

TOWN OF LITTLETON

LITTLETON, NORTH CAROLINA

Town Hall
112 East South Main Street
August 27, 2019

**BOARD MEETING B
ROUNDTABLE SESSION**

1. Call meeting to order
2. Motion to approve the agenda
3. Approval of bills
4. Budget Amendments & Finance Report
5. Robert Hiett UCPCOG
6. Public Hearing Minutes for PD vehicles approval
7. Lake Gaston Baptist Church event permit – Sept. 22 and Oct. 20
8. Civil Emergency Document
9. Market Street closure documents
10. Broadband Letter of Support
11. Sewer Infrastructure Repair Project
12. Post Office
13. Adjourn

The Board of Commissioners of the Town of Littleton held the regular monthly Roundtable Session, Tuesday, August 27, 2019, at 6:30 p.m. at the Littleton Town Hall. Present were Commissioners Bonita Knight, Gerleen Pitchford, Ophelia Gould-Faison, Donald Spragins and eight members of the public. Commissioner Steve Barcelo and Mayor K. Owen Scott were unable to attend. Mayor Pro Temp Donald Spragins presided over the meeting. Mayor Pro-Temp Spragins called the meeting to order at 6:30 p.m.

Commissioner Pitchford made a motion; seconded by Commissioner Knight to approve the agenda with the following changes in the agenda: removal of Finance Report, Civil Emergency Document, Broadband Letter of Support, and Sewer Infrastructure Repair Project. Motion voted and carried unanimously.

Commissioner Pitchford made a motion; seconded by Commissioner Knight to approve the bills as presented. Motion voted and carried unanimously. A copy of the bills is hereby incorporated into the minutes.

Budget Amendments - The town clerk presented Budget Amendments to the Board for approval. Commissioner Pitchford made a motion; seconded by Commissioner Knight to accept the Budget Amendments for 8-27-19 as presented with the correction of the line item County Tax which was listed as 10-410-16 but should be 10-410-06. Motion voted and carried unanimously. The Budget Amendments are hereby incorporated into the minutes.

Robert Hiett, UPCOG – Mr. Hiett came to introduce himself to the Board, give the town updated information about what the COG has been up to, and provide updated contact information due to changes in the organization. Mr. Ron Townley, Planning and Development Services Director, left information about the services available from the COG. Mr. Townley also gave a five year regional summary of funding the COG had been involved in and the Broadband Task Force initiative.

Public Hearing Minutes for PD vehicles – Commissioner Pitchford explained the town had conducted a Public Hearing at the last town meeting and the minutes needed to be approved in order to move forward with the process of obtaining funding with the USDA. Commissioner Knight made a motion; seconded by Commissioner Pitchford to approve the Public Hearing minutes for the purchase of Police Department vehicles through the USDA. Motion voted and carried unanimously. A copy of the minutes is hereby incorporated into these minutes.

Lake Gaston Baptist Church event permit – The clerk presented the event permit from Lake Gaston Baptist Church to hold events in the parking lot on Sept. 22 and Oct. 20. She stated the church had signed the event policy form and had paid the fees for both events. Commissioner Pitchford made a motion; seconded by Commissioner Gould-Faison to approve the Lake Gaston Baptist Church event permit. Motion voted and carried unanimously.

Market Street closure documents - The clerk explained in speaking with town attorney, Kris Gardner, the town's approval for a quitclaim deed in regard to Market Street Closure was not a viable option to protect the town in the future. At the last town meeting the Board had made a motion to go forward with closing Market Street in accordance with General Statute 160A-299. She explained the next step was to adopt a resolution to close Market Street. Commissioner Pitchford made a motion; seconded by Commissioner Knight to adopt Resolution R-2019-014 Resolution of Intent to Permanently Close a Portion of Market Street. Motion voted and carried. A copy of the resolution and survey are hereby incorporated into the minutes.

Commissioner Knight made a motion; seconded by Commissioner Gould-Faison to adjourn. Motion voted and carried unanimously.

Ellen M. Eller, Town Clerk