

AGENDA
August 07, 2017

MONTHLY LITTLETON BOARD MEETING 6:30 pm

1. Call meeting to order 6:30 p.m.
2. Pledge of Allegiance followed by Invocation
3. Motion to approve the Agenda
4. Consider approval of Minutes of meeting(s) held July 2017
5. Approval for payment of bills made in July 2017
6. Consider Littleton Planning Board's recommendation on rezoning parcel #07-04172 from Residential to Commercial – **Ordinance to Rezone (ZO-17-001)**
7. Announce Community Development Meeting August 15, 2017 7:00 pm
8. Citizen Concerns and Comments –
 - i. Ken Carroll – Rezone #07-04172
 - ii. Michael Green – Employee pay raises
9. Commissioner Reports on activities in July 2017
10. Citizens Comments on Commissioner Reports – comments/questions
- limited to 2 minutes.
11. Mayor's remarks
12. Motion to go into Closed Session pursuant to NCGS 143-318.11(a)(6) to discuss personnel
13. Adjourn

The Board of Commissioners of the Town of Littleton held the regular Monthly Board meeting on Monday, August 07, 2017 at 6:30 pm at the Littleton Town Hall. Present were Commissioners Gerleen Pitchford, Sylvia Alston, Heidi Hogan, Clara Debnam, Donald Spragins and twenty (20) members of the public were also in attendance. Mayor Ron Girdley presided over the meeting.

Mayor Girdley called the meeting to order at 6:30 pm. The meeting opened with the Pledge of Allegiance. Mr. Keith Hamm followed with the invocation.

Commissioner Debnam made the motion; seconded by Commissioner Pitchford to approve the Agenda. The motion voted and carried unanimously.

Commissioner Alston made the motion; seconded by Commissioner Pitchford to approve the minutes from June 2017 as written and presented. The motion voted and carried unanimously.

Commissioner Debnam made the motion; seconded by Commissioner Spragins to approve the payment of the bills made in the month of July 2017. The motion voted and carried unanimously.

Ordinance to ReZone (ZO-17-001) - Mr. Ken Carroll presented plans to construct a new restaurant on NC Hwy 903 to include patio dining and full service bar with banquet facilities. He is hoping to break ground in late October 2017. Commissioner Alston made the motion: seconded by Commissioner Hogan to accept the Littleton Planning Board's recommendation to rezone parcel 07-04172 from residential subdivision to commercial. The motion voted and carried unanimously.

Mayor Girdley announced an upcoming Community Development meeting scheduled for August 15, 2017 at 7:00pm.

Citizen Concerns and Comments –

Town employee Mr. Michael Green, 119 Littleton Drive, Littleton made a brief presentation on merit for pay raise. The Mayor explained the issue is on the work session agenda for August 15, 2017.

Commissioner Reports:

Cemetery Report – Commissioner Alston reported she is working with Ms. Beverly Davis, UCPCOG Senior Workforce Development to reinstate Joseph Lee with the Town of Littleton. In the near future volunteers would be assisting with the gridding and lying out of the Cremation Garden.

Parks and Recreation – Commissioner Alston reported the demolition would not start until the sewer line was tapped. Once the sewer is complete Marion Alston can begin the demolition.

Street Report – Commissioner Hogan reported patching of potholes will begin in mid-September. Mosby Avenue lights have been installed by Duke Energy. She is now moving forward with lighting the North end of Town. She is researching a work truck for the streets department. Storm drains need blowing out due to lack of rain. Brush pickups will continue every week and trimming of Crepe Myrtles.

Water/Sewer Report – Commissioner Debnam read the water sewer report. A copy is hereby incorporated into the minutes. No sewer spills or overflows reported.

Police Report – Commissioner Pitchford read the Police Report for the month of July 2017, Littleton Township. A copy is hereby incorporated into the minutes. Thank you to everyone for coming out and supporting National Night Out, at the Town of Littleton parking lot on August 1, 2017.

Finance Report – Commissioner Spragins read the Finance Report for the month of July 2017. A copy is hereby incorporated into the minutes.

Citizens Comments on Commissioner Reports – no comments or questions.

Mayor's Remarks – Mayor Girdley congratulated Commissioner Gerleen Pitchford and husband Edward Pitchford on their recent 50th wedding anniversary. And thank you to Littleton C.O.P. (John Clark, Gerleen Pitchford, Owen Scott, Kim Gray, Wanda Clark, Clara Debnam) on a successful National Night Out event.

With no further business Commissioner Alston made the motion, seconded by Commissioner Hogan to adjourn the meeting at 6:54 pm. The motion voted and carried unanimously.

Town Clerk