and now around 600 people are paying for the town's services. Heidi Hogan asked what the actual rate increase would be. Commissioner Gould-Faison said she did not know and wouldn't speak on that. Commissioner Skilton said the people helping the town with the grant said there is an amount the town needs to charge in order to be considered for the grant.

Commissioner Gould-Faison thanked the citizens that came out to see the presentation and give their input. Commissioner Moseley thanked Milton Solomon for putting the video presentation together and Ken Carroll for allowing the town to use his establishment for the meeting.

**Spectrum internet update** – Chief Trivette informed the board he did not have the information from Spectrum yet. He had provided Spectrum with what the town was needing and was waiting for them to get back to him.

**PD Vehicle Upfit** - Chief Trivette stated he was wanting to get the 2013 Ford Explorer upfitted with a cage so Office Duke would be safe when he transports people in his vehicle. He said he would use the funds from the Dilapidated Building Fund. He said it would cost \$1657. Commissioner Skilton made a motion; seconded by Commissioner Johnston to purchase the upfit for the Ford Explorer for \$1657 and use funds from the Dilapidated Building Fund to pay for the purchase. Motion voted and carried.

**BB&T traffic** - Chief Trivette explained to the board he was having trouble with BB&T customers blocking traffic on Highway 158. He stated the first of the month was the worst. He said he had actually shut the drive through down because their equipment was not working and they immediately got it fixed. He did not know what the answer was, but he was open to any suggestions. After some discussion it was decided to have Chief Trivette write a letter to BB&T.

**Ordinances project coordinator** – The town clerk explained that Commissioner Pitchford had been the person in charge of updating the town's ordinances. Since she was no longer a commissioner the town needed to appoint someone to take her place. After some discussion it was decided that Commissioner Barcelo would be the town's representative and Heidi Hogan volunteered to help..

**Citizen's Concerns and Comments** - GLDP – Buddy Isles presented information to the board about the First Friday events. The GLDP was asking the town to approve May 7, May 28, June 4, July 2, August 6, and October 1 for the First Friday Events and Memorial Day. Commissioner Barcelo made a motion; seconded by Commissioner Johnston to approve the dates as presented and to follow CDC and the governor's executive orders guidelines that are in effect at the time of the event. Motion voted and carried.

Mr. Isles also gave the board an update on the GLDP Beautification Projects. He mentioned that the crepe myrtles were needing to be trimmed. The GLDP had two quotes for trimming them, but they want to work with the town. He mentioned the trees and underbrush had been thinned out on 158 across from the cemetery. He also mentioned North Main Street is getting more businesses. Mr. Isles was concerned about the alley that is behind town hall and trying to make it look better. Steve Milligan, a business owner on the backstreet, said the businesses would appreciate the alley being cleaned up as it was not appealing to customers. Mr. Isles also mentioned putting lights on the buildings on 158 as well as the crepe myrtles and pergolas.

Mr. Isles mentioned the welcome signs coming into Littleton need some improving and updating with landscaping. He mentioned the town needs a sign coming in from the lake. He said seasonal flowers would be put in the planter boxes around the stage. They would also add planters around the pergola in front of the hardware store. Mr. Isles asked about the bike and walking trail grant. The town clerk informed him she had received some information about the grant and the next step in moving forward with the project. Mr. Isles said the GLDP would like to help with this project.

American Legion – Ron Girdley presented information about the American Legion wanting to have another drive through spaghetti sauce sale on March 19<sup>th</sup>. He said they would continue to follow CDC guidelines. Commissioner Gould-Faison made a motion; seconded by Commissioner Skilton to approve the American Legion spaghetti sauce sale for March 19<sup>th</sup>. Motion voted and carried.

Sewer issues – Bob Eller presented information about having a clogged sewer line. In trying to take care of the issue he found his sewer line runs under his neighbor's shed and probably his driveway which is about 150 feet from Mr. Eller's house. He asked the board to please wave the tap fee and any costs associated with the tap so he could install new sewer lines from his house to the town's sewer line which would make his sewer lines be on his property. Commissioner Gould-Faison made a motion; seconded by Commissioner Skilton to wave the tap fee and associated costs in attaching Mr. Eller to the town's sewer system. Motion voted and carried.

Commissioner Reports on activities in February, 2021 – Cemetery – Commissioner Skilton had nothing new to report. Finance – Commissioner Johnston informed the board a copy of audit had been received, but no date had been set for presentation. Commissioner Johnston read the finance report. A copy is hereby incorporated into the minutes.

Street Department – Commissioner Barcelo reported his employees were still picking up leaves and limbs from the recent ice storm. He asked citizens to please make sure limbs were small enough to be picked up easily. He also mentioned he was getting quotes on getting blacktop on roads in town.

Water/Sewer Department – Commissioner Gould-Faison said the town was moving forward trying to obtain a grant to repair the WWTP. She asked citizens to please read their water bills as the town gives information on them.

Police Department – Commissioner Moseley read the police department report. A copy is hereby incorporated into the minutes. He said the department was working hard to give different appearances in different areas of town. He commended the police department, local businesses, and Halifax County Sheriff's Department for working together in the recent shooting at Littleton Food and Tobacco.

**Citizen's comments on commissioner's reports** - There were no comments.

**Mayor's remarks** - Commissioner Moseley thanked everyone for bearing with him and for coming to the meeting. He asked everyone to patronize the local businesses and thanked Ken Carroll for allowing the town to use his building. He said Mr. Carroll has live entertainment the first and third Friday and Saturday nights at 5:45. Commissioner Gould-Faison said Futrell Pharmacy will have the first dose of the Moderna vaccine available Saturday.

Commissioner Skilton made a motion; seconded by Commissioner Gould-Faison to adjourn. Motion voted and carried.

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Ellen M. Eller, Town Clerk