

**TOWN OF LITTLETON**  
P. O. BOX 87  
LITTLETON, NORTH CAROLINA, 27850  
TELEPHONE (252) 586-2709

February 6, 2012

AGENDA

1. Call regular meeting to order at 6:30 p.m.
2. Pledge of Allegiance.
3. Invocation.
4. Consider approval of minutes of meeting(s) held January, 2012.
5. Approve for payment bills made in January, 2012.
6. Consider adoption of 2012 Calendar - Schedule of regular meetings, holidays and Town Hall closings.
7. Authorize Mayor to execute acceptance letter for new Town Hall.
8. Citizens Concerns.
  - a. Chuck Hux or Jeff Peedin on Royal Hart Lodge
9. Commissioners reports on activities in January, 2012.
10. Mayor's remarks.
  - a. Report on Tommy King
  - b. Town Hall Open House
  - c. Thank you for helpers
  - d. Tolling I-95 meeting held by DOT at the Center at Halifax Community College, Monday, Feb. 13, 4 – 7 pm.
11. **Motion to enter into closed session pursuant to NCGS 143-318.11(a) (3) to consult with attorney and (6) to discuss personnel issues.**
12. **Motion to return to regular session.**
13. Adjourn.

**Next regular meeting scheduled Monday, March 5, 2012 at 6:30.\***

The Board of Commissioners held their regular meeting, Monday, February 6, 2012, at the new Town Hall, 112 E. South Main Street, at 6:30 pm. Present were Commissioners Terry Newsom, Diana Bobbitt, Clara Debnam, Jimmy Kearney and Heidi Hogan and Town Attorney Gilbert Chichester.

Mayor Willis opened the meeting with the Pledge of Allegiance followed by an Invocation.

Commissioner Newsom made a motion seconded by Commissioner Debnam, to approve the minutes for the month of January as presented. The motion was voted and carried.

Mayor Willis asked for a motion to pay the bills. Commissioner Kearney brought up a bill from Rightmyer and questioned the work done on Ferguson Street where Orangeburg pipe was left under the sidewalk when cleanouts were installed (with grant funds) and whether the Town would be refunded from somebody for the problems. Discussion followed and Mayor Willis suggested contacting Philip (Joyner, Mack Gay Associates) for answers. Commissioner Kearney asked if the Town was going to have to pay \$900.00 every 6 months and Commissioner Debnam advised no glue was used on the pipe and a Tee was installed (by the grant contractor) instead of the specified Wye. Commissioner Kearney made a motion seconded by Commissioner Debnam, to pay the bills as presented.

Mayor Willis advised agenda item 6 would be deleted until the work session.

Mayor Willis advised a letter accepting the Town Hall was needed to close out the loan part of the Town Hall Project and Commissioner Bobbitt made a motion seconded by Commissioner Newsom, to write a letter accepting the Town Hall Building. In discussion Mayor Willis advised the back of the building would be painted and an awning installed and a wish list to use the remaining grant funds would be discussed at the loan close out meeting Wednesday at 3:00 pm. The motion was voted and carried.

Chuck Hux complained that he hadn't been kept updated concerning repairing the Masonic Lodge roof and Mayor Willis advised Mark Hurt had looked at the roof and it was in good condition but there was a low spot the coping needed flashing. Mr. Hux stated the chimneys needed to be taken down and it was the Town's responsibility and something needed to be done. In response to a question, Mr. Hux advised the mason's paid \$50.00 a year and Mr. Chichester advised it was illegal for a municipality to lease property for less than fair market value and that it (the lease) was not an enforceable but it behooved everybody to fix the roof as it was part of the library building. Discussion continued and Mayor Willis stated they were trying to find a reasonable way to pay for the repairs and they would be done as quickly as possible.

Commissioner Hogan gave the budget report for January; General Fund revenues YTD \$365,961.73 or 65%, expenditures 268,064.84 or 48% and Water/Sewer Fund revenues YTD \$208,197.63 or 46% and expenditures \$164,763.90 or 36%. Commissioner Hogan also reported the Library Fund had collected \$52,686.45 toward the \$250,000 needed and the last \$25,000 had already been pledged.

Commissioner Kearney reported loose leaf collections finished up the previous week; now all leaves and pine straw have to be bagged. There was a problem with residents putting household trash in the bottom of bags and the word needed to get out it had to be separated.

Commissioner Bobbitt reported two cemetery lots had been purchased for \$2,000.00. She had received a letter from Mary Lu Nicholson concerning a marker hit by a mower and Ms Nicholson was asking that it be repaired and Commissioner Bobbitt was looking into the problem.

Commissioner Debnam reported the town had purchased 3,171,000 gallons of water and sold 1,987,000. Two bacterial tests were negative and there had been no spills, violations of inspections of the wastewater system.

Commissioner Newsom gave the police report for January.

Mayor Willis advised Tommy King had been in a serious accident, she had spoken with him and he was plugging along and hoped to be open again by the 1<sup>st</sup> of March (King's Seafood). She had a get well card for Board Members to sign.

After discussion, the Board agreed to try to have the Town Hall open house Sunday, February 26<sup>th</sup>. Mayor Willis thanked Shirley Williams for the beautiful Jade plant she had given to be placed in the Town Hall. Mayor Willis also thanked Tom Hilliard, Ray Holloman, Kirby Shearin and Diana Bobbitt for help in moving desks into the new Town Hall.

Mayor Willis asked for Commissioners to consider attending a DOT meeting February 13<sup>th</sup> concerning putting tolls on I-95 and brief discussion followed.

Commissioner Bobbitt made a motion seconded by Commissioner Hogan, to enter into closed session pursuant to NCGS 143-318.11(a) (3) to consult with attorney and (6) to discuss personnel issues. The motion was voted and carried at 7:09 pm. Board Members, Town Attorney and Clerk retired to the clerk's office for the closed session.

Regular session resumed at 7:35 pm.

Commissioner Bobbitt made a motion seconded by Commissioner Kearney, to raise James "Mike" Suggs part time salary to \$15.00/ hour, for up to 19 hours per week, and give him the position of interim Chief of Police. The motion was voted and carried.

The Board agreed to meeting Tuesday, February 14<sup>th</sup>, at 10:00 am for a work session.

Commissioner Bobbitt made a motion seconded by Commissioner Hogan, to adjourn the meeting at 7:37 pm. The motion was voted and carried.

---

Clerk

General Account and Minutes of Closed Session Pursuant to NCGS 143-318.11(a)(3) and (6).

The Board discussed the performance and professionalism of a police officer and appointing a part time Chief of Police.

Also briefly discussed was the lease agreement with the Masonic Lodge.

Commissioner Newsom made a motion seconded by Commissioner Debnam, to resume regular session at 7:35 pm. The motion was voted and carried.

---

Clerk