

**TOWN OF LITTLETON**  
P. O. BOX 87  
LITTLETON, NORTH CAROLINA  
27850  
TELEPHONE (252) 586-2709

October 4, 2010

AGENDA

1. Call regular meeting to order at 6:30 p.m.
2. Pledge of Allegiance.
3. Invocation.
4. Consider approval of minutes of meeting(s) held in September, 2010.
5. Approve for payment bills made in September, 2010.
6. Citizens Concerns
  - a. Gerald Pulley - Beautification
7. Appointment of one alternate to Board of Adjustment (Clyde Johnston).
8. Consider amendment to cemetery contract- change compensation to \$10,000 per year.
9. Consider permitting The Learning Pot, Sheritha "Cookie" Moore, to use the Town parking lot for an after school program on November 13<sup>th</sup> from 10:00 am – 7:00 pm.
10. Commissioners reports on activities in September, 2010.
11. Mayor's remarks.
12. Motion to enter into closed session pursuant to NCGS 143-18.11(a)(3) to consult with Town Attorney.
13. Adjourn.

**Next regular meeting scheduled Monday, November 1, 2010 at 6:30.\***

**Work session Monday, October 18 at 4:30 pm.**

The Board of Commissioners of the Town of Littleton held their regular meeting Monday, October 4, 2010, at 6:30 pm at the Town Hall. Present were Commissioners Patrick McAtee-MacRae, Clara Debnam, Heidi Hogan, Terry Newsom and Jimmy Kearney and Town Attorney Gilbert Chichester.

Mayor Willis opened the meeting with the Pledge of Allegiance followed by an Invocation.

Commissioner Newsom made a motion, seconded by Commissioner Debnam, to approve the minutes of the meetings in September with the following corrections, on page one of the September 7<sup>th</sup> minutes change “business” to “building” and on the second page change “library” to “librarians”. The motion was voted and carried.

Commissioner MacRae questioned Annie’s Construction invoice for the Town Center and was told that bill would be held until the closed session and invoice #669132 had 42 bags on concrete listed and Commissioner Kearney explained a concrete drainage box had been messed up. He also questioned invoice #669124 and the charge of \$18.00 per hour for a flagman. Following discussion Commissioner Kearney made a motion, seconded by Commissioner Hogan, to approve payment of the bills leaving out the \$162.00 out of invoice #669124 and hold #11629 until after the closed session. The motion was voted and carried.

Gerald Pulley stated he was well satisfied that his concerns had been addressed and asked for contact information on the commissioners.

Commissioner Debnam made a motion, seconded by Commissioner Kearney, to appoint Clyde Johnston as the Town’s alternate to the Littleton Board of Adjustment. The motion was voted and carried.

Commissioner MacRae expressed concern the contractor may not want sign if just the contract amount was changed on the cemetery contract and suggested emphasizing item #6 letting the Cemetery Commissioner be responsible for monitoring the contractors performance. Following discussion during which Commissioner MacRae stated he wanted to make it very clear he would not hold him (the contractor) to the same standard (as in the past contract), Commissioner Hogan made a motion, seconded by Commissioner Newsom, to approve the contract and to rely heavily on item #6 making Commissioner MacRae responsible for monitoring the work done at the cemetery. The motion was voted and carried.

Sheritha “Cookie” Moore, The Learning Pot, asked to use the Town parking lot for an after school program on November 13<sup>th</sup> from 10:00 am – 7:00 pm and following discussion including providing proof of insurance and asking her to work with the police department and make sure the area was cleaned up afterwards, Commissioner Hogan made a motion, seconded by Commissioner Debnam, to approve her request. The motion was voted and carried.

Commissioner Newsom advised he had no police report but advised he wanted the Camaro sold, two officers had left and Josh Langley had been hired to replace one officer.

Commissioner Debnam reported the Town had purchased 2,479,000 gallons of water and sold 2,033,000 and unaccounted for was only 318,000, the lowest it had been for some time. Two bacterial tests were negative. There had been no spills, violations or inspections at the WWTP.

Commissioner Hogan gave the budget report for September, General Fund revenues YTD \$112,701.77 or 19% and expenditures \$102,802.88 or 17% and Water & Sewer Fund Revenues YTD \$93,602.60 or 24% and expenditures \$63,508.49 or 16%. Commissioner Hogan also gave a progress

report on the new library advising she had heard from Congressman Butterfield and that 12 appropriations had been put on hold until after January. She would check with Congressman Butterfield to see if the Town's grant for \$439,000 was included in one of the appropriations on hold.

Commissioner Kearney had no street department report.

Commissioner Newsom made a motion, seconded by Commissioner Debnam, to enter into closed pursuant to NCGS 143-18.11(a)(3) to consult with Town Attorney. The motion was voted and carried at 6:51 and Mayor Willis called for a five minute break.

Regular session resumed at 7:23 pm.

Commissioner MacRae made a motion, seconded by Commissioner Kearney, to hold payment on Annie's Construction bill (#669129) for work done at the Town Center. The motion was voted and carried.

Commissioner Newsom made a motion, seconded by Commissioner Kearney, to buy a workable vacuum cleaner. The motion was voted and carried.

Mayor Willis advised the next regular meeting would be November 1 at 6:30 pm and a work session would be on Monday, October 18 at 4:30 pm.

Commissioner MacRae made a motion, seconded by Commissioner Debnam, to adjourn the meeting at 7:40 pm. The motion was voted and carried.

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Clerk

#### General Account and Minutes of Closed Session Pursuant to NCGS 143-318(a)(3)

The closed session convened at 7:02 p.m.

The Board discussed a bill from Annie's construction for work done on private property at the Town Center and consulted with Mr. Chichester, the Town's attorney on the appropriate action. Mr. Chichester advised he would look into the situation and speak with those involved.

Commissioner Newsom made a motion, seconded by Commissioner Kearney, to return to regular session at 7:23 pm. The motion was voted and carried.

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Clerk