

The Board of Commissioners of the Town of Littleton held a work session on Monday, February 21, 2011, at 4:00 pm the Town Hall. Commissioners present were Clara Debnam, Heidi Hogan, Terry Newsom, Patrick McAtee-MacRae and Jimmy Kearney. Town Attorney Gilbert Chichester arrived

Mayor Willis opened the meeting by discussing the Golden Leaf Project, it was finally approved so work could begin, and ended up being \$12,400.00. Mayor Willis asked Commissioner Kearney to get 2 prices for parking dividers for designating three parking places in the gravel area for the new Town Hall. Discussion followed on the dividers. DOT will be putting in 4 new parking places plus a handicapped parking space in front of the new Town Hall.

Mayor Willis advised Gussie Silver had requested a waterline because there was no loop on A Street, there was money left from the grant. A 16" line and hydrant would be put in. She was trying to get DOT to go under the road rather than cut across Skinners land. This would have all the lines looped in the system.

Mayor Willis reported they had the final USDA meeting with the architect and engineer and everything was finalized. The Town should be hearing something soon and then it would be advertised for bids. A ramp would have to be installed at the back of the building (new Town Hall). Discussion followed, including all materials had to be American made.

Mayor Willis advised they would delay working on the budget until April. She also asked the Board to keep aware of what the legislature was doing and discussion followed on how what the State did might impact the Town's budget. Mayor Willis advised Charles Davis fell on his porch step in December and messed up his leg and hadn't been working since. He normally worked no more than 20 hours per week and that may be a small savings if he didn't come back to work.

Commissioner Newsom reported the Town had to be a member of an organization that provided some free equipment and the dues would come out of the police budget. Mayor Willis stated it used to be free but now membership was \$250.00 and discussion followed. Commissioner Newsom stated a bid had been received for \$1,200.00 and Carlton Jenkins stated he would bid \$50.00 over that for the Camaro. The Board agreed to the bid from Carlton Jenkins if he agreed to the \$1,250.00. The Board discussed the police department cars, maintenance, officers driving them home and spreading the maintenance work around. The Board also discussed the cemetery

Mayor Willis stated a letter received from the phone company stated the phone booth in front of Town Hall would be removed as it wasn't making enough money.

Mayor Willis stated the Board would go into executive session with the Town Attorney to address a few issues. The Board of Commissioners entered into closed session pursuant to NCGS 143-18.11(a)(3) to consult with the Town Attorney. Mr. Chichester stated he had been contacted by the Mayor and Commissioner MacRae, had worked for the Town for a long time and certain things needed to be discussed in private session. The Board discussed contracts, legal responsibility and liability issues with Mr. Chichester.

The meeting was adjourned about 6:05 pm.

Clerk