

TOWN OF LITTLETON
LITTLETON, NORTH CAROLINA

June 4, 2012

AGENDA

1. Call regular meeting to order at 6:30 p.m.
2. Pledge of Allegiance.
3. Invocation.
4. Consider approval of minutes of meeting(s) held May, 2012.
5. Approve for payment bills made in May, 2012.
6. Citizens Comments/Concerns;
 - a. Dan Long – Concerning Neighbor
7. Consider **“Request to Department of Transportation to Limit through Truck Traffic on Spring Street” (RESOLUTION R-12-002).**
8. Consider **“Resolution of Commitment to Continue Support of Library” (R-12-003).**
9. Consider the following budget amendments;
 - a. Street Dept.:
 - i. Decrease 10-560-13 Electricity \$673.00
 - b. Cemetery:
 - i. Increase 10-640-45 Contract Services \$673.00
 - c. Water Dept.:
 - i. Increase 30-810-45 Contract Services \$3,000.00
 - ii. Decrease 30-810-75 Engineering Services \$3,000.00
10. Commissioners reports on activities in April, 2012.
11. Mark Russell, Mack Gay Associates, Report
12. Mayor’s remarks.
 - a.
13. Motion to enter into closed session pursuant to NCGS 143-318.11(a) (3) to consult with attorney and (6) to discuss personnel issues. **(If Needed)**
14. Adjourn.

Next regular meeting scheduled Monday, July 2, 2012 at 6:30.*

The Board of Commissioners held their regular meeting Monday, June 4, 2012, at 6:30 pm at the Town Hall. Present were Diana Bobbitt, Clara Debnam, Heidi Hogan, Terry Newsom and Jimmy Kearney and Town Attorney Gilbert Chichester.

Mayor Willis opened the meeting with the Pledge of Allegiance followed by an Invocation.

Commissioner Kearney made a motion seconded by Commissioner Newsom, to approve the minutes from the three meetings held in May.

Commissioner Kearney asked for Myrick Equipment Services invoice in the amount of \$10,568, for patching pot holes, to be added to accounts payable. Commissioner Bobbitt made a motion seconded by Commissioner Debnam, to pay the bills as presented with the inclusion of Myrick Equip. Services' invoice. The motion was voted and carried.

Mr. Mark Russell, Mack Gay Associates, stated they had started slowly, three cleanouts had been replaced on Church Street, one on Roanoke Avenue and three had been found that were wyes. He asked Commissioner Debnam to set up a time for a demonstration of the jetter that he recommended. In response to questions, advised he would forward the addresses of the where work was done, he had requested Annie's Construction to give him a head's up when they were working, but they hadn't called, and they were checking for gluing (of the cleanouts). Mr. Russell also asked to make his reports at work session, as they were during the day.

Dan Long complained that his work had been questioned by Mayor Willis at a work session and advised no one had said anything against his work, his name had just come up while discussing the budget and it had been misinterpreted.

Following Mayor Willis' reading, Commissioner Bobbitt made a motion seconded by Commissioner Hogan, to adopt the **“Request to Department of Transportation to Limit through Truck Traffic on Spring Street” (RESOLUTION R-12-002)**. The motion was voted and carried.

Following Mayor Willis' reading and correction to eliminate repetition of a phrase, Commissioner Bobbitt made a motion seconded by Commissioner Hogan, to adopt the **Resolution of Commitment to Continue Support of Library” (R-12-003)**. The motion was voted and carried.

Commissioner Hogan made a motion seconded by Commissioner Debnam, to approve the following budget amendments;

- a. Street Dept.:
 - i. Decrease 10-560-13 Electricity \$673.00
- b. Cemetery:
 - ii. Increase 10-640-45 Contract Services \$673.00
- c. Water Dept.:
 - iii. Increase 30-810-45 Contract Services \$3,000.00
 - iv. Decrease 30-810-75 Engineering Services \$3,000.00

The motion was voted and carried.

Commissioner Newsom gave the police report for May.

Commissioner Bobbitt advised she had spoken with Mr. Decilles about rewriting the cemetery contract, he would mow three times in June, and he was waiting for the revised contract. She had received a call from Mrs. Vito about someone dumping grass clippings on the west side of the cemetery and the problem needed to be addressed.

Commissioner Kearney stated they (Myrick Equip) had finished patching potholes.

Commissioner Debnam reported the Town had purchased 2,193,000 gallons of water and sold 2,100,000, there were no violation, spills or inspections of the wastewater system.

Commissioner Debnam passed out contractor quotes and asked Mr. Chichester to look into amending the water purchase contract with the County. The contract is for a minimum of 100,000 gallons per day and the Town is averaging only 84,000 per day.

Commissioner Hogan gave the budget report; General Fund revenues YTD \$517,203, and expenditures 397,899 and Water/Sewer Fund revenues YTD \$332,801 and expenditures 289,128 and Mayor Willis commented the budget looked very good for this time of year.

Mayor Willis commented that she had been told to keep working on Kipp and get the get the Halifax County School Board to release the former McIver Elementary School to the County; The facility could then be used for the Kipp School. Discussion followed.

Commissioner Bobbitt made a motion seconded by Commissioner Hogan, to adjourn at 6:57 pm. The motion was voted and carried.

Clerk