

**TOWN OF LITTLETON**  
P. O. BOX 87  
LITTLETON, NORTH CAROLINA  
27850  
TELEPHONE (252) 586-2709

February 1, 2010

AGENDA

1. Call regular meeting to order at **6:30 p.m.**
2. Pledge of Allegiance.
3. Invocation.
4. Consider approval of minutes of meeting(s) held in January, 2010.
5. Approve for payment bills made in January, 2010.
6. Reappoint Town Attorney, Town Clerk and Chief of Police.
7. Citizens concerns.
8. Commissioners reports on activities in January, 2010.
9. Reschedule next regular meeting to March 4, 2010 at 6:30.\*
10. Adjourn.

The Board of Commissioners of the Town of Littleton held their regular meeting Monday, February 1, 2010, at 6:30 p.m. at the Town Hall. Commissioners present were Clara Debnam, Heidi Hogan, Terry Newsom, Patrick McAtee-MacRae and Jimmy Kearney. The Clerk was not in attendance.

Mayor Willis opened the meeting with the Pledge of Allegiance followed by an Invocation.

Mayor Willis advised they would postpone approval of the minutes until the next meeting as they were not included with the packet.

Mayor Willis asked for a motion to approve payment of bills including a bill she had passed out to the Board for snow removal in the month of January. Commissioner Kearney asked about the location on bill #669058 and discussion followed on including more information on the bills. Mayor Willis made a call and determined the repairs in question were done on Oak Street. Commissioner Newsom made a motion, seconded by Commissioner Debnam, to approve the bills as presented. The motion was voted and carried.

Commissioner MacRae made a motion, seconded by Commissioner Debnam, to reappoint Town Attorney Gilbert Chichester, Town Clerk Sheila Taylor and Chief of Police Mike Suggs. The motion was voted and carried.

There were not citizens concerns and Mayor Willis explained that requests to be heard had to be turned in to the Clerk on the Thursday before the meeting and discussion followed including that the questions may be able to be answered before the meeting.

Mayor Willis advised that Commissioners that had not run for re-election were required to take ethics training before January 2011 and there would be some classes offered, some would cost money and some would be free. It would be up to the individual to chose. Mayor Willis also read a letter from Rolling Hills concerning the availability of low income housing.

Commissioner Hogan gave the budget report for; General Fund revenues YTD \$268,227.43 or 45% and expenditures \$298,260.39 or 50% and Water & Sewer Fund Revenues YTD \$189,072.36 or 48% and expenditures \$225,418.03 or 57%. Commissioner Hogan reported there had been a lot of unexpected sewer expenditures.

Commissioner Hogan also reported the Library Board had met and they recognized the Town of Littleton was actively pursuing efforts to find a permanent location for the Library. A copy of the plan was given to Mayor Willis and an architectural drawing was now needed for a brick and mortar grant. Mayor Willis has arranged meetings this month for possible funding sources. Last but not least, the Friends of the Library were regrouping and looking for individuals join in support of their efforts.

Commissioner MacRae stated that as this was February, they were requesting all Christmas decoration be removed and after the 1<sup>st</sup> of March Mr. West would be told to remove any remaining. He also advised that because of all the rain and so forth they were going to need some gravel out at the cemetery. Mayor Willis stated the cemetery budget could be adjusted if necessary and discussion followed.

Commissioner Newsom gave the Police Report for January and stated they were still doing a good job. Mayor Willis commented on the police issuing citations, that they were issued to slow traffic down coming through Town.

Commissioner Kearney reported that due to the freezing and refreezing of the roads there would be pot holes and asked that fellow Board Members let him know when they find one so he could start a list.

Commissioner Debnam reported the amount of water purchased was 4,830,000, sold 2,365,000, unaccounted for was 1,793,000 gallons. Two bacterial tests were negative, there had been no spills, inspections or violations. Mayor Willis advised the weather was contributing to problems and the budget was off. Mayor Willis also stated the engineer said he would meet with the Board for a training class, it may be done during a work session.

Mayor Willis asked the next meeting be rescheduled so she could attend a NADA meeting that deals with funding. Following discussion Commissioner Debnam made a motion, seconded by Commissioner Newsom, to reschedule the next meeting for Friday, March 5, 2010 at 5:00 p.m. The motion was voted and carried.

Commissioner Hogan made a motion, seconded by Commissioner Kearney, to adjourn the meeting. The motion was voted and carried.

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Clerk

Minutes as transcribed from audio recording.