

The Board of Commissioners held a special meeting Wednesday, August 07, 2013, at the Town Hall. Present were Mayor Bobbitt and Commissioners Heidi Hogan, Jimmy Kearney and Terry Newsom. Also present were Dennis Patton, Buster Dawson and Kathy Schneider.

Commissioner Hogan explained the meeting was to determine how to proceed contracting the project out and the process to award and oversee construction for the Library Renovation Project. Mr. Dawson (general contractor) would explain how he could help with a couple options.

Dennis Patton, UCPCOG and co-grant administrator explained about Town money and CDBG funds. \$154,000 had been pledged by the Town; this money would be drawn down proportionately to grant funds. Town funds would be transferred as needed to the CDBG project bank account. There could be no bids let before the release of funds and no information on specifications. The Town could obtain Construction Management Services with Town money.

Buster Dawson explained the Town had three options;

- 1) Construction Manager would cost \$10,000.
- 2) Construction Manager at Risk would be the same as a general contractor without the markup and would cost \$76,940.
- 3) Town supervision of construction, which during discussion was not really an option.

Mr. Dawson left the meeting and further discussion of options 1 and 2 ensued including upgrading materials. Copies of the two proposals are hereby incorporated by reference and made a part of these minutes. The consensus of the Board was to see if additional visits to the construction site could be included in the Construction Manager Proposal.

The meeting adjourned at 12:10 pm.

Clerk