

TOWN OF LITTLETON

LITTLETON, NORTH CAROLINA

August 6, 2012

AGENDA

1. Call regular meeting to order at 6:30 p.m.
2. Pledge of Allegiance.
3. Invocation.
4. Consider approval of minutes of meeting(s) held July, 2012.
5. Approve for payment bills made in July, 2012.
6. Citizens Comments/Concerns;
 - a. Sylvia Alston – Professional conduct of Board meetings and request for a pre-approved agenda
 - b. Gerleen Pitchford – Comments on Board meetings
 - c. Larry West – street maintenance and other items
 - d. Alton “Buzzy” Parker – Trash in Town
 - e. Barbara Mann – Handicapped Access
7. Consider BB & T’s and First Citizens Installment Financing Proposals for sewer vac.
8. Consider “**Resolution Approving Financing Terms (R-12-002)**”.
9. Commissioners reports on activities in July, 2012.
10. Mark Russell, Mack Gay Associates
11. Mayor’s remarks.
 - a.
12. Motion to enter into closed session pursuant to NCGS 143-318.11(a) (3) to consult with attorney, or (6) to discuss personnel (if necessary).
13. Adjourn.

Next regular meeting scheduled **Wednesday - September 5, 2012 at 6:30.***

The Board of Commissioners held their regular meeting Monday, August 6, 2012, at 6:30 pm at the Town Hall. Present were Commissioners Diana Bobbitt, Clara Debnam, Terry Newsom, Heidi Hogan and Jimmy Kearney and Town Attorney Gilbert Chichester. As Mayor Willis was not in attendance, Commissioner Newsom presided over the meeting as Mayor Pro Tem.

Mayor Pro Tem Newsom opened the meeting with the Pledge of Allegiance followed by an Invocation.

Commissioner Bobbitt made a motion seconded by Commissioner Debnam, to approve the minutes from July as presented. The motion was voted and carried.

After brief discussion, Commissioner Hogan made a motion seconded by Commissioner Kearney, to approve payment of bills as presented. The motion was voted and carried.

Mayor Pro Tem Newsom asked for citizens signed up for the comments and concerns to refrain from referring to individuals by name.

Sylvia Alston stated she wanted to address comments made after last month's meeting; she was not a trouble maker and was trying to ask some intelligent questions. Ms. Alston stated personnel should be treated with dignity and respect and one person shouldn't be able to override a decision. Ms. Alston also opined it wasn't a shortage of officers so much as what they did and expressed concern about a police officer sitting in his car, loiters and drunks; the Town should be committed to patrolling and enforcing ordinances.

Mr. John Carter also expressed concern about the police department and discussion included the number of officers needed, funding another officer and police coverage.

Larry West addressed concerns about Town beautification, grass overgrowing on lots and common areas and commented that Sunset Hills Cemetery was pitiful. Discussion included contacting property owners, absent property owners, the current contract was for two mowing's a month at the cemetery and lack of funding.

Buzzy Parker expressed concern about storm drains on Mosby Avenue growing up and Commissioner Kearney advised he was working on a list of things that needed to be done on a monthly basis. Discussion also included contacting Scooter's owner to tidy up the property, getting volunteers to help clean up, and in response to comments, Mr. Chichester advised property owners could be billed for cleanup provided the Town had an ordinance in place, and Commissioner Hogan advised Lafoon's lot would be cleaned up before the Festival.

Barbara Mann asked the status on handicapped access to the Town Hall and Commissioner Kearney stated he and Commissioner Hogan had written a letter to the architect and he had responded that that he had talked with the Mayor and been told to hold off. Ms. Mann provided the Board with guidelines for ADA compliance and Mr. Chichester advised the Town needed to bypass the contractor and go directly to the architect; the architect was supposed to look out for the Town and make sure that it was done correctly and in compliance and someone on the Board needed to be designated to contact the architect and get a date, time and place and commitment that it would be done. Commissioner Bobbitt made a motion seconded by Commissioner Hogan, to appoint Commissioner Kearney to contact the architect to finish the project so it was handicapped accessible. The motion was voted and carried.

In response to comments, Commissioner Kearney advised he would contact DOT about painting the handicapped parking spot in front of Town Hall blue.

Commissioner Debnam made a motion seconded by Commissioner Kearney, to accept the installment financing proposal from BB&T for the sewer jet. The motion was voted and carried.

Commissioner Hogan made a motion seconded by Commissioner Kearney, **“Resolution Approving Financing Terms (R-12-002)”** with Branch Bank and Trust Company with an interest rate of 2.39%. The motion was voted and carried.

Commissioner Kearney reported he'd received a call about water going across the street (W. North Main) and backing up in the ditch. He'd called Ronnie Keeter with DOT and Mr. Keeter said he would talk with the engineers and get back to him to see about a solution to the problem. Also about debris collection, the Town could no longer use the landfill so debris would have to be put someplace else. The reason is a concerned citizen had reported the landfill was on the site of the prior town dump. Commissioner Kearney advised the Town would now have to pay to dump but it might be cheaper in the long run to purchase a couple acres for a landfill.

Commissioner Hogan gave the budget report; General Fund revenues YTD \$17,855, expenditures \$21,699 and Water/Sewer Fund revenues YTD \$33,027 and expenditures \$23,230.

Commissioner Bobbitt reported lots had been sold at the cemetery and it had been mowed twice and was looking better than it had Mother's Day.

Commissioner Debnam reported the Town had purchased 3,659,000 gallons of water and sold 2,282,000, two bacterial tests were negative, there had been two leaks, and there had been no violation of the wastewater system.

Following Commissioner Debnam explaining Halifax County had raised their bulk rates, so the Town needed to adjust its bulk rates and a short discussion, Commissioner Bobbitt made a motion seconded by Commissioner Debnam, to charge a five dollar (\$5.00) flat fee and \$3.52 for each thousand gallons of water effective August 15th for bulk users. The motion was voted and carried.

Commissioner Debnam advised there was no report from Mr. Russell. On the 13th the laterals into the manholes would be videoed on Roanoke, Halifax and Oak Streets.

Mayor Pro Tem Newsom stated the next meeting would be Wednesday, September 5th at 6:30 pm.

Commissioner Bobbitt made a motion seconded by Commissioner Kearney, to adjourn the meeting at 7:32 pm. The motion was voted and carried.

Clerk