

TOWN OF LITTLETON
P. O. BOX 87
LITTLETON, NORTH CAROLINA, 27850
TELEPHONE (252) 586-2709

July 11, 2011

AGENDA

1. **Call Public Hearing to order at 6:00 pm.**
 - a. **Proposed Application to Local Government Commission for approval for Interim Financing for USDA Grant/ARRA Loan Town Hall Renovation Project.**
2. Call regular meeting to order at 6:30 p.m.
3. Pledge of Allegiance.
4. Invocation.
5. Consider approval of minutes of meeting(s) held June, 2011.
6. Approve for payment bills made in June, 2011.
7. Citizens Concerns
8. Consider approving amended 2010-11 FY Budget.
9. Consider adoption of **Resolution Authorizing The Filing Of An Application For Approval Of A Financing Agreement Authorized By North Carolina General Statute 160a-20 (R-11-007).** Authorize either Mayor or Finance Officer to file. Application Fee of \$1,250.00.
10. Consider bank proposals and **Resolution Approving Financing Terms (R-11-008)** for interim financing for USDA Grant/ARRA Loan Town Hall Project.
11. Consider hiring of part-time officers and advertising for Chief of Police.
12. Commissioners reports on activities in June, 2011.
13. Mayor's remarks.
14. Adjourn.

Next regular meeting scheduled Monday, August 1, 2011 at 6:30.*
MEETING WILL BE HELD IN THE LITTLETON SALES OFFICE.

The Board of Commissioners held a public hearing on a proposed application to local government commission for approval for interim financing for USDA Grant/ARRA Loan Town Hall Renovation Project. Commissioners present were Clara Debnam, Patrick MacRae and Terry Newsom.

Mayor Willis opened the public hearing and read the following notice;

Notice of Public Hearing

Proposed Application for Interim Financing for USDA Grant/ARRA Loan Town Hall Renovation Project Town of Littleton, NC

Notice is hereby given that the Board of Commissioners of the Town of Littleton will hold a Public Hearing on July 11, 2011, at 6:00 pm, at Littleton Sales Office located at 114 E. South Main St. in the Town of Littleton, NC

The hearing will provide the public with the opportunity to present oral or written comments on the Town of Littleton applying for interim financing in the amount of \$97,650.00, for a construction loan for a USDA Grant and ARRA Loan Town Hall renovation project and applying for authorization to proceed from the Local Government Commission.

The Town of Littleton is accessible to persons with handicaps. Anyone requiring special assistance should contact Sheila Taylor at 252 586-2709 at least 48 hours prior to the public hearing. Sheila R. Taylor, Clerk

Mayor Willis noted there were no citizens present and went on to explain two proposals for financing had been received. First Citizens had an up front fee of \$500.00 and penalty for early payoff and interest rate of 2.02%, BB&T had no fees or penalties and an interest rate of 2.29%. Mayor Willis advised the Board would vote in regular session on which bank to accept. The Board briefly discussed the bank proposals.

There being no further comment, Mayor Willis closed the public hearing at 6:05 p.m.

Clerk

Due to the 4th of July Holiday, the Board of Commissioners held their regular meeting Monday, July 11, 2011, at 6:30 pm at the Littleton Sales office. Commissioners present were Clara Debnam, Patrick MacRae and Terry Newsom.

Mayor Willis opened the meeting with the Pledge of Allegiance followed by an Invocation.

Commissioner MacRae made a motion seconded by Commissioner Debnam, to approve the minutes as presented.

Commissioner Debnam made a motion to approve payment of the bills. Commissioner MacRae stated he had been out to the dump to see if it was like it was supposed to be, that he had spoken with Commissioner Kearney and there was not a complete path around the perimeter and they (Annie's Construction) had been paid two times to clean up the dump. Discussion followed including the Board's decision (at the June 1st meeting) that Annie's Construction was not to do any more work for the Town, except Powell Bill, until the wyes and tees were corrected and the suggestion that a commissioner be assigned the dump. Commissioner Newsom seconded the motion to approve payment of the bills-. The motion was voted and carried with Commissioner MacRae opposing.

Commissioner MacRae made a motion seconded by Commissioner Debnam, to approve the FY 2010-11 Amended Budget. The motion was voted and carried; a copy is hereby incorporated by reference and made a part of these minutes.

Commissioner Debnam made a motion seconded by Commissioner MacRae to adopt the **Resolution Authorizing The Filing Of An Application For Approval Of A Financing Agreement Authorized By North Carolina General Statute 160a-20 (R-11-007)**, authorizing the Finance Officer to act on behalf of the Town. The motion was voted and carried.

Mayor Willis reviewed the bank proposals and Commissioner MacRae made a motion seconded by Commissioner Debnam to accept Branch Bank and Trust Co. proposal and adopted the and **Resolution Approving Financing Terms (R-11-008)** for interim financing for USDA Grant/ARRA Loan Town Hall Project. The motion was voted and carried; a copy is hereby incorporated by reference and made a part of these minutes.

Commissioner Newsom made a motion seconded by Commissioner MacRae, to set the pay rate for any part time police officers hired at \$12.50 per hour.

Commissioner Newsom advised he would like to place an ad in the Lake Gaston Gazette for a Chief of Police under help wanted at a starting salary of \$32,000.00, the Board would then review the applications. Commissioner Newsom gave the police report for June and advised they were looking at two more part time officers and they needed as many as they could get.

Commissioner MacRae reported another lot had been sold at the cemetery and overall the new contractor had done a good job.

Commissioner Debnam reported the WWTP had been inspected and passed, there had been no violations or spills. The Town had purchased 3,408,000, sold 2,626,000 gallons and two bacterial tests

were negative. Mayor Willis advised Meryl Nisely (NCDENR) had retired at 71 and she would be sending him a letter recognizing how she had appreciated his working with the Town to get things right.

Commissioner Newsom advised someone had asked how to get in touch with the company building planes and a short discussion followed.

Following Commissioner Newsom making a motion to adjourn, the meeting ended at 7:00 pm.

Clerk