

TOWN OF LITTLETON
P. O. BOX 87
LITTLETON, NORTH CAROLINA
27850
TELEPHONE (252) 586-2709

November 1, 2010

AGENDA

1. Call regular meeting to order at 6:30 p.m.
2. Pledge of Allegiance.
3. Invocation.
4. Consider approval of minutes of meeting(s) held in October, 2010.
5. Approve for payment bills made in October, 2010.
6. Citizens Concerns – none.
7. Consider adoption of meeting schedule for 2011.
8. Consider approving purchase of computer for Clerk.
9. Commissioners reports on activities in October, 2010.
10. Mayor's remarks.
 - a. Golden Leaf Report
 - b. Debt Setoff
11. Motion to enter into closed session pursuant to NCGS 143-18.11(a)(6) to discuss personnel issues.
12. Adjourn.

Next regular meeting scheduled Monday, December 6, 2010 at 6:30.*

[MEETING WILL BE HELD IN THE LITTLETON SALES OFFICE.](#)

The Board of Commissioners of the Town of Littleton held their regular meeting Monday, November 1, 2010, at 6:30 pm, at the Littleton Sales building office at 114 E. South Main Street. Present were Commissioners Patrick McAtee-MacRae, Clara Debnam, Heidi Hogan, Jimmy Kearney and Terry Newsom.

Mayor Willis opened the meeting with the Pledge of Allegiance followed by an Invocation.

Following Mayor Willis stating Board Members had received corrected minutes, Commissioner MacRae made a motion, seconded by Commissioner Debnam, to approve the amended minutes. The motion was voted and carried.

Following Mayor Willis stating the Annie's Construction bill for the McPherson Complex would be discussed later, Commissioner Kearney made a motion, seconded by Commissioner MacRae to approve payment of the bills. The motion was voted and carried.

Following a short discussion on dates, Commissioner Debnam made a motion, seconded by Commissioner Hogan, to approve the 2011 Board of Commissioners meeting schedule with the July meeting to be held Tuesday, July 5 and the September meeting to be held September 6. The motion was voted and carried. A copy of the schedule is hereby incorporated by reference and made a part of these minutes.

Commissioner Newsom made a motion, seconded by Commissioner Kearney made a motion, to approve purchase of a computer for the Clerk. The motion was voted and carried.

Commissioner Newsom gave the police report for October and stated the new police officer was still on the job and doing good.

Commissioner Kearney reported he was working with Freddie Williamson on getting a list of potholes so they could all be patched at one time.

Commissioner Hogan gave the budget report for October General Fund revenues YTD \$168,597.47 or 29%, expenditures \$141,374.23 and 24% and Water & Sewer Fund Revenues YTD \$119,697.80 or 31% and expenditures \$102,531.89 or 27%. Mayor Willis advised the budget was running very well considering everything.

Commissioner Debnam reported the Town had purchase 4,120,000 gallons of water and sold 1,668,000, unaccounted for was 997,000, two bacterial tests were negative and 3 major leaks were repaired which account for a lot of the unaccounted for water loss. There was one violation for copper and lead testing and Superintendent Hamm was working to resolve that problem. For the WWTP there were no inspections, violations or spills.

Mayor Willis advised she had been to the League Conference in Winston-Salem and there had been a display for the League's Debt Setoff program. The Town had collected \$12,214 from Debt Setoff since the program began.

Commissioner Hogan reported Dick Cole would paint the Christmas tree with paint supplied by the Town, and would also see that it was put up. The Beautification Committee also needed lights for about 30 trees, 3-4 strings of 100 lights for each tree. They would be put up November 15 and help was needed.

Mayor Willis stated the Christmas Parade would be Saturday, December 4, at 10:00 am.

Mayor Willis advised if there were any questions on the Grant Status Reports they could be discussed at the work session. Mayor Willis also wanted to have the Board adopt a policy on the size of tree limbs for yard debris collection by the contractor.

In response to a statement by Mayor Willis, Ms. Morris stated she would have the insurance information to the Town Clerk for her an after school program on November 13th.

The Board discussed the Golden Leaf project and how the budget for the Town's portion had been cut from \$28,000 to \$14,480 to use the money for promoting tourism in Halifax County.

Commissioner Newsom made a motion, seconded by Commissioner Debnam, to enter into closed session pursuant to NCGS 143-18.11(a)(6) & (3) to discuss personnel issues and consult with Town Attorney. The motion was voted and carried at 6:46 pm.

The regular meeting resumed at 7:07 pm.

Commissioner MacRae made a motion, seconded by Commissioner Debnam, to pay Annie's Construction bill for work done at the Town Center (McPherson Complex). The motion was voted and carried.

Commissioner Newsom made a motion, seconded by Commissioner MacRae, to hire Mike Suggs back fulltime for the next month until he wins the election. The motion was voted and carried.

There was a brief discussion of where the Board would meet next month and Mayor Willis said they would meet at the Fire Department if given permission and there would be a work session Monday, November 15 in the present location, Littleton Sales office.

Commissioner Newsom made a motion, seconded by Commissioner Kearney, to adjourn the meeting at 7:12 pm. The motion was voted and carried.

Clerk

General Account and Minutes of Closed Session Pursuant to NCGS 143-318(a)(3)

The closed session convened at 7:02 p.m.

The Board discussed options for hiring the Chief back fulltime and whether the Town could afford to do so.

The Board discussed with Mr. Chichester who was responsible for work done at the Town Center (McPherson Complex), whether the Town should pay the bill and making sure in the future work was approved before it was done.

Commissioner MacRae made a motion, seconded by Commissioner Debnam, to return to regular session at 7:07 pm.

Clerk