

The Board of Commissioners of the Town of Littleton held a work session on Monday, February 15, 2010, at 4:00 pm at the Town Hall. The purpose of the meeting was to have a training session on Board procedures, policies, etc., discuss annexation, and to take care of any other business brought before the Board.

Mayor Willis brought the meeting to order at 4:00 pm and introduced Mark Russell, Town Engineer with the firm of Mack Gay Associates.

Mr. Russell discussed the grant process starting with the application, how the bidding was handled and up through the start of construction and answered questions from the Board.

Mayor Willis asked the Board to approve a letter to Mr. Arrants, Timber Co., to instruct his company to leave the road to the dump in good condition following logging operations and stated she would add “not to do anything to the landfill itself as it is fixed to State requirements”. Commissioner Debnam made a motion, seconded by Commissioner Hogan, to approve sending the letter. The motion was voted and carried.

Mr. Russell continued explaining grant contracts and payment requests.

Mayor Willis reference an August 2005 meeting concerning people hired to work for the Town and explained the need for workers comp and liability insurance.

Mayor Willis asked for the department must have’s for the next year starting in July and a separate list of wants to be turned in to her within a month.

Mayor Willis advised that sales tax for the month was down and looked like it would be for the year. She asked for everyone to spend their tax dollars in Town.

The Board also discussed annexation and raising taxes.

The meeting was adjourned at 5:15 pm.

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Clerk

Minutes as transcribed from audio recording and information from Mayor Willis.