

*Town Hall*

*112 East South Main Street*

**May 02, 2018 6:30 pm**

**MONTHLY BOARD MEETING**

Call meeting to order 6:30 p.m.

Pledge of Allegiance followed by Invocation

Motion to approve the Agenda

Consider approval of Minutes of meeting(s) held April 2018

Consider approval and payment of bills made in April 2018

Consider Budget Amendment

Consider Resolution Three Way Stop Sign Church and North Main Streets

Citizen Concerns and Comments – Mr. Buddy Isles, Sr. - Greater Littleton Development Partnership

Commissioner Reports on activities in April 2018

Citizens Comments on Commissioner Reports – comments/questions- limited to 2 minutes.

Mayor’s remarks

Motion to go into Closed Session pursuant to NCGS 143-318.11(a)(3)(6) to consult with attorney and discuss personnel.

Adjourn

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The Board of Commissioners of the Town of Littleton held the regular Monthly Board meeting on Wednesday, May 02, 2018 at 6:30 pm at the Littleton Town Hall. Present were Commissioners Gerleen Pitchford, Steve Barcelo, M. Bonita Knight, Clara Debnam, Donald Spragins and six (6) members of the public. Mayor K. Owen Scott presided over the meeting.

Mayor Scott called the meeting to order at 6:30 pm. The meeting opened with the Pledge of Allegiance and followed with the invocation by Mayor Scott.

Commissioner Spragins made the motion; seconded by Commissioner Barcelo to approve the Agenda. The motion voted and carried unanimously.

Commissioner Knight made the motion; seconded by Commissioner Spragins to approve the minutes as presented. The motion voted and carried unanimously.

Commissioner Pitchford made the motion; seconded by Commissioner Knight to approve the payment of bills made during the month of April 2018. The motion voted and carried unanimously. Commissioner Pitchford added that the generator had been installed at town hall.

Commissioner Pitchford made the motion; seconded by Commissioner Barcelo to approve the Budget Amendments as presented. The motion voted and carried unanimously. A copy is hereby incorporated into the minutes.

**R-2018-3** Consider three ways stop at Church and North Main Streets – Following the reading of Town of Littleton Resolution R-2018-3 “adding three way stop” by Mayor Scott; Commissioner Pitchfor made the motion; seconded by Commissioner Debnam to adopt **Resolution R-2018-3**. The motion voted and carried unanimously. **\*\*\*Action item\*\*\* contact NC DOT for stop sign ordering.**

**Mr. Buddy Isles, Sr. (GLDP)** gave an update to the Board on the parking lot upgrades. Mr. Isles presented permanent stage and master plan for the upgrades to the town parking lot. A copy is hereby incorporated into the minutes. He requested Board approval of the design of the parking lot and the stage. The Mayor added the items would be included in the upcoming work session. **\*\*\*** Following the Commissioner’s Reports the Mayor

returned to the discussion of the town parking lot updates. Commissioner Knight made the motion; seconded by Commissioner Spragins to allow GLDP to begin work on the stage and town parking lot with the design as presented.

**Commissioner Reports:**

**Street Report** – Commissioner Barcelo reported he has a request to cut grass higher at the town park. He requested citizens report pot holes to town hall. Currently the street crew is temporarily filling potholes with stone. The street crew is working on repainting the Street signs. He announced the start of a wildflowers program along the railroad bed on NC Hwy 158 along the west entrance into Littleton. He has a citizen willing to donate the funds for the wild seed program. The wild seed program will take about a year to integrate but will be maintenance free once established.

**Cemetery Report** – Commissioner Knight reported the cemetery would be mowed before Mother’s Day and again before Memorial Day.

**Water/Sewer Report** – Commissioner Debnam read the water sewer report. A copy is hereby incorporated into the minutes. No sewer spills or overflows reported.

**Police Report** – Commissioner Pitchford read the Police Report for the month of April 2018, Littleton Township. A copy of the Police Report is hereby incorporated into the minutes.

**Finance Report** – Commissioner Spragins read the Finance Report for the month of April 2018. A copy is hereby incorporated into the minutes.

**Citizens Comments on Commissioner Reports** – Buddy Isles presented the Board with Karen Hall radio campaign for Littleton. To be considered at the work session agenda. Evelyn Melton inquired if the Board had ever considered limiting the time of cars parked on Main Street. Several Board members mentioned this is difficult to enforce. Commissioner Spragins suggested business employees use the town parking lot or park in the alley between North and South Main. Mayor Scott would add to the work session agenda.

**Mayor’s Remarks** – Special Called Board Meeting May 4<sup>th</sup> 7:00pm at the Town Hall. Spring Market sponsored by Once Upon a County Line Emporium in the alley behind town hall. The COP Citizen’s on Patrol group is having a fundraiser yard sale at the market. Donations can be dropped off any time at town hall.

At 7:08 pm Commissioner Pitchford made the motion: seconded by Commissioner Barcelo to go into Closed Session pursuant to NCGS 143-318.11(a)(6) – To discuss a personnel matter. The motion voted and carried unanimously.

The Board returned to Open Session at 8:06 pm.

With no further business Commissioner Spragins made the motion; seconded by Commissioner Knight to adjourn the meeting at 8:06 pm. The motion voted and carried unanimously.

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Clerk

\*\*\*General account of Closed Session\*\*\*

The Board discussed personnel issues related to the Police Department.