

TOWN OF LITTLETON
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27850
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June 15, 2009

AGENDA

1. Call special meeting to order at 6:00 p.m.
2. Conduct Public Hearing on 2009-10 Budget.
3. Consider E. Carroll Mann's proposal for allowing the use of his rest rooms.
4. Return to special meeting.
5. Consider adopting **Budget Ordinance FY 2009-10 (O-09-001)**.
6. Consider **Resolution Approving Interlocal Agreement with Halifax County for the Collection of Taxes (R-09-009)** and authorizing Mayor to sign the agreement.
7. Adopt updated "Municipal Records Retention and Disposition Schedule"
8. Adjourn

The Board of Commissioners of the Town of Littleton held a special meeting Monday June 15, 2009, at 6 p.m. at the Town Hall. Commissioners present were Patrick McAtee-MacRae, Betty Willis, Clara Debnam, Terry Newsom and Jimmy Kearney. The purpose of the meeting is to hold a public hearing on the 2009-10 Budget and, following the public hearing, take care of any other business brought before the Board.

Mayor Hawfield opened the meeting with the Pledge of Allegiance.

Mayor Hawfield welcomed new commissioner Jimmy Kearney and said he looked forward to working with him. Commissioner Kearney responded he appreciated the opportunity and the Board's confidence in him.

Mayor Hawfield called the Public Hearing on the FY 2009-10 Budget and asked the minutes record there were no citizens present. Mayor Hawfield advised they would wait 5 minutes to see if any citizens showed up and mentioned a thank you note from former clerk Nancy Myrick's family and a letter from Mr. Edward Fitts acknowledging Mayor Hawfield's thank you letter to him.

Commissioner Willis made a motion, seconded by Commissioner Debnam, to adjourn the public hearing at 6:07 p.m. The motion was voted and carried.

Commissioner Willis made a motion, seconded by Commissioner Newsom, to return to special session. The motion was voted and carried.

Mayor Hawfield reported there were a couple corrections to the proposed budget, including Commissioner MacRae's request for additional funds for the Cemetery. He also advised he had received a response from Mr. Mann concerning allowing the Library to use the complex restrooms. Mr. Mann proposed charging the Town \$150.00 per month or \$1,800.00 per year. Mayor Hawfield stated he did not recommend accepting the proposal as it was too high. Following discussion, Commissioner Debnam made a motion, seconded by Commissioner MacRae, not to accept Mr. Mann's proposal for the use of the restrooms at the (Towne Center) Complex. The motion was voted and carried.

Mayor Hawfield briefly reviewed the budget, and Commissioner Willis made a motion, seconded by Commissioner Debnam, to adopt the **Budget Ordinance FY 2009-10 (O-09-001)** with General Fund revenues and expenditures \$583,864.40, taxes \$0.61/\$100.00 valuation and Water and Sewer Fund revenues and expenditures \$323,455.00. The motion was voted and carried.

Following Mayor Hawfield advising, that if approved, as of January 2009, Halifax County would collect the Town's taxes, Commissioner Newsom made a motion, seconded by Commissioner Willis, to adopt the **Resolution Approving Interlocal Agreement with Halifax County for the Collection of Taxes (R-09-009)** and authorize the Mayor to sign the agreement. The motion was voted and carried.

Commissioner Willis made a motion, seconded by Commissioner Newsom, to adopt the updated "Municipal Records Retention and Disposition Schedule", Commissioner MacRae objected, stating he wanted to table the motion until he had a opportunity to look at the schedule. Discussion followed and Mayor Hawfield stated, at the request of Commissioner MacRae, they would wait until the July meeting to consider adopting the schedule and Commissioner Willis stated she wanted the motion to stand.

The meeting was adjourned at 6:22 p.m.

Clerk