

TOWN OF LITTLETON
P. O. BOX 87
LITTLETON, NORTH CAROLINA
27850
TELEPHONE (252) 586-2709

July 6, 2009

AGENDA

1. Call regular meeting to order at 7:30 p.m.
2. Pledge of Allegiance.
3. Consider approval of minutes of meeting(s) held in June, 2009.
4. Approve for payment bills made in June, 2009.
5. Citizens concerns.
6. Assign Commissioner Kearney responsibility for the Street Department.
7. Consider adoption of updated “Municipal Records Retention and Disposition Schedule”
8. Consider Resolution awarding **Certificate of Appreciation to Commissioner Matthews (R-09-010)**
9. Consider adoption of FY 2008-09 Amended Budget
10. Consider **FASTA, Inc. Grant (I-383) Project Ordinance (O-09-002)**. (Industrial Development Fund Grant I-383)
11. Consider approving cleaning and pulling of storm water ditches (Powell Bill).
12. Commissioners reports on activities in June, 2009.
13. Adjourn.

Additional Items:

Executive session pursuant to NCGS 143-18.11(a)(6) to discuss personnel issues.

The Board of Commissioners of the Town of Littleton held their regular meeting Monday, July 6, 2009, at 7:30 p.m. at the Town Hall. Commissioners present were Patrick McAtee-MacRae, Clara Debnam, Terry Newsom and Jimmy Kearney.

Mayor Hawfield opened the meeting with the Pledge of Allegiance and welcomed those in attendance.

Commissioner MacRae made a motion, seconded by Commissioner Debnam, to approve the minutes with correction in the General Account of Closed Session of "2-8 weeks". The motion was voted and carried.

Following Mayor Hawfield noting the BP and New Dixie Oil Co. bills were estimates, Commissioner Debnam made a motion, seconded by Commissioner Newsom to pay the bills made during the month of June as presented. The motion was voted and carried.

Heidi Hogan thanked the Board and stated the lot was looking better, some mowing had been done, and asked about the progress on the brick debris and building. Mayor Hawfield advised he had contacted the County attorney and he had said he would get to it as soon as possible. Ms Hogan also thanked Terry (Commissioner Newsom) for his support of the parade. Mayor Hawfield stated it had been a good parade, enjoyed by everyone.

Commissioner Newsom made a motion, seconded by Commissioner Debnam, to appoint Commissioner Kearney to the position of Street Commissioner. The motion was voted and carried.

Commissioner MacRae made a motion, seconded by Commissioner Kearney, to adopt the "Municipal Records Retention and Disposition Schedule" as presented. The motion was voted and carried.

Commissioner Debnam made a motion, seconded by Commissioner Newsom, to adopt the resolution **Certificate of Appreciation to Commissioner Matthews (R-09-010)**. The motion was voted and carried.

Commissioner Debnam made a motion, seconded by Commissioner MacRae, to adopt the FY 2008-09 Amended Budget. The motion was voted and carried.

Commissioner Newsom made a motion, seconded by Commissioner MacRae, to **FASTA, Inc. Grant (I-383) Project Ordinance (O-09-002)** (Industrial Development Fund Grant I-383). The motion was voted and carried.

Following Mayor Hawfield advising the storm water ditches hadn't been pulled in about 5 years and they had been receiving complaints, Commissioner Newsom made a motion, seconded by Commissioner Kearney, to authorize Freddie Williams (Annie's Construction) to pull and clean the storm water ditches. The motion was voted and carried.

Commissioner Debnam gave the year end budget report, General Fund revenues original budget \$631,436, YTD \$440,293.65 and amended \$622,335, expenditures YTD \$550,233.19, Water & Sewer Fund Revenues original budget \$370,172, YTD \$332,560.71 and amended budget \$362,466, expenditures YTD \$310,305.74.

Commissioner Newsom gave the police report for June.

Mayor Hawfield reported the Town had purchased 2,963,000 gallons of water, sold 1,093,000 and unaccounted for was 727,000. A good portion of the unaccounted for was due to hydrant flushing.

Bacterial tests were negative. There were no violations, inspections or spills for the wastewater system.

Commissioner MacRae reported there had been a couple burials and some dirt had been delivered to the cemetery. The air-conditioning at the Library had been fixed and he was still investigating using McIver for the Library.

Mayor Hawfield advised the Town had applied for and received a \$500,000 water system grant, July 9th the bids would be opened for the storm water project and the bids for another water system grant would be opened in July for a total of almost \$1,500,000.

Following Mayor Hawfield advising the Board needed to meet in executive session, Commissioner Newsom made a motion, seconded by Commissioner MacRae to enter into executive session pursuant to NCGS 143-18.11(a)(6) to discuss personnel issues at 7:57. The motion was voted and carried.

There being no further business, the Board adjourned the meeting following the executive session at 8:37.

Clerk

General Account and Minutes of Closed Session Pursuant to NCGS 143-318(a)(6)

The executive session convened at 8:09 p.m.

The Board of Commissioners and Chief Suggs discussed how much longer Officer Jenkins might be out on unpaid leave of absence and whether to look for another full-time officer. The consensus was after July 27th request Officer Jenkins fill out a form provided by the Town, and based on that response or lack thereof, pursue finding another full time officer if deemed appropriate.

Commissioner Debnam made a motion, seconded by Commissioner MacRae, to adjourn at 8:37 p.m. The motion was voted and carried.

Clerk